

Offutt Officers' Spouses' Club
Board Meeting
January 6, 2026

Charitable Meeting Call to Order and Attendance:

Board Members Present: Jessica M., Catina N., Shannon H., Alicia V., Jessica G., Amber D., Natalie H., Amanda S., Lindsay A., Teresa R., Wendy L., Erika A., Danielle S., Jenny S., Haley O., Ioana B., Jessica C., Madison G.K., Deanna W., Kara B., Jackie K.

Board Members Excused Absence: Caroline F., Sarah B., Leslie H., Lisa R.

Call to Order: 6:07p

Welcome and Introductions:

Approval of December Meeting Minutes: Motion by Teresa R., Second by Jessica C.
17 Aye, 0 Nah, 0 Abstain. Motion carries.

Charitable Officer Board Reports

President (Jessica M.)

- A. Health Symposium
 - a. Mindfulness seminar on Jan 22. 6-8pm
 - b. Soup and salad
 - c. Chair yoga
 - d. Learning how to take care of yourself so you can be available to others
 - e. MFRC representative to speak in between
 - f. This is a free event and there will be a head count RSVP but it is not required to enter
 - g. We are going to make soups and buy breadsticks
- B. Private Org Meeting
 - a. Meeting with Chief Smalls
 - b. Meet with all the presidents of organizations on base
 - c. Still looking for baskets from squadrons and possibly other organizations present at the meeting
- C. Pres email
 - a. Auction- Get your tickets now and if you buy a whole table you get a seat for free (10 people)
 - b. Scholarship
 - c. Community Outreach Day at the Attic
 - d. Christmas Decoration take-down
 - e. If anyone is interested in being a POC for Board Games Club or Crafting Club, please reach out

Charitable Treasurer (Deanna W.)

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- A. In communication with our current CPA, I was informed that the \$700 charge reflects their standard hourly rate and that they do not utilize a formal disclosure or engagement agreement with clients. As this hourly rate was not disclosed before conversations initiated by our president, I recommend discontinuing services with the current CPA and moving forward with a different CPA. I am actively researching qualified firms and will bring recommended options to the board for consideration.
- B. Have currently spoken to Scott Wheeler and will seek out some other options and see where we want to go with it.
- C. We have had \$6,000 come in through the auction so far.

Charitable Vice President (Jessica C.)

- A. Nothing to report.
- B. Current remaining amount is \$15,450.00 in non-line items
- C. As of right now we only have 4 requests for the January meeting which is Sunday Jan 18th at 8pm via zoom.
- D. There was a line item for wreaths, and there was a great deal on wreaths we bought 58 wreaths which in turn got us 133 wreaths with their bonuses.
- E. At the Social both motions for the Blue Valley Community Action for \$2,000, and Food Bank for the Heartland for 2,500 were approved with 36 aye, 0 nay, and 0 abstained votes each.

Executive Secretary (Amber D.)

- A. Next Board Report due, Saturday, January 31st, 2026.

Charitable Board

Thrift Shop (Danielle S.)

- A. No report submitted.
- B. We really need volunteers for Saturdays, we are having an issue with Saturdays!!!
 - a. The next Saturday is January 17th!!!
 - b. Going to do some research on ideas to appeal to more people to volunteer.
 - c. Test out a sign up Genius for Saturday volunteer sign-ups, to see how we can track volunteer involvement.
 - d. We had proposed the idea of giving an extra ticket for door prize drawings at socials, and/or giving volunteers an extra sheet at the end of the year bingo
 - e. We could also do public praise at the board meetings/socials as well
 - f. MonthYearSales-Donations- # Days Open - Avg Sales/Day- OOSC Payout
 - g. Dec2025-

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- i. Sales/donations- \$14,416.92- days open-10- avg sales-\$1,441.69 - payout - \$5,431.89
- h. Dec2024
 - i. Sales/donations- \$15,625.82- days open- 12- avg sales-\$1,302.15 - payout- \$7,537.11
- i. Dec2023
 - i. Sales/donations- \$17,212.49 days open- 12 – avg sales-\$1,434.37- payout - \$5,958.27

Scholarships (Lindsay A.)

- A. Nothing to report.
- B. Scholarship link is working and applications are open
 - a. They can save their progress into the google form and come back to finish it.
 - b. We are doing advanced degrees as well
 - c. March 1, 2026 is the deadline

Wreaths Across America (Ioana B.)

- A. Nothing to report.
- B. The event went really well
- C. We are at 72% of our goal for next year
- D. We will need a new event coordinator for next year as I am leaving in June

Auction (Teresa R. & Shannon H.)

