



BERNARD TERRELL CIGARS

7TH ANNUAL CIGARS IN THE PARK PICNIC

AUGUST 3, 2025 10-6PM

VENDOR CONCESSION CONTRACT

Application Deadline: 4-15-2025

872-703-3014/

872-222-8217

bernardterrellcigars.com

bernardterrellcigars@gmail.com

8322 South Ashland - Chgo, IL 60620



Application Deadline: 4-15-2025

Vendor Application Instructions

Thank you for your interest in vending at Bernard Terrell Cigars Presents: 7th Annual Cigars in the Park!
Please read the following instructions carefully:

Application Timeline:

- Applications Open:* **March 13, 2025**
- Application Deadline:***April 15, 2025**
- Payment Deadline:* **May 15, 2025**

- Application Process:

1. **Complete Application:** Download and fill out the vendor application form completely.
2. **Submit Application:** Email the completed application to **bernardterrellcigars@gmail.com** by **April 15, 2025**.
3. **Application Review:** Bernard Terrell Cigars will review all applications.
4. **Vendor Selection:** Selected vendors will be notified.
5. **Payment:** Balance of vendor fees is due no later than **May 15, 2025**.
6. **Forfeiture:** Selected vendors who do not pay by the **May 15, 2025**, deadline will forfeit their vendor spot.

Event Information:

This event is a rain or shine event.

*****No Refunds:** Vendor fees are non-refundable.**

Questions:

*If you have any questions while filling out the application, please email
bernardterrellcigars@gmail.com.

We look forward to receiving your application!



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Applicant Information

Business Name: _____

Describe Items you will be displaying :

Primary Contact Name: _____

Business Street Address, City, State, Zip:

Primary Contact Email: _____

Website, Facebook, Instagram: _____

On-Site Contact Name: _____

On-Site Contact Cell Phone: _____

IL / City Business License Number: _____

EIN: _____

IL Tobacco License Number/ Retail Tax Number: (if applicable) _____

Food Merchants required to email copies of food managers/ food handlers license with completed application.



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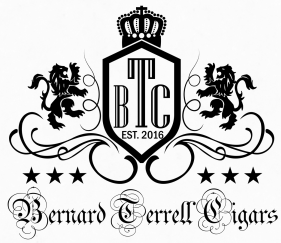
872-703-3014 / 872-222-8217

