

Offutt Officers' Spouses' Club  
Board Meeting  
January 4, 2022

**Charitable Meeting Call to Order and Attendance:**

Board Members Present: Shannon Howard, Nan Litecky, Dona Harris, Ann Williamson, Beth Phillips, Christine Stewart, Veronica Durst, Jessica Martin, Catina Nesheim, Megan Moore, Jen Sylvan, Monica Poulsen, Danielle Scholfield, Bree Berger, Emily Pruiett

Board Members Excused Absence: Alexis Dailey, Maggie Roche, Sarah DePalma, Kayli King, Teresa Rotramel

Call to Order: 6:35pm

Welcome and Introductions: Happy New Year. Last year we accomplished a lot of wonderful things and I can't wait to see what this year has in store for us.

Approval of December Meeting Minutes: Motion by Bree Berger, Second by Monica Poulsen.

8 Aye, 0 Nah, 0 Abstain. Motion carries

**Charitable Officer Board Reports**

President (Beth Phillips)

- A. See Report
- B. Base Legal Annual Review (see Parliamentarian report)
- C. Jerrilyn's brother passed away and we relayed our condolences
- D. Food Drive (See Community Outreach)
- E. Board positions/nominations
  - a. Danielle brought up the willingness of wanting to continue in her position past 2 years and wanted to see if that was possible.. Per our constitution only the Executive Board is limited to 2 years.

Charitable Treasurer (Catina Nesheim)

- A. See Report
- B. Balance: \$42,445.85 as of 4 Jan 22
- C. Mid-Year Budget
  - a. We are right on track with all of the expenses. The Thrift Shop has already met its income at mid-year which is awesome!

Charitable Vice President (Alexis Dailey)

- A. See Report

**Charitable Board**

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Thrift Shop (Hannah Wilkes)

- A. See Report
- B. Thrift store requests: Soda replenishment (coke products, primarily)
  - a. We will ask for donations from General Membership at social
  - b. Coke Products are being donated for the auction and could also be donated to the Thrift Store
- C. Call for volunteers (donation room and possibly baggers/ cashiers)
- D. We are still working on getting Shannon off the bank account and adding Hannah

Scholarships (Sarah DePalma)

- A. See Report
- B. Looking locations for the scholarship program. Possibilities were: The Landing, old STRATCOM auditorium, Weather Wing auditorium

Wreaths Across America (Christine Stewart - Interim)

- A. See Report
- B. Thank you to our volunteers!
- C. The cemetery has been notified that we will be disposing of the wreaths
  - a. We are working on setting up a date, but it will be dependant on weather
  - b. The Boy Scouts will hopefully be transporting the wreaths to the lady who will be disassembling them.
  - c. Scatter Joy & Fork and Farm will be benefiting from the broken down wreaths
- D. Wanting to purchase Challenge Coins for those that participated (wreath bearers, etc)
  - a. They are approximately \$8.99 and we would need 16 which would be \$145ish and we have money left over in the account (\$169 left)
  - b. Wanting to see how fast we could receive them before purchasing them

Auction (Jen Sylvan)

- A. See Report
  - a. February 5th is the auction
  - b. 50 people have RSVPd as of today for in person
  - c. Called for various donations/volunteer opportunities via Facebook
  - d. Because we are a private org we are in control of the pivot point due to Covid
    - i. But we should be conscious of base leadership that would possibly be in attendance and the rules they would need to be following
  - e. The amount of donations has been incredible and we have not had to spend much of our budget for donations this year
  - f. Friday, February 4th delivering donations/baskets to the location from Jen's house
  - g. Will need volunteers for check-in/check-out and other various things so be on the lookout for email asking for those.

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Charitable Unfinished Business:

Advisor Comments: Ann has a box of old ornaments from the OOSC from the past if you would like to view them. Dona provided thanks for all you are doing of the OOSC

Announcements: Next Board Meeting **February 1st at 6:30 pm**

Adjournment: 7:12pm

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**Social Meeting Call to Order and Attendance:**

Board Members Present: Shannon Howard, Nan Litecky, Dona Harris, Ann Williamson, Beth Phillips, Christine Stewart, Veronica Durst, Jessica Martin, Catina Nesheim, Megan Moore, Jen Sylvan, Monica Poulsen, Danielle Scholfield, Bree Berger, Emily Pruiett

Board Members Excused Absence: Alexis Dailey, Maggie Roche, Sarah DePalma, Kayli King, Teresa Rotramel

Call to Order: 7:12pm

Welcome and Introductions:

Approval of December Board Meeting Minutes: Motion by Danielle Scholfield, Second by Megan Moore

9 Aye, 0 Nah, 0 Abstain. Motion carries

Approval of December General Meeting Minutes: Motion by Monica Poulsen, Second by Bree Berger.

9 Aye, 0 Nah, 0 Abstain. Motion carries

**Social Officer Board Reports**

President (Beth Phillips)

Social Vice President (Megan Moore)

- A. See Report
- B. Please sign up to help at the Warhawk on January 7th if you can, even if only for part of the time
- C. Somebody needs to plan the Explore Omaha event this month. Just plan it and let Megan know so she can add it to the calendar.

Social Treasurer (Maggie Roche)

- A. See Report
- B. Balance as of \$10,517.57 as 31 Dec 21

Recording Secretary (Jessica Martin)

- A. See Report
- B. Next board report due date is January 29th
- C. Asked Veronica to fill in as Recording Secretary for March

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Corresponding Secretary (Veronica Durst)

- A. See Report
- B. Love getting and posting in the Thrift Store all the Thank You's from all the organizations we have given to

Parliamentarian (Christine Stewart)

- A. See Report
- B. Make sure any forms requested of your position are submitted to parliamentarian before month end
- C. Talked about tracking all of our inventory (ie storage closet, Thrift Store, etc) so we know what we have in case of loss.

**Social Standing Committee Reports**

Programs (Bree Berger/Kayli King)

- A. See Report
- B. January Social - January 19th at 6:30 at Peacekeeper Lanes

Membership (Danielle Scholfield)

- A. See Report
- B. 15 RSVP for Bowling Social

Special Activities (Vacant)

- A. See Report

Marketing Chair (Vacant)

- A. See Report
- B. Delegating a third of marketing to Brittany Maine

Hospitality Director (Monica Poulsen)

- A. See Report

Community Outreach (Emily Pruiett)

- A. See Report
- B. Food Drive goes through the 14th.

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C. Working with Megan during maternity leave

Ways and Means (Teresa Rotramel)

A. See Report

Social Unfinished Business: n/a

Advisor's Comments: Ann's Blue Community Activities Report

Social

Announcements: Next Board Meeting **February 1st at 6:30pm**

Adjournment: 7:38pm