- A. Need help for the day of event with: Set-up/Door greeters/Game referees/Clean-up/ETC
- B. It's going great!
- C. We have a signed Taylor Swift Guitar through donation match that we will be utilizing this year
 - a. The reserve price for the T. Swift Signed Guitar is \$1,000
 - b. They have a list of items that you can choose from.
 - c. All items have a reserve price and if they do not sell, we just ship them back and we do not pay anything
 - d. We will print off a poster with a disclaimer that it will be shipped to them in 15 days
- D. Meeting with someone from Flaconwood Friday to talk about more details
- E. PUSH TICKET SALES!!!!
 - a. Share it everywhere!!!!
- F. Need people to sign up for desserts and set up and jobs the day of.
- G. We will have a questions about Auctria table as well, and trying to do check out online

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- a. Add the credit card fee to them.

Community Outreach (Catina N.)

- A. No report Submitted.
- B. We took a break from community outreach over December
- C. The 24th we will have a cleaning day for our community outreach from 8-noon
- D. February is going to be at a humane society, possibly Town and Country

Charitable Unfinished Business:

Advisor Comments: We ask for lots of donations, as we have more turn over, we need to keep good notes on who we have talked to in the past and got donations from and who we have connections with. So just as simple as when you are asking for donations give a background of our organization and what type of event we are asking for a donation for. Be specific! Give them a date when you would like to hear back, you can also do a follow up call if they have forgotten to respond but we just want to be nice about requests and not burden our community donors. Always send a thankyou note. Our name has Offutt in it and we are representing the base so keep that in mind. Possibly have pre drafted emails and responses for our volunteers to use if they are not sure what wording to use.

Announcements: Next Board Meeting, **February 3rd, 2026 at 6:00 pm**

Adjournment: 6:59p

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Social Meeting Call to Order and Attendance:

Board Members Present: Jessica M., Catina N., Shannon H., Alicia V., Jessica G., Amber D., Natalie H., Amanda S., Lindsay A., Teresa R., Wendy L., Sarah B., Madison G.K., Erika A., Danielle S., Jenny S., Ioana B., Kara B., Jessica C., Madison G.K., Deanna W., Jackie K.
Board Members Excused Absence: Caroline F., Leslie H., Lisa R., Haley O.

Call to Order: 7:04p

Welcome and Introductions:

Approval of December Meeting Minutes: Motion by Teresa R., Second by Jess C.
17 Aye, 0 Nah, 0 Abstain. Motion carries

Social Officer Board Reports

Social Vice President (Amanda S.)

- A. Briefly discuss the plan for taking DOWN décor at the Offutt Event Center
 - a. Thank you to everyone who helped with set up
 - b. This year the employees helped out this year and got new trees for us to decorate
 - c. They are also going to help us take down the decorations
 - d. Monday Jan 12th from 9-noon

Social Treasurer (Haley O.)

- A. Nothing to Report
- B. Starting balance \$15,450.36
- C. Ending balance \$15,488.88
- D. We can add the sub club link to the thanks for joining pages

Parliamentarian (Caroline F.)

- A. No report submitted.

Social Standing Committee Reports

Programs (Alicia V. & Madison G.)

- A. No report submitted
- B. December social was awesome.
- C. We would plan a route ahead of time next time we use this.
 - a. The social was great and very affordable and was offset with the payment
- D. Resolution regift we have chipotle for the food.
 - a. The attendance is low but we have never done a January Social before so it is pretty good
- E. We have solicited a private door dash for the year

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F. February 10th is the charcuterie social

Membership (Kara B.)

- A. Nothing to report
- B. Welcome Kara!
- C. 37 at our last social,
- D. Our next social has 23 RSVP
- E. Goodbye, Natalie we will miss you!!!

Special Activities (Erika A.)

- A. Potentially seeing if there was any interest for a new POC to step forward to host Board Game Club or Crafting Club if we want to get those up and running.
- B. I am actively working on a How to Be a POC recruitment
- C. Book Club and Bunco sub clubs are doing baskets for the Auction.
- D. Asking if Wine Club wants to donate wine for the wine toss game.
- E. Is there any thought on sub clubs that are not meeting often?
 - a. As long as the members don't have any complaints just let the members' ride
 - b. If a group has been dormant for a prolonged amount of time, check-in with the POC etc.

Marketing Chair (Jackie K.)

- A. When will Scholarships be available to push out?
- B. Working on the presentation board.
- C. Pushing out Sponsorships thanking our donors
- D. Pushing out board positions for next year

Hospitality Chair (Leslie H.)

- A. Nothing to report.

Ways and Means (VACANT)

- A. No report submitted
- B. Beginning of Feb. we need to get our paperwork submitted through FSS so we can get approval for flocking this year.

Social Unfinished Business: Newcomer meeting dates for this coming year have been posted for 2026.

Advisor's Comments:

Social Announcements: Next Board Meeting February 3rd, 2026 at 6:00pm

Adjournment: 7:34p

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