## Instructions for setting up virtual appointments through OTN

## Receive Your Email Invitation

You will receive an email invitation from "OTN No Reply" (email address is do-not-reply-otninvite@otn.ca)

It will look like this:

Hello,

You have been invited to an OTN eVisit (secure video appointment) on **Thursday, April 2, 2020** at **2:30 PM** (Eastern Time).

Joining an eVisit is simple:

#### 1. Prepare

**Desktop / laptop users:** You will join your appointment using your web browser. For the best experience, use the Chrome browser.\*

**Mobile users:** Install the "Pexip Infinity Connect" app for <u>iPhone/iPad</u> or for <u>Android phone/tablet</u>. Close the app once the installation is complete.

We recommend that you test your device in advance.

#### 2. Connect

When it's time for your appointment, click the button below to join.

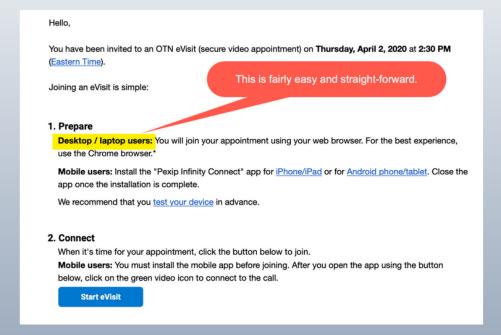
**Mobile users:** You must install the mobile app before joining. After you open the app using the button below, click on the green video icon to connect to the call.

Start eVisit

## Computer and Laptop Users

If you are going to use a computer or a laptop for your video visit, that is fairly easy and straight forward.

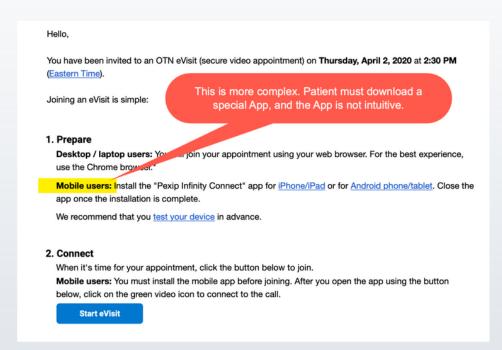
You do not have to download any special Apps. You can simply use your internet browser for your video visit.



When the time comes to start your video visit, simply open the original invitation email and click the blue button that says "Start eVisit".

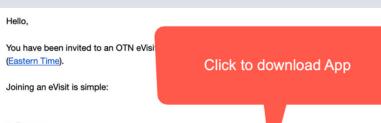
## Smartphone and Tablet Users

If you are going to use a smartphone (i.e. iPhone or other cellular phone) or a tablet (i.e. iPad or other android tablet), you need to download a special App for your video visit.



Click the link in the email to download the App.

### (DO THIS BEFORE YOUR VISIT)



### 1. Prepare

**Desktop / laptop users:** You will join your appointment using you web browser. For the best experience, use the Chrome browser.\*

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Mobile users: Install the "Pexip Infinity Connect" app for iPhone/iPad OR r Android phone/tablet. Close the app once the installation is complete.

We recommend that you  $\underline{\text{test your device}}$  in advance.

### 2. Connect

When it's time for your appointment, click the button below to join.

**Mobile users:** You must install the mobile app before joining. After you open the app using the button below, click on the green video icon to connect to the call.

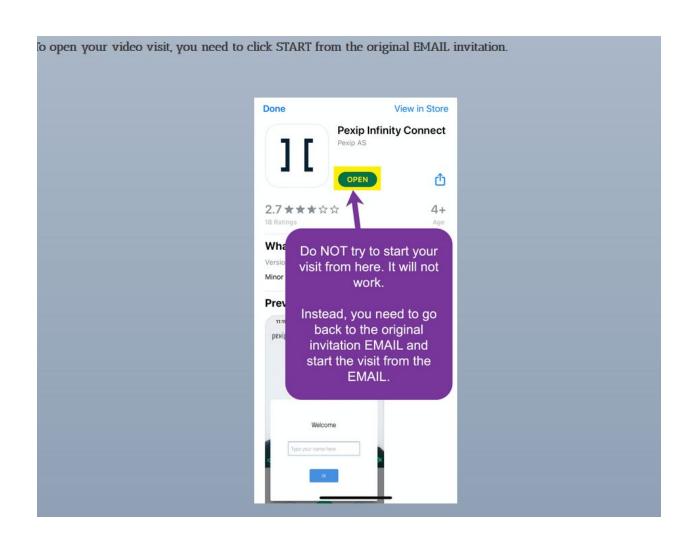
Start eVisit

The App Store will open on your phone and you can download the app from there.



The app will download, but do NOT open it from there when it is done.

To open your video visit, you need to click START from the original EMAIL invitation.



## Starting the Visit

You need to back to the original invitation EMAIL.

