

Offutt Officers' Spouses' Club
Board Meeting
August 8, 2023

Charitable Meeting Call to Order and Attendance:

Board Members Present: Teresa R., Bekah K., Becky Y., Karen S., Terri C., Danielle M., Jessica M., Deanna W., Liz A., Sarah D., Connie H., Danielle S., Angie F., Nikki H., Catina N., Mary Ellen C., Ann W., Christine S.,

Board Members Excused Absence: Shannon H., Dona H., Jen R., Beth P., Brittany M., Jessica H.,

Call to Order: 6:37 pm

Welcome and Introductions:

Approval of June Meeting Minutes: Motion by Nikki H, Second by Bekah K. .

14 Aye, 0 Nah 0 , 0 Abstain . Motion carries

Charitable Officer Board Reports

President (Teresa R.)

- A. Using Remind app for socials and sub group reminders.
 - a. Push reminders for socials and other events those those RSVPed via text message rather than just Facebook or emails.
- B. OPSEC updates.
 - a. Moving forward, using first name last initial in board meeting minutes.

Charitable Vice President (Bekah K.)

- A. Charitable Requests:
 - a. Tier 1
 - i. Offutt Top 3 Association requests \$500 for SNCO induction ceremony to help cover mementos, catering, refreshments, decorations
 - b. Motion to accept the above requests for a total of \$500 by Bekah K. seconded by Becky Y.

14 Aye, 0 Nah, 0 Abstained. Motion carries

- c. Will soon contact people who have applied in the past; giving deadlines for certain time frames (holidays in particular)
- d. Send form to Brittany to get updated on the website

Charitable Treasurer (Becky Y.)

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- A. Balance (end of July 2023): **\$43,889.50**
- B. 2023-2024 Charitable Budget

OOSC Charitable 2023-2024 Budget	
<i>Approved 8/8/23</i>	
Income	
Rollover	\$ 25,495.60
Hold over-Minimum Account Balance	\$ 2,400.00
Hold over-Scholarships	\$ 45,000.00
Estimated Thrift Store Funds	\$ 65,000.00
Estimated Auction Proceeds	\$ 10,000.00
	\$ 147,895.60
Expenses	
PO Box	\$ 39.00
Treasurer	\$ 100.00
Charitable VP	\$ 100.00
Scholarship Chair	\$ 500.00
Auction Chair	\$ 350.00
Wreaths Across America	\$ 400.00
Thriftshop Volunteer Appreciation	\$ 600.00
Minimum Account Balances	\$ 2,400.00
Scholarship payout for prior year	\$ 45,000.00
Taxes	\$ 1,825.00
State Fees (Biennial)	\$ -
Scholarships	\$ 45,000.00
Charitable Donations	\$ 35,000.00
	\$ 131,314.00
Income minus expenses	\$ 16,581.60

- C. Motion to accept the 2023-2024 budget by Danielle S., second by Bekah K.
 - a. 14 Aye, 0 Nah, 0 Abstained Motion Carries

Charitable Board

Thrift Shop (Beth P.)

- A. Working on presidential honor for volunteers
- B. June payout to Charitable \$7,638.98
- C. Opened 3rd Tuesday in June & July. Difficulty getting volunteers and not enough sales to continue at this time. May try again in Fall/Holiday season.
- D. Approved for new 1st Floor space. It was perfect timing!

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- a. One full section for spouse club storage (potentially for board meetings moving forward)
- b. Shannon, Ronda, Teresa & family, and many others did so much work during the July closure to get everything moved from the storage closet and organized. It was much needed storage.
- c. Thank you to Ronda for attending the meetings to acquire the space.
- E. Trying out new program for logging hours called Clockify.
- F. Could really use volunteers on Saturdays in August (8/19 is date remaining). Also, there is a current need for backup cashiers, baggers, and typists.
- G. We can always use snack and drink items for the volunteers, such as chips, granola bars and sodas.
- H. Present 2023-2024 budget for approval. (see below)

Thrift Shop Budget 2023-2024

Revenue	2022-2023	2023-2024
Contracts	\$200	\$200
Consignments	\$75,000	\$100,000
Donations and expired consignments	<u>\$60,000</u>	<u>\$60,000</u>
	\$135,200	\$160,200

