

LONGVILLE CITY COUNCIL  
MEETING MINUTES UNAPPROVED  
Wednesday, September 18, 2024

Mayor Jocko Kline called the regular scheduled meeting of the month to order on Wednesday, September 18, 2024, at 4:00 p.m.

Pledge of Allegiance

**PRESENT:** Mayor: Jocko Kline, Council Members: Phyllis Eck, Neil Tobiason, Greg Gilsrud and Nathan Tabaka. City Clerk/Treasurer: Christina Herheim, Deputy City Clerk: Heidi Johnson. Employees: Dean Murray, Sara Putnam and Nancy Raines. Cass County Sheriff's Department: Wade Schultz, Citizens: Jordan Sabey, Nancy Loren, Dan Breese and Steve Shallbetter.

1. M/S/P: Gilsrud/Eck to approve agenda for Wednesday, September 18, 2024.
2. M/S/P: Eck/Gilsrud to approve Regular City Council Meeting Minutes of August 21, 2024, and Special Budget Meeting Monday, September 16, 2024.
3. New Business:
  - a. M/S/P: Tobiason/Eck to approve Resolution No. #91824 Administration of the Wetland Conservation Act.
4. Licenses and Permits: Nothing to report.
5. Old Business: Nothing to report.
6. Citizens addressing the Council:
  - a. From the Longville Chamber of Commerce, Nancy Loren and Jordan Sabey attended the meeting. Loren and Sabey discussed how the City and Chamber can further interface to reach common goals.
7. Engineer's report: Nothing to report.
8. Commissioner's Reports:
  - a. Kline
    - i. Police: Cass County Sheriff's office attended the meeting and presented the monthly report.
    - ii. Ballfield: Nothing to report.
    - iii. Park: The Restrooms at Stuart Park were closed temporarily due to a maintenance issue. The water softener and iron filter were replaced. They are now back open for public use.
  - b. Eck
    - i. Library: Maintenance ordered new blinds for the library, and they will be installed upon arrival. The summer reading program went well, with a great number of participants. Everyone is encouraged to check out the website for details and times of programs and activities being provided by the library.
    - ii. Cemetery: The Maintenance Department continues to maintain the cemetery and everything looks good.
  - c. Tobiason
    - i. Airport: There is approximately 7379 gallons of fuel on hand. The selling price is \$4.47 per gallon.
      - a. **Maintenance:** No issues to report.
      - b. **Zoning Ordinance Project:** Nothing new to report.
      - c. **2024 Projects:** The Runway 31 turnaround project may not start until Spring of 2025. The Crack seal project is on track for Fall of

2024. Work may begin this Fall on the foundation for the new beacon but due to equipment lead time it may not be completed until 2025.

- d. **Airport Wi-Fi:** Wi-Fi will be installed at the airport beginning October 1.
  - e. **Hanger Site Waiting List:** The waiting list for new hangars has grown rapidly since the last Hangar Site Expansion Project, there are currently 6 individuals wanting to build hangars. The current CIP calls for a Hangar Expansion Project in 2026.
  - f. **The City's Long-Term Vision:** With the rapid growth of the airport, the Airport Advisory Board recognizes the need for a long-term vision plan. So that the Board can develop the plan, the board asked that the city be involved in shaping The Plan and begin to consider what they envision the future of the airport will look like, and how the airport can best serve the community.
- ii. M/S/P: Tobiason/Tabaka to move the Airport Hanger Site Project up to 2025.
- d. Tabaka
    - i. Sewer: M/S/P: Tabaka/Gilsrud to approve the Sewer Stub relocation to the edge of the current road, for a property along Journey's End Road. This is consistent with the other sewer stub locations/relocations.
    - ii. Land Use Permit/Application received from Patrick Moran for sewer connection and the relocation of 20x30 building onto parcel 91-337-5306. Maintenance will contact the surveyor to mark the Right of way along Pond Ln to be sure all setbacks are met.
    - iii. Land Use Permit/Application received for Carpenter Properties with the intention of improving a parking area with the removal of old soil to be replaced with sand.
  - e. Gilsrud
    - i. Streets: Letters will be sent out next summer regarding the responsibility of property owners to maintain landscaping/grass/weeds in town.
    - ii. Liquor: LLBS: Manager Raines reported the Bottle shop is doing well and that the Bottle Shop will be removing and holding some inventory due to a product not being FDA approved.
    - iii. Docksider: Manager Putnam says the Docksider is doing well. Putnam discussed the fundraiser for the Longville Fire Department and how it made a great profit. It was brought to the attention of the council that the Docksider would like to have the LFD out for a picture sometime in October.
9. Clerk's Report:
- a. M/S/P: Gilsrud/Tabaka to approve the LMC Liability Coverage Waiver Form.
  - b. Overdue sewer notices will be sent out.
10. Employee Relations:
- a. Closed meeting
    - 1. Employee Conduct: Meeting closed at 4:57 p.m.
    - 2. The meeting opened back up to the public at 5:15 p.m.
    - 3. M/S/P: Gilsrud/Tobiason to release Dan Breese from Docksider Employment with the payment of any unused vacation.
11. Administration and Financial:
- a. M/S/P: Gilsrud/Tabaka to approve Payroll, Payroll liabilities and claims from check #73463-73560 in the amount of \$591,302.95 Debit Card amount of \$1,335.70 totaling \$592,638.65.

M/S/P: Tabaka/Gilsrud to adjourn meeting at 5:36 p.m.

Attest to:

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Jocko Kline  
Mayor

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Christina Herheim  
City Clerk/Treasurer