Hello,

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Joining an eVisit is simple:

### 1. Prepare

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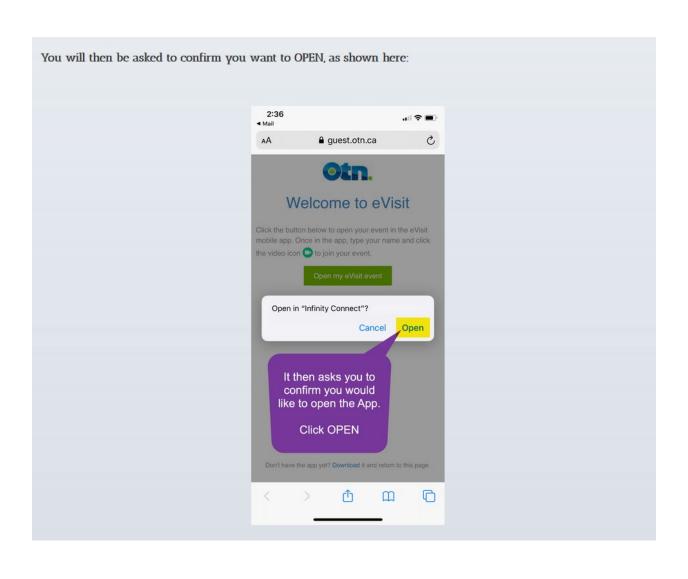
Click here to start the video visit.

#### 2. Connect

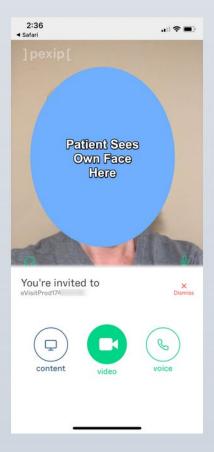
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Start eVisi

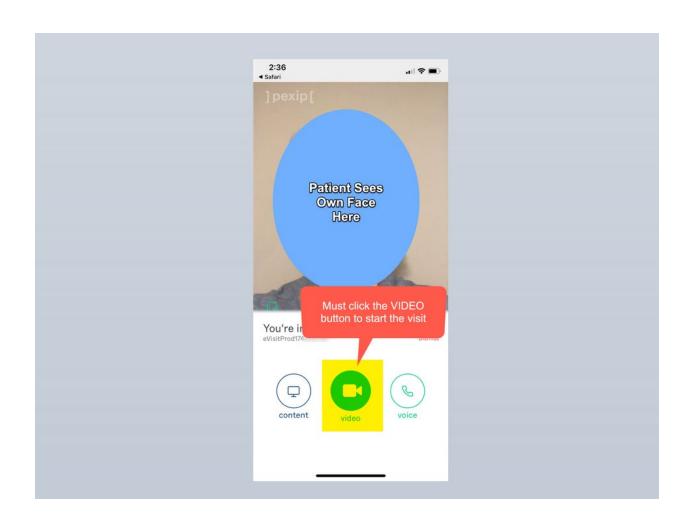


The App then opens and the patient sees own face on video screen.



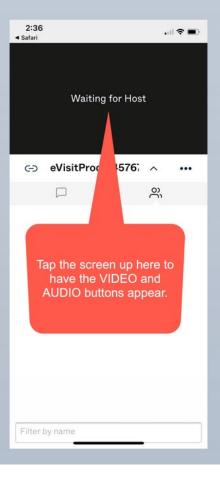
The problem here is that the patient may think she/he is ready for the visit here, waiting for the doctor.

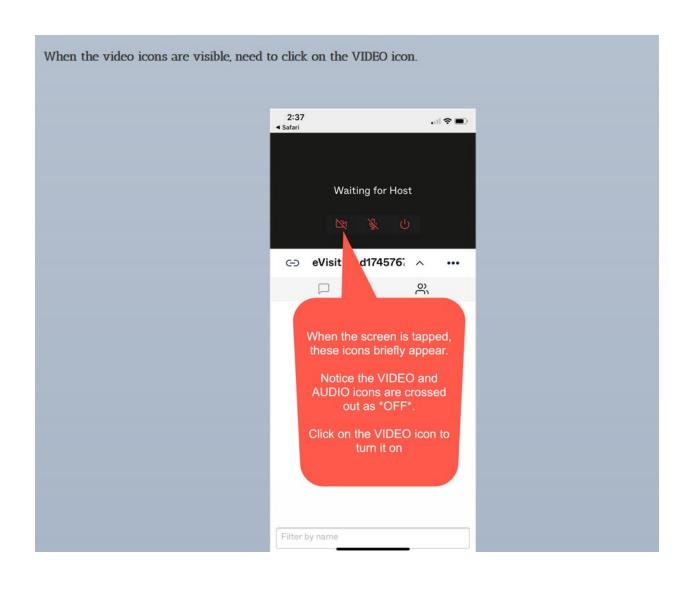
BUT THIS IS NOT THE CASE. FURTHER STEPS ARE REQUIRED TO JOIN THE VISIT.

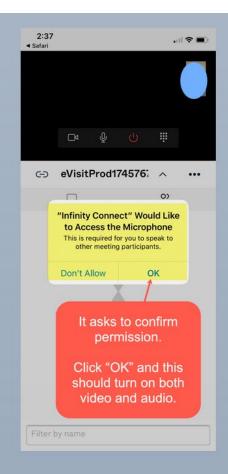


The screen then appears as below.

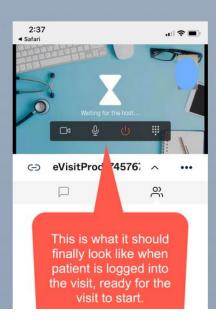
If the video and audio icons are not visible, the patient needs to tap the screen to make them appear.







Then finally, the patient is ready for the visit, "waiting for host" doctor to join:



# Turning on Speakerphone

Sometimes the audio on the patient's phone does not automatically turn on the speakerphone.

So, need to do a few more clicks to turn it on, as shown below:



