

Offutt Officers' Spouses' Club
Board Meeting
November 2, 2021

Charitable Meeting Call to Order and Attendance:

Board Members Present: Shannon Howard, Ann Williamson, Beth Phillips, Christine Stewart, Jessica Martin, Catina Nesheim, Maggie Roche, Sarah DePalma, Monica Poulsen, Danielle Scholfield, Bree Berger, Teresa Rotramel

Board Members Excused Absence: Nan Litecky, Veronica Durst, Alexis Dailey, Megan Moore, Jen Sylvan, Kayli King, Emily Pruiett

Board Members Unexcused: Lori Tupper, Dona Harris

Call to Order: 7:30

Welcome and Introductions:

Approval of October Meeting Minutes: Motion by Danielle Scholfield, Second by Teresa Rotramel

8 Aye, 0 Nah, 0 Abstain. Motion carries

Charitable Officer Board Reports

President (Beth Phillips)

- A. See Report
- B. HUGE Kudos to Maggie
- C. Thank Jen Allie for helping with TS flyers
- D. Volunteer Appreciation Luncheon Tuesday, December 7th (see Thrift Store report)
- E. Still in need of 2 Wreath bearers (see WAA report)
- F. Need volunteers for Tactical Radio, Outdoor Rec & Refreshments for WAA
 - a. Help with pickup, setup, and teardown
- G. Alternative Ways to help Thrift Shop....
 - a. Take unsellable items to Goodwill/Salvage Drop
 - b. Take recyclables to appropriate place
 - c. Collect bags (large bags with handles are best)
 - d. Share sneak peeks on social media
 - e. Pick up donations from neighbors/friends
 - f. Help organize volunteer appreciation events
 - g. Collect supplies for shop use (soda, paper towels, etc.)
 - h. Bake cookies/bring treats for volunteers (no breaks/lunch)

Charitable Treasurer (Catina Nesheim)

- A. See Report
- B. Balance: \$37,526.59
- C. Thrift Shop deposit was \$6,924.41

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Charitable Vice President (Alexis Dailey)

- A. See Report
- B. We are officially sponsors of Elfmart and our name will be on all of the advertisements
- C. Operation Backpack - we will be giving directly to FSS so we will be sponsors
- D. Charitable Requests voting will be at the December Board Meeting. The requests are due by Nov. 15th

Charitable Board

Thrift Shop (Shannon Howard)

- A. See Report
- B. Shannon will be stepping down, but will be helping with the transition
- C. Posted the position and had a number of applicants
 - a. Did 3 interviews and they were promising
 - b. Extended an offer today with contingencies with a possibility of starting in January. But we would like her to volunteer in order to see the ins and outs before she officially accepts.
- D. Volunteer Holiday Party
 - a. Dec 7th at The Pointe
 - b. Will provide the meat and ask the board to provide sides, desserts & drinks
 - c. Will do a raffle for volunteers
- E. We have redone the Volunteer Donation Team and it has been wonderful

Scholarships (Sarah DePalma)

- A. See Report
- B. Having an issue with UNO with a scholarship check

Wreaths Across America (Christine Stewart - Interim)

- A. See Report
- B. We have 323 wreaths sponsored we still need 452 left to sponsor
- C. Deadline is November 30th
- D. Will be making a QR code for the flyer

Auction (Jen Sylvan)

- A. See Report
- B. January 29th - make sure it's on the calendar

Charitable Unfinished Business: n/a

Advisor Comments: n/a

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Announcements: Next Board Meeting **December 7th at 6:30 pm**

Adjournment:8:09pm

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Social Meeting Call to Order and Attendance:

Board Members Present: Shannon Howard, Ann Williamson, Beth Phillips, Christine Stewart, Jessica Martin, Catina Nesheim, Maggie Roche, Sarah DePalma, Monica Poulsen, Danielle Scholfield, Bree Berger, Teresa Rotramel

Board Members Excused Absence: Nan Litecky, Veronica Durst, Alexis Dailey, Megan Moore, Jen Sylvan, Kayli King, Emily Pruiett

Unexcused Absence: Lori Tupper, Dona Harris

Call to Order: 6:36pm

Welcome and Introductions:

Approval of September General Membership Meeting Minutes: Motion by Maggie Roche, Second by Monica Poulsen

8 Aye, 0 Nah, 0 Abstain. Motion carries

Approval of October Meeting Minutes: Motion by Teresa Rotramel, Second by Bree Berger

8 Aye, 0 Nah, 0 Abstain. Motion carries

Social Officer Board Reports

President (Beth Phillips)

Social Vice President (Megan Moore)

- A. See Report
- B. WARHAWK DECORATING: Monday, November 29th 10:30 am.
 - a. Check junk mail
- C. HOLIDAY COOKIES: There are 500 dorm residents
 - a. Going to coincide with December social
- D. WARHAWK TAKE DOWN: Friday, January 7th at 10:30 am

Social Treasurer (Maggie Roche)

- A. See Report
- B. Balance as of 31 October \$11,624.11 (not including October expenses: \$307.12 deposit from OESC/donation (-\$1,109.24) These had not posted yet to the account)
- C. Made a new expense voucher and will be uploading it to the Google Drive
- D. Thank you for all your help with Blocktoberfest

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Recording Secretary (Jessica Martin)

- A. See Report
- B. Next board report due date is December 4th

Corresponding Secretary (Veronica Durst)

- A. See Report

Parliamentarian (Christine Stewart)

- A. See Report
- B. She counts votes very meticulously

Social Standing Committee Reports

Programs (Bree Berger/Kayli King)

- A. See Report
- B. November Social - November 17th at 6:30 at The Pointe - Buff City Soaps
 - a. 14 people have RSVPd so far
- C. December Social - December 14th at 10:30a
 - a. Jerrilyn, Shannon, Lisa will open up their houses for tours then will meet back at Warhawk for the rest of the program due to Quarters 13 being under renovations
- D. January Social - Auction (Jan 29th)
- E. February Social - February 16th (tentatively)
- F. The donations from the October Social will be put into the Programs account to pay for the food from the event

Membership (Danielle Scholfield)

- A. See Report
- B. 90 members currently on the roster

Special Activities (Lori Tupper)

- A. See Report
- B. Lori is stepping down as the Special Activities chair

Marketing Chair (Vacant)

- A. See Report
- B. Putting up past minutes on the website

Hospitality Director (Monica Poulsen)

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A. See Report

Community Outreach (Emily Pruiett)

- A. See Report
- B. HUGE shout out to Maggie for all her work with Blocktoberfest, and Teresa for letting us borrow her tent
- C. Please answer the poll on Facebook for the November community outreach interaction by Friday
- D. Heartlink this Thursday, November 4th

Social Unfinished Business: n/a

Advisor's Comments: Please see the upcoming community activities report

Announcements: Next Board Meeting **December 7th at 6:30pm**

Adjournment: 7:26pm