

LONGVILLE CITY COUNCIL
MEETING MINUTES - UNAPPROVED
Wednesday, November 21, 2018

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, November 21, 2018 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Phyllis Eck, and Greg Gilsrud. City Clerk: Christina Herheim. Employees: Sara Putnam, Nancy Raines and Jesse Osburnsen. Citizens: Steve Shallbetter, Carol Johnson, and Bryan Welk and Seth Robison from Cass County Sheriff's office.

ABSENT: Employee: Deputy City Clerk: Dianne Larson and Neil Tobiason

1. M/S/P: Eck/Gilsrud to approve agenda of Wednesday, November 21, 2018
2. M/S/P: Tabaka/Eck to approve Regular City Council Meeting Minutes of October 17, 2018
3. New Business:
 - a. M/S/P: Gilsrud/Tabaka to approve 2018 election results/canvassing report
 - b. M/S /P: Gilsrud/Tabaka to approve General City Ordinance Code
 - c. M/S/P: Tabaka/Eck to approve Resolution #112118 Accepting Donations
 - d. M/S/P: Eck/ Gilsrud to approve Resolution #112118.1 Accepting Donations
 - e. M/S/P: Gilsrud/Tabaka to approve Resolution #11212018 designating polling place
 - f. M/S/P: Eck/Tabaka to approve \$50 donation to the Longville Community Choir
4. Licenses and Permits:
 - a. M/S/P: Gilsrud/Tabaka to approve Gambling permit for the Longville Area Community Foundation for December 8, 2018- Eck abstained
5. Old Business: None
6. Citizens addressing the council:
 - a. Carol Johnson – Request to place signs on projects that the Longville Area Community Foundation has funded, in appropriate fashion. M/S/P: Gilsrud/Tabaka to approve placement of signs
7. Engineer's report: None
8. Commissioner's Reports:
 - a. Kline
 - i. Police – Cass County Sheriff's Office monthly report was provided.
 - ii. Ballfield: Osburnsen reported that sprinkler lines have been blown out and the gate is locked
 - iii. Park: Mayor Kline reported that more discussion will need to be had before making a decision to move forward with a grant request to place a cover over the Hockey rink.
 - b. Eck
 - i. Library: Eck reported:
 1. The Steamroller event was a success
 2. 78 new library user registrations since May 1
 3. 368 hours of reading were reported for the summer reading program
 4. 219 participants this summer for the story and craft time
 5. Open House is scheduled for December 14.
 6. New KRLS director should be chosen by June 2019

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ii. Liquor

1. LLBS: Reported by Raines

- a. M/S/P: Tabaka/Eck to approve sending a letter to Susan Holasek prohibiting her from entering LLBS due to theft.
- b. New Furnace was installed and AC units to be installed at a later date.
- c. Auditor will be on Site for the November 28th inventory count.
- d. Council agreed that LLBS is can give out gift cards in addition to the liquor discounts to the previously approved groups.
- e. Sales are down from last year for the month, but still up overall for the year.

2. Docksider:

a. Reported by Putnam

- i. Customer Appreciation will take place December 24 from 1-3pm
- ii. There will be a new event featuring games and comedy at the Docksider on November 24 at 8pm
- iii. Docksider will be closed on New Year's Day

b. Reported by Eck

- i. The animal drive with Paws and Claws was a huge success, Thanks to Nancy and Sara for their efforts
- c. Mayor Kline shared Docksider renovation plans will be tabled until more information can be obtained from engineer.

c. Tobiason

i. Airport

1. Reported by Shallbetter:

- a. Fuel on hand: Approximately 1356 gallons on hand. Price is \$4.20 per gallon. Shallbetter will be ordering a full load (8000-8500 gallons) within a week or two. Per our usual practice this should give us nearly full tanks at the year end.
- b. Maintenance: No known issues.
- c. 2018 project : Surveying for remaining Phase 1 obstruction removal was completed Tuesday, 11/20. Obstruction removal may begin as early as next week.
- d. Hangar #1: Nothing new to report.
- e. FAA: The FAA was here on October 31 to discuss our CIP. Prior to this meeting the advisory board identified Phase 2 obstruction removal, parallel taxiway design and GAT building design as desired projects for CY 2019. The parallel taxiway design project was based on the possibility of qualifying for 100% funding for this project.
- f. Possible Noncompliance: The FAA recommended we contact those property owners who may be accessing their property via the south end of the airport to determine if they have any legal access right. Shallbetter will try to contact these property owners
- g. M/S/P: Tabaka/Eck to approve Paul Harwig to serve on the Airport advisory board.

d. Tabaka

i. Sewer – Reported by Osburnsen:

- 1. Main lift station pump has been replaced

e. Gilsrud

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- i. Streets – Reported by Osburnsen:
 - 1. Streets look good
 - 2. A letter will be send to citizen plowing their driveway snow into the City Street.
 - ii. Cemetery – No updates
9. Clerk’s Report: Reported by Herheim:
- a. M/S/P: Gilsrud/Eck to approve Medica insurance renewal- 9% increase in cost
 - b. M/S/P: Tabaka/Eck to approve trading the Remington 870 12 ga. Tactical gun for police services
 - c. M/S/P: Eck/Tabaka to accept the Northern Harbor Bid for the ramp rehabilitation project
 - d. M/S/P: Gilsrud/Eck to approve making changes to the Land Use ordinances, Public hearing date is set for December 19, 2018 at 3:45pm.
 - e. An employee Christmas Party will take place, Date to be set- No cost to taxpayers
 - f. Ehlers debt management review was given to the council-no advantage to refinance at this time.
 - g. Delinquent sewer assessments have been sent to Cass County- 5 parcels
10. Employee relations:
- a. Dean Murray resignation
11. Administration and Financial:
- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check # 68025-68103 in the amount of \$200,728.89 Debit Card amount of \$ 891.04 totaling \$201,619.93.
 - b. A corrected claims list was given to the council regarding the October meeting.
- M/S/P: Tabaka/Gilsrud to adjourn meeting at 5:26 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer