

Offutt Officers' Spouses' Club
Board Meeting
December 3, 2024

Charitable Meeting Call to Order and Attendance:

Board Members Present: Teresa R., Aly T., Jessica M., Jess C., Catina N., Shannon H., Sarah T., Tom B., Alicia V., Jessica G., Peggy T., Amber D., Jenny S., Nikki H., Danielle M.

Board Members Excused Absence: Haley O., Terry C., Deanna W., Danielle S., Christine S., Elizabeth Z., Amanda S.

Call to Order: 6:04p

Welcome and Introductions:

Approval of October Meeting Minutes: Motion by Danielle M., Second by Nikki H.

12 Aye, 0 Nah, 0 Abstain. Motion carries

Charitable Officer Board Reports

President (Teresa R.)

- A. Nothing to report.
- B. We are entering into a sponsorship agreement with the FSS for Elf Mart only.
- C. We are sponsoring them our usual \$1,500 donation a year for sponsorship recognition
 - a. Recognition includes: Name and logo inclusion in advertisement and promotional materials, including, but not limited to: flyers, posters, digital media and signage at the event.
- D. Must fill out the sponsorship form each year to receive the sponsorship recognition.
- E. A display area will be provided at the tree lighting event.
- F. This annual donation for sponsorship will be added as a line item for yearly sponsorship.

Charitable Treasurer (Deanna W.)

- A. Nothing to report.
- B. \$62,553.95 is the ending balance

Charitable Vice President (Jessica C.)

- A. Motion for Tier 2 donations totaling \$5450**
 - a. Motion moved by Jessica C., Seconded by Nikki H.**
 - b. All approved as is.**
 - c. 9 Aye, 0 Nay, 0 Abstain. Motion Carries.**

Offutt Officers' Spouses' Club
Board Meeting
December 3, 2024

- B. Motion for Tier 3 donations totaling \$2500**
 - a. Motioned moved by Jessica C., Seconded by Nikki H.**
 - b. All approved as is.**
 - c. 12 aye, 0 Nay, 0 Abstain. Motion Carries.**

Charitable Board

Thrift Shop (Danielle S.)

- A. No report submitted.**

Scholarships (Terri C. & Aly T.)

- A. Nothing to report.**

Wreaths Across America (Sarah T. & Terri C.)

- A. Sound system:
- B. Cyber Space was the contact listed to call for podium, microphone and speakers. I called and was told as of April 1, 2024 they are no longer providing equipment.
- C. Called FFS/ODR – renting portable PA system (\$75). This is an expense we have not had in years past. I can absorb this year but I don't think this should be an annual expense we should take on. I think we should consider investing in our own equipment?
- D. *Please note I have \$400 for OOSC for the event of National Wreaths Across America Day Still in need of podium. We prefer something free. Any ideas?
- E. Will need volunteers
 - a. o Unload: Truck will likely arrive week of 12/9 with wreaths
 - b. o Day of Event Assistances
 - c. o Wreath Retirement Clean Update- emailed on 11/21 and have not heard back.
- F. Sustainable Suburbanites. Will call on 12/3.

Auction (Danielle M.)

- A. Make sure I sub clubs are getting their baskets together. I need them by early Jan 13, the sooner the better.**
- B. I have letters, everyone take 3 and make it your goal to ask people. We have a fraction of what we had last year and even the year before that. A lot of businesses have said no because they are closing or business is very very slow.**

Offutt Officers' Spouses' Club
Board Meeting
December 3, 2024

- C. Make sure to push out the FB Auction page and the Flyer with the Ticket purchasing link. There is also a donation QR code separate from the ticket code. If they can't come maybe they will still donate, you never know.**
- D. January 25th set up, auction, and clean up, volunteers needed. Set up takes around 3 hours and we are paying by the hour.**
- E. Sign up Genus will be sent out for dessert donations.**
- F. Mark attending on Facebook and share it to your friends.**

Community Outreach (Catina N.)

