

LONGVILLE CITY COUNCIL
MEETING MINUTES UNAPPROVED
Wednesday, September 21, 2022

Mayor Jocko Kline called the Regular Scheduled Meeting of the month to order on Wednesday, September 21, 2022 at 4:00 p.m.

Pledge of Allegiance

PRESENT: Mayor: Jocko Kline, Council Members: Phyllis Eck, Nathan Tabaka, Greg Gilsrud and Neil Tobiason.
City Clerk: Christina Herheim. Deputy City Clerk: Mary Olson. Employees: Dean Murray, Nancy Raines and Sara Putnam
Citizens: Steve Shallbetter, John Yochum and Edward Pommier.

1. M/S/P: Eck/Tabaka to approve agenda of Wednesday, September 21, 2022.
2. M/S/P: Gilsrud/Eck to approve Regular City Council Meeting Minutes of August 17, 2022
3. M/S/P: Tabaka/Gilsrud to approve the minutes for the Budget Meeting held on September 1, 2022.
4. New Business:
 - a. M/S/P: Eck/Tobiason to approve Donation Resolution No. 92122.
 - b. M/S/P: Gilsrud/Tabaka to approve Designating Polling Place Resolution No. 9212022.
5. Licenses and Permits: None
6. Old Business: None
7. Citizens addressing the council: None
8. Engineer's report: None
9. Commissioner's Reports:
 - Kline
 - i. Police: Nothing to report. The Council had no questions or issues to address.
 - ii. Ballfield: Fall clean-up has started. Ball field is all locked up for the season.
 - iii. Park: Mayor Kline reported that trash along with alcohol containers were left at the park.
 - Eck
 - iv. Library
 1. Monthly meeting has been rescheduled for September 22, 2022. Tobiason will be attending.
 - v. Cemetery
 1. No new news to report. Cemetery looks good.
 - Tobiason
 - vi. Airport:
 1. Fuel on hand – We have approximately 5500 gallons on hand. The price is \$4.65 per gallon.
 2. Maintenance – The windshield on the skid steer was broken. A new one has been ordered.
 3. MnDot Airport Inspection – Received the results of the Airport inspection. Nine items were listed on the inspection report. These items have been discussed and will be addressed.
 4. MnDot Grant – M/S/P: Tobiason/Gilsrud to approve the resolution to accept MnDOT's grant to update the Airport Zoning Ordinance.
 5. Taxi Lane and Extension Project – Is well underway and should be completed in the next couple of weeks. Sites could be available for building this year; but it is expected that building will not begin until next year, 2023.
 6. Airport Standby generator – This has been placed on hold until 2027.

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Tabaka

- vii. Sewer – No news to report.
- viii. Land Use – Land Use Application for Thor Freeburg to build a 4.5 x 12 shed.
- ix. Variance Application – M/S/P: Tabaka/Eck to approve Variance Application for William Stone.

Gilsrud

- x. Streets: M/S/P: Gilsrud/Eck to approve the paving for the Docksider and the Bottle Shop parking lots next year. This project will start after Labor Day, 2023.
 - 1. Birch Lane paving project will include a culvert replacement and stubbing out sewer lines. Accessible without having to tear up the pavement.
- xi. Liquor: Docksider M/S/P: Eck/Tobiason to approve two pull tab boxes, E-Tabs, a locked cabinet and safe for the Docksider.
 - 1. M/S/P: Eck/Tobiason to approve the purchase of a machine to clean tap lines for the Docksider.
 - 2. Request to have the Docksider floors stripped and waxed.
 - 3. LLBS: ATM Machine will be installed on September 22, 2022. Beer prices will be increasing by the end of the year. Manager Raines purchased product to delay the increase to customers.

10. Clerk's Report:

- a. Regulation of Edible Cannabinoid Products and how the City of Longville will implement this new law. Discussion was conducted and Council will look for guidance through the State Legislation.
- b. A City check was reported stolen. City has reached out to Law Enforcement as well as the financial institution.
- c. Cemetery ordinance was provided to the Council for review. This will be discussed at a later Council meeting after the ordinance has been reviewed by Council members.
- d. Overdue sewer bills have been mailed. Certified and regular mail.
- e. Employee relations: M/S/P: Gilsrud/Tobiason to approve Maintenance Worker job description.
- f. M/S/P: Gilsrud/Tobiason to approve the procedure for new hire of full-time Maintenance Worker.
- g. M/S/P: Gilsrud/Eck to approve the hire of Maria Pregler for the part-time Bartender position at the Docksider.
- h. M/S/P: Eck/Gilsrud approved Dean Murray's vacation request.
- i. M/S/P: Eck/Tobiason approved Sara Putnam's vacation request.

4:40 Closed meeting to discuss payroll.

4:47 Meeting continued

11. Administration and Financial: M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check 71560-71654 in the amount of \$369, 717.61. Debit Card amount \$238.78 totaling \$352,807.44.

M/S/P: Tabaka/Eck to adjourn meeting at 4:50 p.m.

Attest to:

Jocko Kline
Mayor

Christina Herheim
City Clerk/Treasurer

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