

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, September 20, 2023

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, September 20, 2023 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Greg Gilsrud, Phyllis Eck, Neil Tobiason and Nathan Tabaka. City Clerk: Christina Herheim, Deputy City Clerk: Mary Olson. Employees: Dean Murray, Sara Putnam. Citizens: Steve Shallbetter, Maria Pregler, Talina Staack, Bob Helling, Franky Daudt, Seth Robison, CCSO. Absent: Nancy Raines

1. M/S/P: Eck/Tabaka to approve agenda for September 20, 2023.
2. M/S/P: Gilsrud/Tabaka to approve Regular City Council Meeting Minutes from Wednesday, August 16, 2023.
3. M/S/P: Gilsrud/Eck to approve 2024 Budget Meeting Minutes from September 11, 2023.
4. New Business:
 - a. M/S/P: Gilsrud/Eck to approve City Ordinance #9202023 – Creating Chapter 94 “Cannabis” and Section 94.01 “Use of Cannabis in Public” in the City Code as written. A Public Hearing was held prior to the regular scheduled Council meeting. Limited number of citizens addressed the Council with questions and concerns.
 - b. M/S/P: Eck/Tabaka to approve Resolution No. #92023 – Vacation of City Right of Way. Vacation of the platted alley lying west of Lots 1, 2 and 3, Block 1 Plat of Lynch’s Harbor and lying East of Lots 4, 5 and 6, Block 1, Plat of Lynch’s Harbor.
 - c. M/S/P: Tabaka/Eck to approve Resolution #92023.A – Accepting donations for the City Park; receiving \$100,000.00 from the Longville Area Community Foundation for the addition of the new Pickleball Courts.
 - d. M/S/P: Eck/Tabaka to approve Resolution #92023.B – Accepting Donations for the City Library.
5. Licenses and Permits:
 - a. M/S/P: Tabaka/Eck to approve Application for Gambling Permit for Purse Bingo event to be held on March 9, 2024.
5. Old Business: No old business to report.
6. Citizens Addressing the Council:
 - a. Franky Daudt – 195 Pond Lane, Longville, MN addressed the Council in regards to an easement running through the property. Proposing to change/move the road. This concern was tabled until Mr. Daudt can provide additional information to the Council.
 - b. Terry Poole – No show
 - c. Bob Helling- Raised concerns over the grass length of a residents lot, as well as the items piled up outside of another residents property. The City Clerk will contact the two property owners letting them know they are in violation of City ordinances.
7. Engineer’s report: Nothing to report.
8. Commissioner’s Reports:
 - a. Kline
 - i. Police: Monthly reports were provided to the Council. Officer Robison informed Council that things have been quiet. No other questions or concerns to address from the Council.
 - ii. Ballfield: Continuing field maintenance. The Ballfield will be closed soon.
 - iii. Park: No new business to report.

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- d. Eck
 - iv. Cemetery
 - 1. Cemetery looks good.
- c. Eck/Tobiason
 - v. Library
 - 1. Library addition is completed. Outside and inside gathering areas have not been completed. Regional Library meeting will be held on Thursday, September 21, 2023. Will learn how much money is left for the remaining Capital Improvements. New Literacy Programs will be scheduled soon.

- d. Tobiason
 - vi. Airport:
 - 1. Approximately 7705 gallons on hand. The selling price is \$5.25 per gallon.
 - 2. Steve Shallbetter reported:
 - a) Maintenance: The stuck fuel gauge did begin to operate normally once the fuel level dropped. Unfortunately, it stuck again when the tank was filled. Will contact the vendor.
 - b) Zoning Ordinance Project – Short Elliott Hendrickson, Incorporated. (SHE) has wrapped up the draft zoning ordinance and draft zoning maps. They were sent to MnDOT for review. There have been some language changes. Short Elliott Henrickson, Incorporated would like to make sure the language is correct before the kick-off meeting is scheduled. They are tentatively looking at mid-October for the kick-off meeting. Steve Shallbetter and Neil Tobison will attend the meeting.
 - c) Airport Advisory Board – Met on September 19, 2023
 - 1. The acquisition of property was discussed. Further efforts to acquire additional property have been tabled until Spring, 2024.
 - 2. The 20-Year CIP was reviewed and discussed. It was noted that the plan may need to be adjusted in future years, depending on the Airport Fund balance. However, the plan for CY2024 is achievable. The 2024 projects are: Runway 31 turnaround, PAPI relocation, design and construction including obstruction survey, crack seal, runway, taxiway, apron and Beacon replacement. **The Advisory Board passed a motion to recommend to the City that all projects scheduled for 2024 be recommended to the City.**
 - 3. The AAB 2024 meetings are scheduled April 16, 2024 and September 17, 2024 at 3:00 pm.

- e. Gilsrud
 - iv. Liquor:
 - 1. LLBS: Manager Raines was not present at the meeting. Passed State Inspection at the Bottle shop.
 - 2. Docksider: Passed State Inspection at the Docksider. Things are quiet. Everything is going good.
 - v. Streets – Sewer hook-up for the new Information building is scheduled along with concrete for the parking lot at the Docksider.

- f. Tabaka
 - 1. Sewer – Nothing to report.
 - 2. Land Use Application- Mark Reisdorf – install concrete in front of building 56'x15'.

- 9. Clerk's Report –
 - a. M/S/P: to approve the Agreement between City of Longville and Cass County for Voting Operations, Technology and Election Resources (VOTER) Account.

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b. Overdue Sewer notices will be sent out.

10. Employee relations.

a. M/S/P: to accept the resignation from Leslie Robison.

11. Administration and Financial:

a. M/S/P: Gilsrud/Tabaka approve Payroll, Payroll liabilities and claims from check #72471-72600 in the amount of \$791,032.09 Debit Card amount of \$1,784.62 totaling \$792,816.71.

M/S/P: Tabaka/Gilsrud to adjourn meeting at 4:42 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer