Offutt Officers' Spouses' Club
Board Meeting October 6th 2026

**Charitable Meeting Call to Order and Attendance:**

Board Members Present: Jessica M., , Katelyn M., Jessica C., Teresa R., Danielle S., Catina N., Erika A., Jackie K., Haley O., Deanna W.. Krystal F., Chris S., Sarah B., Sarah G., Jessica G., Jerome W., Madeline H., Kristen E., Mary B.

Board Members Excused Absence: Lindsay A, Caroline F., Leslie H.

Call to Order: 6:04

Welcome and Introductions:

Approval of September Meeting Minutes: Motion by Teresa R , Second by Madeline H

12 Aye, 0 Nah, 0 Abstain. Motion carries

**Charitable Officer Board Reports**President (Jessica M.)

A. Nov Board Mtg at Qtrs 13
B. When do we need to pay the PO Box?
**C.**
D. No new news from on FSS - Private Org update
E. Newcomers Brief - Oct 7
F. Ordered new computer for the TS
G. Hearts Apart - Nov 14th request for help
    a. noon-3PM at Southwind Park Lavista
    b. Flannel and furballs afternoon at the park
    c. Mini fall photo sessions - free
    d. Information & resources
    e. Provide baked goods, hot & cold beverages, volunteers to help serve
    f. Sign-up genius to be sent out to club members
H. Huskers Football
    a. HUGE THANK YOU TO OUR VOLUNTEERS
I. Money from football concessions
    a. What do we want to do?
    b. Distribute to sub-clubs?
        i. Keep most for socials?
J. Sidewalk Sale - Oct 17th - need help
    a. Sign-up genius to be sent out
    b. Earlier set-up start time

Parliamentarian (Jess C.)

- Robert's Rules of Order review - motions, voting, amendments, etc: every executive board members and advisors have a vote (one per committee chair)

Offutt Officers' Spouses' Club
Board Meeting October 6th 2026

- Voting and communications: We cannot do votes via Facebook as the whole Board does not use Facebook. Anything requiring votes will need to be sent via email. TIme sensitive vote send to Jess C. and she'll send out via email.

--Proposal: Is there another messaging app (Messenger, WhatsApp, GroupMe etc) that we could use for Board business? group Me will do topics/threads. To use GroupMe

Charitable Vice President (Jerome W.)

A. No Report Received
B. Charitable Requests:
    a. Tier 1
        i. $0
    b. Tier 2:
        i. $6,750
    c. Tier 3:
        i. $3,000
    d. Motion to accept Tier 2 requests for a total of $6,750 by Jackie K_____ seconded by Erika A
        i. __ Aye, __ Nah, Abstained
            1. Motion to amend proposal to increase tier 2 approvals by $500 to $7,250
            2. Jerome W motioned - Madeline H Seconded
                a. Aye-11
                b. Nah-
                c. Abstained-1
    e. Motion to accept the above requests for a total of $1,000 by Danielle S. seconded by Krystal F.
        i. Aye, __ Nah, ___Abstained
            1. Motion by Jerome W. to make an amendment to the motion to increase tier 3 to $3000
            2. Haley O. Seconded
                a. Aye- 11
                b. Nah
                c. Abstain -1

Charitable Treasurer (Deanna W.)

A. See Report
B. Balance as of 9/28/2026 : $**51,450.25**
C. CPA Services for FY 2027 and beyond
    a. Concerns with the current CPA relationship, including delayed responses
    b. Repeated follow-up was needed to obtain the list of documents required for the FY2026 tax filing
    c. Plan to complete the current filing with AGSN
    d. Would like the board to consider changing CPAs for next year

    e. Seeking recommendations for a CPA or accounting firm with nonprofit experience, good communication, and reliable turnaround times
D. Insurance Quote Update
    a. Quotes received from Cincinnati Insurance and Provident Financial Group
    b. Additional quotes still pending from Dodge Partners Insurance and Olson Insurance
    c. Once all quotes are received, the options will be compared
    d. Any recommended changes will be brought back to the board for discussion

Secretary (Katelyn M.)

A. Please respond to the board report email, even if it's nothing to report. All club emails are included on these but if there is a preferred email you would like me to use, let me know.
B. Board Reports Due Next 10/30/26

**Charitable Board**

Thrift Shop (Danielle S.)

