

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

Charitable Meeting Call to Order and Attendance:

Board Members Present: Jessica M., Jess C., Catina N., Shannon H., Alicia V., Jessica G., Amber D., Natalie H., Amanda S., Deanna W., Peggy T., Haley O., Danielle S., Teresa R., Wendy L., Madison GK., Sarah B.

Board Members Excused Absence: Lindsay A., Mary B., Jenny S., Jackie K., Ioana B., Lisa R.,

Call to Order: 6:03pm

Welcome and Introductions:

Approval of June Meeting Minutes: Motion by Teresa R., Second by Jess C.

13 Aye, 0 Nah, 0 Abstain. Motion carries.

Charitable Officer Board Reports

President (Jessica M.)

- A. Firework Fundraiser Thank Yous
 - a. The tent raised 90k and we are still waiting on our share to be announced
- B. Football Stand Concessions
 - a. Have not had response to the emails sent so we are still waiting to hear back
- C. CPA
 - a. We can't have more than \$25,000 roll over on the social side from year to year.
 - i. Putting everything for the auction over to the charitable side has been given the thumbs up
- D. New Board Reports
 - a. They will be more specific to your positions
- E. Board Meetings and Socials
 - a. Try as hard as you can to show up to socials and show support to those planning them
- F. Combining Subclubs
 - a. In the effort to begin merging with the OOSC and the OESC we are going to start combining some of the sub clubs
 - i. Play group and coffee group
 - ii. Bunco will not be joining at the moment as we don't have space to combine those.
- G. Newcomers Brief

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

- a. We have an opportunity to do a newcomers brief to get new spouses involved, and sending just one representative to represent the spouses' clubs.
 - b. First one is this Wednesday, August 6, at 9.30 am at the Offutt Event Center
 - c. It is regularly held the first Wednesday of every month
- H. (Probably more that I can't think of right now)
- a. There is an opportunity for Jessica F. to talk at one of the socials in regards to mental health resources.

Charitable Treasurer (Deanna W.)

- A. Nothing to report.
- B. Starting balance \$99,411
- C. Ending Balance \$72,860.00
- D. Amendment suggestion for bumping up the donation to the Air Force Ball so we can be a photobooth sponsor.
 - a. Motion to approve Amendment from 1500 to 2000.
 - b. Motion moved by Madison G.K., second by Jessica C.
 - c. All approved as is.
 - d. 13 Aye 0 Nay 0 Abstain. Motion carries as is.
- E. Approval of 2025-2026 OOSC Charitable Budget.
 - a. Motion to approve Charitable Budget as is with amendment.
 - b. Motion moved by Deanna W., second by Teresa R.
 - c. All approved as is.
 - d. 13 Aye 0 Nay 0 Abstain. Motion carries as is.

Charitable Vice President (Jessica C.)

- A. There is now a Google Form for submissions for donations, which includes a place for attachments for them to submit information about their organization.
- B. Votes for funding Requests:
 - a. Goodfellow AFB Spouses Disaster Relief (\$1000)
- C. Donation to Goodfellow AFB Spouses Disaster Relief (\$1,000)
 - a. Motion to approve \$1,000
 - b. Motion moved by Jessica C., second by Madison GK.
 - c. All approved as is.
 - d. 13 Aye 0 Nay 0 Abstain. Motion carries as is.

Charitable Board

Thrift Shop (Danielle S.)

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

- A. As usual, we need volunteers!
- B. Tuesdays are volunteer workers only days (not open to the public).
- C. Saturdays we really need help.
- D. It would be great to have more of a OOSC board member presence in the Thrift shop to show our ownership and dedication to it.

Scholarships (Lindsay A.)

- A. Nothing to report.

Wreaths Across America (Ioana B.)

- A. Continue onboarding process and documentation about Day of event.
- B. Contract a coffee truck / food truck for Day of event.
- C. Start looking for another volunteer Co-coordinator.