Expenses		
Expired checks past 60 days	\$400	\$400
Credit card fees (Payment Logistics)	\$5000	\$6000
Payroll fees (McMillen)	\$600	\$2340
Payroll-employees	\$25,000	\$27,300
Child Care	\$50	\$50
Insurance	\$1100	\$1100
Internet (Cox)	\$1350	\$1320
Resale World-computer program and tags	\$1500	\$1500
Extra tags from Resale World	\$200	\$200
Mailbox and postage	\$150	\$150
Contracts-consignment sheets	\$400	\$300
Repairs and Maintenance	\$500	\$500
Supplies	\$1800	\$1800

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Drinks/Food		\$500
Volunteer Appreciation/Support	\$500	\$1000
Ideal Water	\$80	\$80
Payouts to consignors (75%)	\$56,250	\$75,000
Pay into Capital Fund* (\$150/month)	\$2400 (\$200/month)	\$1800
Quickbooks (\$55/month)	<u>\$600 (\$50/month)</u>	<u>\$660</u>
	\$97,880	\$122,000

- D. Motion to accept the 2023-2024 thrift store budget by Sarah D., seconded by Becky Y.
a. 14 Aye, 0 Nah, 0 Abstained. Motion carries.

Scholarships (VACANT)

- A. All scholarship checks were mailed out.
- B. Looking for someone to take over. At the social, suggest a committee to piece out responsibilities. Have applicants print out and mail scholarship package.
- C. Received a check back from 2022-2023– put it back into the charitable
- D. Another awardee only needed \$894 of \$2,000, so remainder is going back into the budget.

Wreaths Across America (Karen S. & Terri C.)

- A. Starts next month– already halfway there.

Auction (Danielle M.)

- A. Need to decide a date next month. If everyone is okay having it at the Belvidere Society, Danielle can reach out to Candy.
 - a. Tentatively: February 3rd? Look at Stratcom and Wing Calendar.

Charitable Unfinished Business: N/A

Advisor Comments: N/A

Announcements: Next Board Meeting **Tuesday, September 5th at 6:30 pm**

Adjournment: 7:14pm

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Social Meeting Call to Order and Attendance:

Board Members Present: Teresa R., Bekah K., Becky Y., Karen S., Terri C., Danielle M., Jessica M., Deanna W., Liz A., Sarah D., Connie H., Danielle S., Angie F., Nikki H., Catina N., Mary Ellen C., Ann W., Christine S.,

Board Members Excused Absence: Shannon H., Dona H., Jen R., Beth P., Brittany M., Jessica H.

Call to Order: 7:14pm

Welcome and Introductions:

Approval of June Meeting Minutes: Motion by Bekah S, Second by Nikki .

Aye 14, # Nah 0 , # Abstain 0. Motion carries

Social Officer Board Reports

President (Teresa R.)

Social Vice President (Jessica M.)

A. Nothing to report

Social Treasurer (Deanna W.)

- A. Budget Discussion: Could we increase social monthly budget to \$500 or \$600? Already raised August and May budgets with income that we currently have.
 - a. Could we send a percentage of thrift shop proceeds to social budgets?
 - i. Need to check the by-laws;
 - ii. In the past OESC volunteers got a certain amount of money based on number of thrift shop volunteers. If OOSC members volunteer, this could be doing the same?
 - iii. "Support the mission of the OOSC"
 - iv. Teresa to talk to Beth to see if we could be a line item on the thrift shop budget. Requesting an additional \$1,000 for the year?
 - b. Do not need permission for restaurant fundraising nights.
 - c. Could we do another fundraising other than flocking or restaurant fundraising night? Fun run or dunk a commander?
- B. If you have a reimbursement, please let me know if you'd it back via check or PayPal.
- C. Balance as of July 31, 2023: \$6,901.26
- D. Please pay dues!

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- E. Propose Childcare line item at \$50 and repurpose \$350 to social funds. September-November go to \$500 and December \$450. Circle back for new years.
- F. Motion to change the 2023-2024 thrift store budget by Connie H., seconded by Angie F.
 - a. 14 Aye, 0 Nah, 0 Abstained. Motion carries.
- G. Motion to approve amende the 2023-2024 thrift store budget by Becky Y., seconded by Nikki H.
 - i. 14 Aye, 0 Nah, 0 Abstained. Motion carries.

Recording Secretary (Liz A.)

- A. Highlight which email addresses on BOG form that you'd like to receive correspondance
- B. Next board report due date is 9/2.

Corresponding Secretary (Karen S.)

- A. Got mail and stamps!

Parliamentarian (Jessica H.)

- A. No report received

Social Standing Committee Reports

Programs (Sarah D. & Connie H.)

- A. Social on August 24th at Teresa's house; Around the World
 - a. Tables advertising and signing up subclubs; Angie will be manning that table
 - b. Sign up for committees for auction, Wreaths across america, cookie drive, scholarships. membership (Bekah to man table)
 - c. Reach out to ARFC, Thrift Shop and other base resources to provide info
 - d. Incentives for chairs for sub clubs or for committees
 - e. Dates for future socials: August 24th, September 26th, October 18th, November 13th at The Pointe, December (who is POC for General's row- Shannon) TBD
 - f. Combined events with the OESC? Over the next two years, once a quarter get together with the OESC for a social function. Buncos, Bingos, Bowling Nights, Book
 - g. October and March socials will be joint with OESC.
 - h. Next summer, get a smaller group from OOSC and OESC boards to see what a merge would look like legally and socially.
 - i. Make Explore Omaha a joint subclub with the OESC off the bat.

Membership (Danielle S.)

- A. Member applications are coming in. Current membership count: 34.
- B. RSVPs for the social- send to programs. Currently around 18. RSVP deadline is August 17th.

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- C. What does "membership" offer our members? We send birthday cards, but how else do we interact outside of providing socials.
 - a. OESC board covers membership roster to check in. Could we do the same?
 - b. Celebrating members milestones outside of babies and providing support during TDYs/Deployments.
- D. Work on sending out information in multiple ways.
- E. Danielle to send out climate assessment/membership survey- use past year or two's membership roster.

Special Activities (Angie F.)

- A. Will send out rosters to POCs.
- B. If you have an idea for a subclub and want to chair
- C. All active sub clubs have POCs except the Adventure Club.
 - Adventure Club
POC: Natalie H.

 - Book Club
POC: Allison L.

 - Bunco Club
POC: Jessica M.

 - Coffee Club
POC: Bekah K.

 - Wine Club
POC: Sarah C.

 - Playgroup
POC: Bekah K.

 - Lunch Bunch
POC: Brittany N.
- D. Lots of inactive members in sub club Facebook pages– we'll need to remove them based on current rosters.
- E. Make calendar as restricted Google doc on the OOSC web page; include socials, board meetings, subclubs, etc.
- F. Print out handouts with dates and QR code to Facebook page for people to take at the August social.
- G. Looking for Explore Omaha sub club ideas, now that I know a bit more about the area I'm planning on planning the first event.

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Ideas:

Joslyn Castle Tour
Tea at Diana's tea in Papillion
Junkstock
Vala's

Marketing Chair (Brittany M.)

- A. Keep up the interactions on Facebook to help with algorithm.
- B. Interact on Instagram.
- C. Please let me know details for events as soon as you have them! If you want specifics for flyers/posts just let me know :)

Hospitality Director (Nikki H.)

- A. Wait for the roster from Danielle.
- B. We have enough notebooks for the first social.

Community Outreach (Catina N.)

- A. Town & Country Humane Society Day for the first quarter.
- B. Quarterly Community Outreach days

Ways and Means (Mary Ellen C.)

- A. Someone ordered a key chain!
- B. Bring inventory to social to sell with notebook for tshirt designs.
- C. At every major social, have a table with inventory.

Social Unfinished Business:

- A. Someone reached out to Christine raising funds for family needs. Not a non-profit or organization– could we find a creative way? We're a bit more free on the social side with our budget. We do have a hospitality budget to pull from or community outreach.
- A. Write a check to a specific organization for a memorial donation? Teresa will read through information sent by Christine.
- B. Presidential discretionary budget line on previous boards? Could include that on future budgets.
- C. Work on this through social media and email and resolve by the end of the week.

Advisor's Comments: Ways and Means ideas- fun run? Golf tournament? Yard games? Do something in the fall and then flocking in the spring. Ann to send Liz list of community events.

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Social Announcements: Next Board Meeting **September 5th at 6:30pm**

Adjournment: 8:32pm