- A. Nothing to report.**
- B. January there will be a clean-up day at the attic, date to come.**

Charitable Unfinished Business:

Advisor Comments: Good Job!

Announcements: Next Board Meeting **January 7, 2024 at 6:00 pm**

Adjournment: 6:42 p

Offutt Officers' Spouses' Club
Board Meeting
December 3, 2024

Social Meeting Call to Order and Attendance:

Board Members Present: Teresa R., Aly T., Jessica M., Jess C., Catina N., Shannon H., Sarah T., Tom B., Alicia V., Jessica G., Peggy T., Jenny S., Amber D., Nikki H., Danielle M.

Board Members Excused Absence: Haley O., Terry C., Deanna W., Danielle S., Christine S., Elizabeth Z., Amanda S.,

Call to Order: 6:47p

Welcome and Introductions:

Approval of November Meeting Minutes: Motion by Jessica C., Second by Jess.

12 Aye, 0 Nah, 0 Abstain. Motion carries

Social Officer Board Reports

President (Teresa R.)

- A. Nothing to report

Social Vice President (Jessica M.)

- A. Cookie Drive- Monday, Dec 16th @ 10am at The Pointe
- B. We will be delivering the cookies to the dorms for them to distribute to the Airmen's doors.

Social Treasurer (Haley O.)

- A. Zeffy looks like a great option after looking in to it this past month (for non profits and has no charges like Square); has a tap to pay option with iPhone**
- B. What would the process/timeline be to switch from Square to Zeffy, especially with Auction tickets already having a link through Square?**
- C. Zeffy can be used by non profits without any additional charges or percentage of sales made (awesome news for us!)
- D. Zeffy uses a tap to pay option with an iPhone (no device is needed for payment beyond a phone)
- E. Thrift Shop could use Zeffy, but the payment option would require a personal phone being used (an iPad is an option however)
- F. Unsure what the process would be for us to switch from Square to Zeffy

Offutt Officers' Spouses' Club
Board Meeting
December 3, 2024

Secretary (Amber D.)

- A. Next board report due date is Saturday, January 4th, 2024.

Parliamentarian (Peggy T.)

- A. No report submitted.
- B. It will be time soonish to start thinking about how you can make a fabulous contribution next year to this wonderful organization!

Social Standing Committee Reports

Programs (Alicia V.)

- A. No report submitted.
- B. Novembers social went great, and all the hard work from all of you was greatly appreciated.
- C. Gift exchange limit for December's social is \$20.

Membership (Elizabeth Z.)

- A. No report submitted.

Special Activities (Amanda S.)

- A. No report submitted

Marketing Chair (Jackie K.)

- A. Please send in info for upcoming events that you want shared or created.**
- B. If anyone can take pictures please do as Jackie will not be present.**

Hospitality Director (Nikki H.)

- A. Doing a candy collection for the dorms if anyone has anything they'd like to donate.

Ways and Means (Tom B.)

- A. Nothing to report.

Offutt Officers' Spouses' Club
Board Meeting
December 3, 2024

- B. If anyone is interested in being the head “flocker” for next year it would be recommended to help with flocking this May!
- C. April is when the advertisements go out and the flocking itself takes about 2 weeks.
- D. You are welcome to do it as a family activity or get a group of friends together to move the flamingos from one yard to the next person’s yard (don’t forget the sign!)
- E. If the flock needs to be decorated you will get a box with decoration items.

Social Unfinished Business: Retires group went out in October, and they are getting geared up for events in 2025 with Quarterly meetups doing different types of activities. Possibly getting a retirees table at the auction. August 1st Nikkis husband is retiring!!!! WOOHOOO. Jess C. has an Airforce wife’s book that is from the 50s if anyone is interested, she has that resource. Elena provided a contact for a gentleman who teaches etiquette that we can reference to have at the High Tea social in April.

Advisor’s Comments: You’re doing great.

Social Announcements: Next Board Meeting **January 7th, 2024 at 6:00pm**

Adjournment: 7:14p