A. No Report Received
B. Sidewalk Sale Oct 17 - 10:00-2:00
    a. Set up start at 7:00
    b. Would like 9 volunteers
        i. Need help bringing items out/setting up. Taking down at end of day
    c. Need tables for items - 8 tables ideally
    d. Signup genius to be sent to all members
C. TS Volunteer Appreciation
    a. November/December
    b. The board has provided desserts in the past.

Scholarships (Lindsay A.)

A. Nothing to Report

Wreaths Across America (Krystal F. & Chris S. )

A. -confirmed WAA received the approval letter from Mortuary Affairs.
B. -confirmed weather wing approval for ceremony
C. -Donation letter sent out to list of donors. Only one response received from mass email. The OESC responded with donating 10 wreaths.
D. - added event to the Bellevue Times community calendar.
E. - we had a WAA Flyer made- still need to print out.

Offutt Officers' Spouses' Club
Board Meeting October 6th 2026

F. -We are looking for places to display flyers, possibly with a wreath and wreath stand to draw attention.
G. -We have 315 wreaths sponsored and still need 460. - should have more wreaths
H. - Met with Christine Stewart regarding facebook posts
I. - Scheduled posts for Sept remembrances
J. - Posted WAA flyer on various FB social pages
K. - Attended virtual WAA webinar

Auction (Teresa R.)

A. First physical donation received!
B. Need to have first committee meeting soon
C. Donation emails sent out, follow-ups to happen

Community Outreach (Catina N.)

A. Thanks for all the donations for the school nurses
    a. Was able to donate to 5 schools
B. This month - donations to veterans home

Charitable Unfinished Business: Need truck/trailer to use to transport round tables for sidewalk sale - Madeline H can help

Advisor Comments:

Announcements: Next Board Meeting **November 3rd at 6:00 pm**

Adjournment: 7:19

Offutt Officers' Spouses' Club
Board Meeting October 6th 2026

**Social Meeting Call to Order and Attendance:**

Board Members Present: Jessica M., , Katelyn M., Jessica C., Teresa R., Danielle S., Catina N., Erika A., Jackie K., Haley O., Deanna W.. Krystal F., Chris S., Sarah B., Sarah G., Jessica G., Jerome W., Madeline H., Kristen E., Mary B.

Board Members Excused Absence: Lindsay A, Caroline F., Leslie H.

Call to Order: 7:19

Welcome and Introductions:

Approval of DATE Meeting Minutes: Motion by Erika A, Second by Teresa R.

12 Aye, 0 Nah, 0 Abstain. Motion carries

**Social Officer Board Report:**

Social Vice President (Madeline H.)

A. Planning Oct/Nov Socials Oct-1890 perfumery Nov-joint Trivia social with ESC
B. Oct social is planned
C. I have started planning the joint november social with the ESC
D. Worked the Husker game
E. I have reached out to the dorm manager to start gathering details for the cookie drive
F. ESC reached out to ask about joining our board game clubs. We have shared the boardgame facebook page with their members and included those interested in the group to the evite list
G. Past cookie drives - how were those done?
    a. 400 airmen
    b. We set day to give to dorms to deliver to airmen
    c. Usually deliver to dorms on Monday so cookies are freshest
H. Decorating for Event Center
    a. Open it up to squadron competition
        i. Squadrons decorate a tree
    b. OOSC does main tree
I. November Social - November 17th

Social Treasurer (Haley O.)

A. No Report received
B. Balance as of 10/06/2026: $13,166.71

Offutt Officers' Spouses' Club
Board Meeting October 6th 2026

**Social Standing Committee Reports**

Programs (Madeline H.)

A. Nothing to report

Membership (Erika A.)

A. 75 members
    a. Gained 2 members in September
B. 28 people attended September social
C. 18 signed up for October Social

Special Activities (Caroline F.)

A. No Report Received

Marketing Chair (Jackie K.)

A. Nothing to Report

Hospitality Chair (Leslie H.)

A. 3 hails

Ways and Means (Sarah G.)

A. Nothing to report

Social Unfinished Business:

Advisor's Comments:

Social Announcements: Next Board Meeting **November 3rd at 6:00pm**

Adjournment: 7:33