Auction (Teresa R. & Shannon H.)

- A. Falcon Wood Park is the new home for the Auction!
 - a. We are getting the Hall for \$1,500 (venue fee is usually much higher).
 - i. He just asks that we help advertise for their holiday market.
 - ii. We already have a few donations.
 - iii. We have the donation request form in the works that doesn't include sponsorships any longer, they will be recognized as donors.
 - 1. Request form will be in the final form shortly, and ready for us to push out.
 - 2. Please upon receipt of the Request Form, start to distribute it!
 - 3. You can also ask the businesses to match your GC purchases as a donation to the Auction.
 - iv. We will also have the option to sell a whole table, half table, and individual tickets.
 - v. The ticket prices are going up slightly to reflect the caliber of the event.
 - vi. We have to help in making up for the cost of having bartenders, through encouraging tips at the bar.

Community Outreach (Catina N.)

- A. Outreach this month will be Belleview Together.
 - a. We are collecting; shampoo, conditioner, laundry soap, etc.

Charitable Unfinished Business:

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

Advisor Comments: You're Great

Announcements: Next Board Meeting September 2, **2025 at 6:00 pm**

Adjournment: 6:46 p

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

Social Meeting Call to Order and Attendance:

Board Members Present: Jessica M., Jess C., Catina N., Shannon H., Alicia V., Jessica G., Amber D., Natalie H., Amanda S., Deanna W., Peggy T., Haley O., Danielle S., Teresa R., Wendy L., Madison GK., Sarah B.

Board Members Excused Absence: Lindsay A., Mary B., Jenny S., Jackie K., Ioana B., Lisa R.

Call to Order: 6:51 p

Welcome and Introductions:

Approval of June Meeting Minutes: Motion by Haley O., Second by Jess C.

13 Aye, 0 Nah, 0 Abstain. Motion carries

Social Officer Board Reports

President (Jessica M.)

- A. Nothing to report.

Social Vice President (Amanda S.)

- A. Nothing to report.
- B. If anyone has any questions please reach out.

Social Treasurer (Haley O.)

- A. Nothing to Report.
- B. We have a large social budget for this year.
- C. The budget for next year is pretty much estimated to be bringing in about the same as last year, and most of the other list items are close to the same or increased.
- D. Carry over for next year is expected to be \$2,500
- E. Starting balance was around \$19,000
- F. Our ending balance is 16,929
- G. Approval of 2025-2026 OOSC Social Budget
 - a. Motion to approve Social Budget as is.
 - b. Motion moved by Haley O., second by Alicia V.
 - c. All approved as is.
 - d. 13 Aye 0 Nay 0 Abstain. Motion carries as is.

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

Secretary (Amber D.)

- A. Next board report due date is Saturday, August 30, 2025.

Parliamentarian (Peggy T.)

- A. Waiting to hear who is able to get on base to update
- B. We now go through FFS instead of Base Legal.
 - a. Clara is the new point of contact
 - b. She said the whole process should take only a month
 - c. Question posed for legal- We are not allowed to do sponsorships because we fall under the AFI 34-223 for non-profits, but according to info that we have seen the Airforce Air Society is getting sponsors for what they are doing. How is that okayed through legal? It is a private org on the base as well.
 - d. Question posed- If we have a google sheet and cross each other's stuff for joint signature of two officers, for withdrawals would that fill that need?
 - i. It is just when withdrawing cash from the bank?
 - ii. The bank doesn't currently check for both
 - iii. Just put "cash" in front of "withdrawals of funds"
 - e. Question posed- In the not to distance future there is opportunity for us to merge with the OESC. If we leave off the word "Officers" that leaves it open for others to join our group. Does anyone have any thoughts on the subject?
 - i. Other clubs' legal documentation states that those other than a spouse, (fiance, long term relationship, etc.) is welcome to join at the board's discretion.
 - ii. As long as they can get on base they are welcome to join, but we won't be sponsoring anyone to get on base.
- C. Approval of 2025-2027 OOSC Constitution
 - a. Motion to approve Constitution with edits as requested
 - b. Motion moved by Madison GK., second by Jessica C.
 - c. All approved as is with edits as discussed.
 - d. 13 Aye 0 Nay 0 Abstain. Motion carries as is.

