

LONGVILLE CITY COUNCIL  
MEETING MINUTES - UNAPPROVED  
September 19, 2018

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, September 19, 2018 at 4:01 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Nathan Tabaka, Phyllis Eck, Neil Tobiason and Greg Gilsrud. City Clerk: Christina Herheim. Deputy City Clerk: Dianne Larson. Employees: Sara Putnam, Nancy Raines, Sam Koehn and Jesse Osburnsen. Citizens: Steve Shallbetter, Stephanie Aaserude, David Willard, Linda Kammuller, and Seth Robison from Cass County Sheriff's office.

ABSENT: N/A

1. M/S/P: Eck/Tabaka to approve agenda of September 19, 2018
2. M/S/P: Eck/Tabaka to approve Regular City Council Meeting Minutes of August 15, 2018
3. M/S/P: Eck/Tabaka to approve September 4, 2018 Special Budget Meeting minutes with name correction.
4. New Business:
  - a. Greg Gilsrud was sworn in as a new City Council Member
  - b. Manager Putnam reported there have been at least 3 incidents over the summer involving David Willard smoking Marijuana on Docksider property. After having been warned 3 times, Mr. Willard was sent a letter prohibiting him from entering the Docksider for 30 days.
    - i. David Willard was present and responded that he smokes marijuana for his own medicinal purposes, despite not having a prescription recognized by the State of Minnesota.
    - ii. It was suggested that, if Mr. Willard is using marijuana for medicinal purposes, that he smoke it a home, and do not bring it into town, as it is illegal.
    - iii. M/S/P: Eck/Tabaka to consider the 30 days served and allow Mr. Willard back in the Docksider effective September 19.
  - c. Manager Raines reported that Jodi Christenson was caught on camera stealing from Longville Lakes Bottle Shop.
    - i. M/S/P: Gilsrud/Tobiason to ban Ms. Christenson from entering the LLBS for a period of 1 year.
  - d. M/S/P: Eck/Tobiason to accept Resolution #91918 Accepting Donations:
5. Licenses and Permits:
  - a. M/S/P: Tobiason/Eck to assess the appropriate penalty for Jay Riffle Land Use Application as building of the fence and Gazebo was completed before the application was submitted to the City of Longville. Penalty for 1<sup>st</sup> time offense is 3 times the cost of the permit.
6. Old Business: None
7. Citizens addressing the council: David Willard – see 4b above.
8. Engineer's report: None
9. Commissioner's Reports:
  - a. Kline
    - i. Police:

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1. Officer Robison reported that all was going well. Police report was shared with the council.
  2. Mayor Kline reported that logging trucks are speeding through town. Officer Robison will advise the other officers to patrol and ticket speeders. Mayor Kline is continuing to look into flashing speed warning signs as you enter town.
- ii. Ballfield – no report
  - iii. Park
    1. Mayor Kline reported that directional signs will be installed by airport and bait shop.
    2. Restrooms remodel is in planning.
- b. Eck
- i. Library
    1. Eck reported there was a book sale on September 15<sup>th</sup> which went very well. A “Steamroller” event is planned for October 18<sup>th</sup>
    2. Eck requested Osburnsen to cover air conditioners in the next few weeks and dispose of non-working vacuum.
  - ii. Liquor
    1. Docksider: Manager Putnam reported:
      - a. The core team met regarding Docksider remodel and are in the process of adjusting plans.
      - b. August sales were up from last year
      - c. M/S/P: Eck/Tabaka Docksider winter hours: Monday-Thursday Open at 10:00 a.m. Close at 11:00 p.m. Friday/Saturday Open at 9:30.
      - d. A joint event, planned by Docksider and LLBS will be held for Paws & Claws on October 20<sup>th</sup> from 11:00-2:00 p.m. M/S/P: Eck/Tobiason to close down Docksider parking lot from 10:00 a.m. – 3:00 p.m.
      - e. Alicia will be on call over the winter to fill in as needed.
    2. LLBS: Manager Raines reported:
      - a. August sales up 12% over last year
      - b. New cameras have been installed and are working great.
      - c. Sam will attend the next council meeting for Manager Raines
      - d. Beer prices are going up, extra inventory was purchased.
- c. Tobiason
- i. Airport
    1. M/S/P: Gilsrud/Tobiason to approve Grant Agreement #1032140 for Obstruction Removal.
    2. Steve Shallbetter reported:
      - a. **Fuel on hand** – Approximately 3960 gallons on hand. There were 3600 gallons purchased on September 11th at \$3.59/ gallon. Price is \$4.20 per gallon.
      - b. **Maintenance** –No known issues.
      - c. **2018 project** – Obstruction grading and reseeding is complete, brush and other removal to be done this winter.
      - d. **Hangar #1** –Nothing new to report.

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- e. **FAA** – The FAA will be here on October 31 at 9:30AM to discuss our CIP, the Advisory Board will meet before then to discuss future projects. Shallbetter asked the Council for any suggestions regarding future projects.
- d. Tabaka
  - i. Sewer
    - 1. Tabaka reported that Daudt intends to hook up to City sewer for the new building. Tabaka suggested that right of way for other utilities, or easements need to be researched. Need to determine if this is a designated city street.
    - 2. Osburnsen reported that the #2 pump was replaced, and the spare pump is out for repair.
  - e. Gilsrud
    - i. Streets
      - 1. Osburnsen reported streets have been graded. One resident on Johnson Shores asked Osburnsen to refrain from grading that road.
      - 2. Council approved Osburnsen & Putnam to assist with removal of flower baskets week of Sept 24<sup>th</sup>.
    - ii. Cemetary – no report
- 10. Clerk's Report
  - a. M/S/P: Tabaka/Tobiason to transfer \$30,000 from Liquor to General Fund to cover cemetery deficit, and \$120,000 from Liquor to Sewer Fund to cover 2019 debt pay down
  - b. Clerk Herheim reported that Bob Yokum informed her that snowmobile trails will be rerouted and asked for Council input. Shallbetter requested that the snowmobile club be informed that the existing trail by the airport will be a potential problem with the FAA, and they should take this into consideration as they reroute the trails.
  - c. Past due sewer notices will go out, and unpaid balances to be certified to Cass County at October meeting.
  - d. Final copies of revised ordinances were given to council members. The council was requested to review the changes. Plan is to adopt new ordinances at the October meeting.
  - e. M/S/P: Eck/Tobiason to accept final draft of Harbor Redevelopment Project.
- 11. Employee relations: None
- 12. Administration and Financial
  - a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check # 67859 – 67947 in the amount of \$ 295,367.06 Debit Card amount of \$ 137.38 totaling \$295,504.44.

M/S/P: Tabaka/Eck to adjourn meeting at 4:58 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer

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