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- Vendor Contract for **Bernard Terrell Cigars Presents: 7th Annual Cigars in the Park**
- This Vendor Contract ("Agreement") is made and entered into this [DATE] _____ by and between Bernard Terrell Cigars, with a principal place of business at 8322 S. Ashland, Chicago, IL ("Host"), and [VENDOR NAME] _____, with a principal place of business at [VENDOR ADDRESS] _____ ("Vendor").
- WHEREAS, Host is hosting an event known as "Bernard Terrell Cigars Presents: 7th Annual Cigars in the Park" (the "Event") at Midlothian Meadows Grove 1 & Grove 2, 159th & Pulaski, Oak Forest, IL 60452, on August 3, 2025, from 9:00 AM to 7:00 PM; and
- WHEREAS, Host has the right to license concessions to vend at the Event; and
- WHEREAS, Vendor desire to vend [SPECIFY GOODS /SERVICES] _____ at the Event; and
- WHEREAS, Vendor has submitted an application by April 15, 2025 and agreed to the vendor fee, and paid the final payment by May 15, 2025.
- NOW, THEREFORE, in consideration of the foregoing premises and the mutual covenants contained herein, the parties agree as follows:
 - **1. Vendor Responsibilities**
 - **a. Compliance with Law:** Vendor shall comply with all applicable federal, state, and local laws and regulations, including obtaining and paying for all necessary business licenses, permits, and taxes. This includes, but is not limited to, any required food stall, food van, caterer, or food business registration or notification by the Health Protection Service.
 - **b. Set-Up and Breakdown:**
 - *Vendor shall have access to the assigned vending space no less than two (2) hours before the Event's start time for set-up.
 - *Vendor shall have access to the vending space for up to one (1) hour after the Event's conclusion for breakdown and removal of all Vendor's property.
 - *** Vehicle Restrictions:** After unloading, Vendor shall immediately move any vehicle used for transporting goods to a designated parking area and shall not park in the grass area.
 - ***Cleanliness:** Vendor shall keep its vending space clean and orderly during the Event and shall remove all trash and debris upon leaving. Vendor shall properly dispose of recyclable and compostable items in designated containers. Vendor will be charged a **\$150.00** penalty for any debris or trash left on site, with photographic evidence.
 - **c. Vending Space:** *Vendor's vending space shall be no larger than ten (10) feet wide and ten(10) feet tall.
 - *Vendor shall not vend any goods or services other than those specified in this Agreement without Host's written consent.
 - **d. Staff Conduct:** *Vendor's staff shall be clothed and groomed in a clean and neat fashion and shall conduct themselves in a professional and orderly manner. * Vendor's staff may announce the availability of goods only within the confines of the Vendor's vending space. * No loud music, noise, or sound amplification devices shall be used by Vendor or its staff.
 - **e. Equipment:** Host is not responsible for providing any equipment or utilities, including generators, outlets, or electricity. Vendor is solely responsible for providing all necessary equipment and utilities.
- **2. Payment**
 - **a. Vendor Fees:**
 - Merchandise Vendors: **\$250.00**
 - Food Vendors, Food Trucks, and Mobile Cigar Lounges: **\$300.00**
 - Application and Payment Deadlines: * Final Application Date: **April 15, 2025**
 - Final Payment Due Date: **May 15, 2025**
 - * **Selected vendors who do not pay in full by May 15, 2025, will forfeit their vendor spot.**



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- **Entry/ Check In:** Vendor will be provided with two (2) staff wristbands/badges upon check in. These wristbands/badges grant complimentary entry to the Event for designated Vendor staff. All other guests of the Vendor must purchase tickets for entry. Vendor is responsible for ensuring that only authorized staff members utilize the provided wristbands/badges.
- **3. Event Timing**
 - a. Event Hours: The Event will take place on August 3, 2025, from 9:00 AM to 7:00 PM. b. Vendor Set-up: Vendor must be set up and ready to operate by 10:00 AM.
- **Marketing:**
 - Vendor understands that the success of the Bernard Terrell Cigars Presents: 7th Annual Cigars in the Park event is a collaborative effort. Vendor agrees to actively promote their participation through their marketing channels, using provided event assets and accurate information. The Host reserves the right to request proof of promotional efforts and to provide feedback on marketing materials. Vendor agrees to work with the Host to ensure consistent and positive messaging about the event.
- **4. Indemnification**
 - Vendor agrees to indemnify and hold harmless Host, its officers, directors, employees, agents, and volunteers from and against any and all claims, losses, damages, liabilities, costs, and expenses (including attorney's fees) arising out of or relating to Vendor's presence at the Event, Vendor's activities, or any breach of this Agreement by Vendor.
- **5. Miscellaneous**
 - **Entire Agreement:** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written.
 - **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.
 - **Severability:** If any provision of this Agreement is held to be invalid or unenforceable, such provision shall be struck from this Agreement and the remaining provisions shall remain in full force and effect.
 - **Waiver:** No waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom the waiver is sought to be enforced.
- IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

In witness to their agreement to the terms of this contract, the parties affix their signatures below:

Host, Signature, & Date:

Bernard Terrell Cigars

Terrell Steward / Julian Steward

Corporate Office:

T & J Steward Enterprises Inc.

6800 Weiskopf Ave, Ste 150 McKinney, TX 75070

Cigar Shop:

8322 South Ashland, Chgo, IL 60620

Email: bernardterrellcigars@gmail.com

Vendor, Signature, & Date:

Name: _____

Signature: _____

Address: _____

Email Address: _____

Phone: _____