

LONGVILLE CITY COUNCIL  
MEETING MINUTES UNAPPROVED  
Wednesday, November 18, 2020

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, November 18, 2020 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter and Bryan Welk from Cass County Sheriff's Office.

ABSENT: Nathan Tabaka

1. M/S/P: Eck/Tobiason to approve agenda of Wednesday, November 18, 2020.
2. M/S/P: Gilsrud/Eck to approve Regular City Council Meeting Minutes of October 21, 2020
3. New Business: None
4. Licenses and Permits: None
5. Old Business:
  - a. M/S/P: Eck/Gilsrud to approve Lakes Gas to proceed with canvas of citizens to gauge interest in possible propane pipeline.
6. Citizens addressing the council: Tobiason shared that one citizen asked about a crosswalk on State Hwy 84. Gilsrud had previously contacted MNDOT regarding this question, and we are not allowed to put a crosswalk on a State Highway.
7. Engineer's report: None
8. Commissioner's Reports:
  - a. Kline
    - i. Police. The monthly report was provided to the Council. Officer Welk reported there have been no issues. The Council had no issues to address.
    - ii. Ballfield: Is closed
    - iii. Park: Waiting for colder weather for the ice rink
  - b. Eck
    - i. Library
      1. The Longville Library is happily open as there are many libraries closed.
      2. M/S/P: Gilsrud/Eck to approve Revised Kichigami Regional Library 2021 budget.
    - ii. Liquor
      1. Docksider – Reported by Manager Putnam: Expecting there will be a mandate today to shut down bars and restaurants. The bar has not been busy, and sales are down.
      2. LLBS – Reported by Manager Raines: Renovation is coming along well; everything looks great; expect to be completed by mid-December. Repairs to back corner of building will begin on November 19<sup>th</sup>.

The City Of Longville is an equal opportunity provider and employer.

- c. Tobiason
    - i. Airport – Reported by Steve Shallbetter:
      - 1. We purchased 8100 gallons of AV gas earlier this month and have approximately 7938 gallons of fuel on hand. Current price \$3.15/gallon
      - 2. Maintenance: nothing new
      - 3. Fuel System Upgrade: Tank and bollards have been painted. Electric hose reel is on backorder and expected to ship by the end of December.
  - d. Tabaka
    - i. Sewer:
      - 1. M/S/P: Approval to Certify overdue accounts to Cass County.
      - 2. No issues reported by Maintenance Manager Murray.
    - ii. Land Use: None
  - e. Gilsrud
    - i. Streets – reported by Maintenance Manager Murray:
      - 1. Stripe painting on Main Street was done by the County based on drawings from 20 years ago. If re-striping is to be done to add additional parking spaces, it will be the City’s responsibility. Council agreed that it will wear off and need to be redone in a couple of years.
      - 2. Striping of handicap access points will be done in the Spring of 2021
      - 3. Pot holes were taken care of on Journey’s End. Pot holes on Pine Drive will be addressed in the near future.
    - ii. Cemetery: nothing to report
9. Clerk’s Report
- a. M/S/P: Eck/Tobiason to approve Canvas of Election Results
10. Employee relations: None
11. Administration and Financial
- a. M/S/P: Gilsrud/Eck to approve Payroll, Payroll liabilities and claims from check #69877 – 69949 in the amount of \$362,860.68 Debit Card amount of \$522.58 totaling \$363,383.26.

M/S/P: Eck/Tobiason to adjourn meeting at 4:25 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer