**Charitable Meeting Call to Order and Attendance:**

Board Members Present: Shannon Howard, Nan Litecky, Ann Williamson, Beth Phillips, Christine Stewart, Veronica Durst, Jessica Martin, Alexis Dailey, Catina Nesheim, Megan Moore, Maggie Roche, Jen Sylvan, Sarah DePalma, Monica Poulsen, Bree Berger, Emily Pruiett, Teresa Rotramel

Board Members Excused Absence: Dona Harris, Danielle Scholfield, Kayli King

Call to Order: 6:37pm

Welcome and Introductions: Happy Birthday Ann!

Approval of January Meeting Minutes: Motion by Teresa Rotramel, Second by Veronica Durst

8 Aye, 0 Nah, 0 Abstain. Motion carries

**Charitable Officer Board Reports**

President (Beth Phillips)

1. See Report
2. Updated roster
	1. You should now have an updated hard copy of the roster for your binder
	2. Please begin updating your binder as well
3. Board positions/nominations February 1st – March 3st
	1. For the 2022-2023 year
	2. Voting in April
	3. Per constitution ***Nominations for Officers are open until March 31st. If by March 31st, there is not a member willing to accept nomination, the executive board will begin to draft a dissolution plan for the termination of the organization that will be presented to the 55 FSS/CC/CL on April 1st***
	4. Executive Board must be comprised of active duty spouses
4. Thrift Shop Assistant Manager (see Thrift Shop Report)
5. Purchase New POS for Thrift Shop (See Thrift Shop Report)

Charitable Treasurer (Catina Nesheim)

1. See Report
2. Balance: $45,401.50 as of 31 Jan 2022

Charitable Vice President (Alexis Dailey)

1. See Report
2. Charitable donation requests
	1. Air Force Enlisted Village requesting $569.09
		1. Motion by: Alexis Dailey, Second by: Maggie Roche
			1. 10 aye, 0 nah, 0 abstain
			2. Motion passes
	2. Sarpy YMCA requesting $1,000
		1. Motion by: Alexis Dailey, Second by: Teresa Rotramel
			1. 10 aye, 0 nah, 0 abstain
			2. Motion passes
	3. Bellevue Public Library requesting $1,000
		1. Motion by: Alexis Dailey, Second by: Monica Poulsen
			1. 10 aye, 0 nah, 0 abstain
			2. Motion passes
	4. Air Force Villages Charitable Foundation for Blue Skies in TX requesting $500
		1. Motion by: Alexis Dailey, Second by: Jen Sylvan
			1. 10 aye, 0 nah, 0 abstain
			2. Motion passes

**Charitable Board**

Thrift Shop (Hannah Wilkes/Beth Phillips)

1. See Report
2. Payout to OOSC for December was $4,624.28
3. Requested items: Saturday volunteers, Batteries, Glue, Packing tape, Windex, Snacks, Magic erasers, Lysol wipes
	1. If we need to purchase these items we have an $1800 budget for supplies
4. Hiring an Assistant Manager
	1. It is Important and a liability if we do not have a manager on duty at all times
		1. This person would help when and where needed such as donation or as a cashier
		2. Beth and others will draft up a job description to be posted
	2. Thrift Shop budget can sustain creating a new position by:
		1. Proposing a change to the Manager’s hours. Currently it is 140 and we would decrease it to a max of 70 hours (70 hours has rarely been reached by a manager)
		2. Proposed change/addition of having an Assistant Manager having a max of 70 hours
			1. Motion to change the Thrift Shop Budget to accommodate adding an Assistant Manager
				1. Motion by: Alexis Dailey, Second by Jen Sylvan
				2. 11 aye, 0 nay, 0 abstain
				3. Motion passes
5. Point of Sale system (POS)
	1. Looking at purchasing a new POS system for Thrift Store due to the age and condition of the current system.
	2. Beth contacted ReStore for options and they suggested: 16 inch cash drawer, (Liberator All In one)
		1. $2,787 - 16’’ New Electronic Cash Drawer- Dell Optiplex 7780 all in one touch screen station
		2. We have $8,000 in our capital fund savings account that are available for these kinds of purchases/upgrades
		3. Motion to purchase a new cash register
			1. Motion by: Veronica Durst, Second by: Teresa Rotramel
			2. 11 aye, 0 nah, 0 abstain
			3. Motion passes
6. QuickBooks
	1. It is up and running
	2. There are still a few kinks in the system, but we are working through them

Scholarships (Sarah DePalma)

1. See Report
2. Scholarship Ceremony Location
	1. thoughts on community center vs Papillion landing
	2. Decided to use the Warhawk on base
		1. Nebraska Room - $50 for 8 hours
		2. We will have to set up and break down
	3. If you have a spouse that would like to score essays please let Sarah know
		1. This would be done in April

Wreaths Across America (Christine Stewart - Interim)

1. See Report
2. Received the WAA coins
	1. Will be delivering them to the wreath bearers
3. Wreaths are still in the cemetery
	1. Trying to get a date for pick up but it depends on the weather
4. December 17, 2022 is the next Wreaths Across America

Auction (Jen Sylvan)

1. See Report
2. 107-110 baskets to bid on
3. Winners will be contacted by Jen and will be told the method of payment and location to pick baskets up
4. Square, cash, and Venmo will be the method of payments (people can opt to pay their own credit card fee)
5. Talked about charging a delivery fee
6. Currently 57 people have paid to attend
7. Basket pick up on Sunday, February 5th at Jen’s House
8. The club received $850 in cash donations from the community. After reimbursements there was $130 left which will be rolled into the scholarship fund
9. Jen will post on Facebook volunteer opportunities to help with basket distribution on Sunday at her house

Charitable Unfinished Business: none

Advisor Comments: Check out the peach community activities report

Announcements: Next Board Meeting **March 1st at 6:30 pm**

Adjournment: 7:40pm

**Social Meeting Call to Order and Attendance:**

Board Members Present: Shannon Howard, Nan Litecky, Ann Williamson, Beth Phillips, Christine Stewart, Veronica Durst, Jessica Martin, Alexis Dailey, Catina Nesheim, Megan Moore, Maggie Roche, Jen Sylvan, Sarah DePalma, Monica Poulsen, Bree Berger, Emily Pruiett, Teresa Rotramel

Board Members Excused Absence: Dona Harris, Danielle Scholfield, Kayli King

Call to Order: 7:45 pm

Welcome and Introductions:

Approval of January Meeting Minutes: Motion by Veronica Durst, Second by Megan Moore

11 Aye, 0 Nah, 0 Abstain. Motion carries

**Social Officer Board Reports**

President (Beth Phillips)

1. Top 3
	1. Met with the Top 3 and they are interested in providing a workshop to spouses that would cover various topics that spouses may not understand
	2. Beth will post on Facebook looking for ideas of those various topics that might elude spouses. Please take some time to really think about what would be helpful

Social Vice President (Megan Moore)

1. See Report

Social Treasurer (Maggie Roche)

1. See Report
2. Balance as of $10,985.60 as of 26 Jan 2022
3. Update the reimbursement form to remove PayPal

Recording Secretary (Jessica Martin)

1. See Report
2. Next board report due date is February 26th

Corresponding Secretary (Veronica Durst)

1. See Report

Parliamentarian (Christine Stewart)

1. See Report
2. We submitted all of our required documents to legal

**Social Standing Committee Reports**

Programs (Bree Berger/Kayli King)

1. See Report
2. Next Social Makery - March 9th at 6:00pm
	1. More information to come but we will have the options of making a door hanger or wreath
3. Since we are not using that allotted Social budget for the auction location we will be saving the money to use for the May social.

Membership (Danielle Scholfield)

1. See Report

Special Activities (Vacant)

1. See Report

Marketing Chair (Vacant)

1. See Report
2. If any of the committees or subclubs need flyers made email the marketing email

Hospitality Director (Monica Poulsen)

1. See Report
2. If any members you know are getting ready to PCS, please let me know so I can get them their farewell gift.

Community Outreach (Emily Pruiett)

1. See Report

Ways and Means (Teresa Rotramel)

1. See Report
2. Sent email to legal for our flamingo fundraiser for May 16-30

Social Unfinished Business: n/a

Advisor’s Comments: n/a

Social

Announcements: Next Board Meeting **March 1st at 6:30pm**

Adjournment: 8:05pm