

Camp BB Gun Range Inspection Checklist

Check list to be conducted prior to shooting activity by the Range Master (RM)

- ☐ Raise Range Flag; Lower at end of activity (48" X 36")
- ☐ Check gates
- ☐ Check Range perimeter for encroachments
- ☐ Range Rules posted
- ☐ Clean eye & ear protection (should have a couple of pairs of ear protection)
- ☐ Inspect shooting/safety aids
- ☐ First Aid Kit on Site
- ☐ Fire Extinguisher available
- ☐ Review Emergency Plan
- ☐ Supplies – targets, push pins, pens, hand cleaner
- ☐ Trash can
- ☐ Ammunition – BB's. of a proper size for the firearm, loading blocks.
- ☐ Conduct Safety Briefing in accordance with the BSA Shooting Sports Manual. (outline attached)

Comments: _____

Range Inspection completed by: _____

Signature of RM: _____ Date: _____

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RANGE CONTROL OF FIREARMS

Issuing of Firearms

- ☐ The BSA Range Master (RM) or NRA Rifle Instructor (RI) will accompany the Unit Leader (UL) and will arrange with the Camp Ranger (CR) or the Camp Master (CM) to draw rifle(s) from range storage.
- ☐ The RM or RI shall inspect rifles – actions, safeties, trigger pull, clear barrels, sights, sight screws (see manufacture info).
- ☐ The UL will list the serial number and condition of rifle(s) drawn from range storage. The UL, RM, RI and the CR or RM shall sign the Equipment Manifest. Copies of the form are available at range storage.
- ☐ If any ammunition is issued, the number of rounds will be entered on the form.
- ☐ The RM or RI will also draw the cleaning equipment. Return of Firearms
- ☐ The UL is responsible to see that the range is policed and all trash removed.
- ☐ The range will be inspected by CR or CM at the end of the range use.
- ☐ The RM or RI and the UL shall return the rifles to the CR or the CM at range storage.
- ☐ Ammunition not expended will also be returned to range storage.
- ☐ All rifles are to be cleaned and oiled. Return cleaning supplies.
- ☐ Any mechanical problems must be reported on the form.
- ☐ The RM or RI will turn in the following paperwork:
 - ☐ Equipment Manifest
 - ☐ The Range Inspection Report
 - ☐ The Safety Briefing Roster
 - ☐ The RSO Log
- ☐ Any damaged or missing rifles will be charged to the Unit.
- ☐ Any incidents or violations of safety protocol shall be reported.

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Camp _____ Equipment Manifest

Date: _____

Unit: _____, Council: _____, District: _____

Rifle / Serial # / Caliber / Front Sight / Rear Sight / Safety / Bolt / Trigger Pull / Returned

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We, _____ (UL) and _____ (RM or RI) have inspected the above rifles and noted their condition. Furthermore, we agree to return the equipment in a similar or better condition. (UL) _____ (RM or RI) _____

Equipment was verified by the CR or CM: Issued _____, Returned _____, (CR or CM) _____

CM=Camp Master; CR=Camp Ranger; RM=Ranger Master; RI=Rifle instructor; UL=Unit Leader

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