Social Standing Committee Reports

Programs (Alicia V. & Madison G.)

- A. Please help spread the word about our social on 8/26!
- B. We are looking forward to seeing you all there!
- C. In the month of May which day would be best to host our Bingo event.
 - a. The prior month's Social is on the 23rd

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

- b. May 11-15 would be recommended
 - c. May 23 is the graduation date for multiple high schools.
 - d. The 4th week of May is off the table
- D. We are adding a social in January.
- E. We have to Vote on Constitution, and the Budgets, but they have to be posted for 30 days prior to voting.
 - a. So we will have to vote on those at the September Social.
- F. Ways and Means will have a table set up and have committee sign-up sheets as well as the QR codes for the sub clubs.

Membership (Natalie H.)

- A. No report submitted.
- B. 43 registered members so far, 11 are new and 23 people are signed up for the social so far.
- C. Pay your dues if you haven't!!!
- D. Some people have not completed the google form so we will be reaching out to make sure they get that done.

Special Activities (Erika A.)

- A. Ask marketing about changing info request form on website.
 - a. Or can we change it to a Google Doc Form?
 - i. Yes, we can make it into a Google Doc Form.
- B. Can I unsubscribe from these adobe marketing emails on the special activities chair email?
 - a. No objections raised.
- C. Sarah Copeland wanted to open up a D&D club, we will wait on that as D&D isn't something to learn on the fly, and do a board games group instead.
- D. The POC for the Coffee and Playgroup sub-clubs will need to reach out to the POC for the ESC sub-clubs to communicate about merging the two.
- E. Send out reminders about what is coming up!

Marketing Chair (Jackie K.)

- A. Please check the website and let me know if anything needs to be changed/updated

Hospitality Director (VACANT)

- A. Nothing to report.
- B. Get names from Natalie of who needs to be welcomed?

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

- C. Who is having a baby soon? Did they get their gift?
 - a. The lady who was pregnant who hasn't received a gift, is no longer a member.

Ways and Means (VACANT)

- A. No report submitted.
- B. At the first social we will have a table set up with club info.
- C. Teresa will have flamingos for those who are new.
 - a. Flamingos bloom where they are planted, and they are friends for life!
 - b. Come get your little baby flamingo!!

Social Unfinished Business:

Advisor's Comments:

Who will be in charge of the emails for membership questions?

We can send out a link in an email that they can access the information they need to get started with the Offutt Spouse Family.

We can create QR codes for the individual sub clubs for those who are interested to join those clubs to scan and join.

Each sub club POC coordinates how they will contact their sub club members to plan the events.

Can we add a to the membership form,

A spot for members to check off on the sub club list options for them to check off and then the Sub club chair can take that and coordinate accordingly.

Also, we should add a slot for them to indicate any food allergies they might have.

Y'all are amazing

Social Announcements: Next Board Meeting September 2, 2025 at 6:00pm

Adjournment: 7:53 p

Offutt Officers' Spouses' Club
Board Meeting
August 4, 2025

Results from our online membership voting poll:

- A. Donation to Air Force Ball Sponsorship (\$2,000)**
 - a. Motion to approve \$2000**
 - b. Motion moved by Jessica C., second by Deanna W.**
 - c. All approved as is.**
 - d. 11 Aye 2 Nay 0 Abstain. Motion carries as is**

- B. Donation to Goodfellow AFB Spouses Disaster Relief (\$1,000)**
 - a. Motion to approve \$1,000**
 - b. Motion moved by Jessica C., second by Deanna W.**
 - c. All approved as is.**
 - d. 13 Aye 0 Nay 0 Abstain. Motion carries as is.**