

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, October 21, 2020

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, October 21, 2020 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Nathan Tabaka and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines and Dean Murray. Citizens: Steve Shallbetter; and Nodie Shepard and Cheryl Martin from Longville Library; and Jeff Struwve, David Anderson and Rob Larson from Lakes Gas.

ABSENT: N/A

1. M/S/P: Gilsrud/Tabaka to approve agenda of Wednesday, October 21, 2020
2. M/S/P:Eck/Tabaka to approve Regular City Council Meeting Minutes of September 16, 2020.
3. New Business:
 - a. Representatives from Lakes Gas addressed the Council proposing possible propane pipeline installation for citizens of the City of Longville. The Council approved Lakes Gas to proceed with contacting citizens to gauge interest in the project.
 - b. M/S/P: Tabaka/Eck to approve Resolution #102120 - Designating Polling Place
 - c. M/S/P: Eck/Tabaka to approve Resolution #102120A – Accepting Donations – Imperial Foundation \$6,200.00 for City Park
4. Licenses and Permits: None
5. Old Business: None
6. Citizens addressing the council: None
7. Engineer’s report. None
8. Commissioner’s Reports:
 - a. Kline
 - i. Police; Cass County Sheriff’s Office Report shared with Council. No officer present to address any concerns.
 - ii. Ballfield
 - iii. Park: Doors for the pavilion have been received. Waiting for volunteers from VFW to install.
 - b. Eck
 - i. Library: Cheryl Martin addressed the Council with request to obtain bids for addition to the library. Council agreed the library could proceed obtaining bids with the understanding that all contractors must be licensed and insured.
 - ii. There will be Zoom writers workshop.
 - iii. Liquor –
 1. LLBS: reported by Manager Raines
 - a. Sales up this month by 34%, up by 36% YTD
 - b. Remodel project is coming along; on budget and on time. Expect completion by Mid December
 - c. LLBS will be closed 10/26, 10/27, 11/2 and 11/3 for floor installation
 2. Docksider: reported by Sara Putnam
 - a. Since the Governor changed restrictions, Docksider has been able to increase to ½ capacity, adding additional seating

The City Of Longville is an equal opportunity provider and employer.

- b. The recent Celebration of Life event went very well, with everyone observing social distancing rules.
 - c. Sales were down this month.
 - c. Tobiason
 - i. Airport
 - 1. M/S/P: Tobiason/Eck to approve pay application for crack seal project in the amount of \$47,572.70.
 - 2. Shallbetter reported:
 - a. There are approximately 1644 gallons of fuel on hand at \$3.30/gallon.
 - b. Everything is operational – ready for winter.
 - c. The fuel system upgrade has been ordered. MN Petroleum is scheduled to do the work.
 - d. Tabaka
 - i. Sewer – No problems reported by Maintenance Manager Murray
 - ii. Land Use
 - 1. Christopher Johnson 36x32 building, sewer hook-up, deck
 - 2. Mark Reisborf – replacing current deck, adding approx. 2500 sq ft
 - e. Gilsrud
 - i. Streets:
 - 1. Concern was raised by Council members about the restriping of parking spots on Main Street reducing the amount of parking available, and other concerns regarding the recent project. Maintenance Manager Murray will contact Cass County to discuss.
 - 2. Grading is done. Maintenance Manager Murray is arranging for Class 5 to fill pot holes on Journey’s End Road.
 - 3. M/S/P: Gilsrud/Tobiason to approve order of reflective jackets & sweatshirts for Maintenance employees.
 - ii. Cemetery – nothing to report
9. Clerk’s Report
 - a. Clerk Herheim advised the council of potential refunding of existing bonds. Council agreed there is no benefit to refinancing.
10. Employee relations: Closed meeting at 4:41 p.m. Open meeting at 4:50 p.m.
 - a. M/S/P: Eck/Tobiason to approve letter of reprimand.
11. Administration and Financial
 - a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #69782-69876 in the amount of \$ 387,173.91 Debit Card amount of \$4,473.73 totaling \$391,647.64.

M/S/P: Tabaka/Gilsrud to adjourn meeting at 4:56 p.m..

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer