



## PRIVACY POLICY

- 1. The Company** This Privacy Policy applies to Jiyano Promotional Merchandise and Uniforms Pty. Ltd. ABN 42 155 611 484. Any person, firm, company, government body or other entity who provides personal information to us or accesses or uses the website at <http://jiyano.com.au> is referred to as “you” or “Customer”.
- 2. Privacy Principles** The Privacy Act 1988 (Cth) sets out 13 Australian Privacy Principles (“APPs”). The APPs can be found on the website of the Office of the Australian Information Commissioner at <http://www.oaic.gov.au>. The Company respects an individual’s right to personal privacy and is committed to complying with the APPs.
- 3. Collection and Use of Information** We only collect information that is necessary in connection with our dealings with you. Where practicable and where required by the APPs, you will be notified of any special purpose for which the information is being collected at or before the time of collection. If you place an order with us, you will be asked to provide such information as is necessary for us to consider your order and (if accepted) transact an order with you. Without such information we would be unable to consider your order and (if accepted) transact your order. We may share this information with third parties (including related companies and overseas parties) that may be involved in transacting an order, such as the financial institution that issued your credit card, carriers to take delivery of the goods from the Company on your behalf in accordance with the Terms and Conditions and also to collect the monies owing from you for orders placed on the Company. We may also share the information with related companies and use the information:
  1. to send you news, invitations, information about our activities and general promotional materials;
  2. to maintain our relationship with you;
  3. for purposes related to the Company’s research, planning, web site development, security and risk management;
  4. where a third party acquires or wishes to acquire an interest in the Company or the business of the Company; or
  5. to the extent we are required or authorised by law to do so. If you visit the website at <http://jiyano.com.au>, the website may utilise “cookies” which enable us to monitor traffic patterns and to serve you more efficiently if you revisit the site. Other than as set out in this Privacy Policy, we do not sell or otherwise provide your personal information to third parties or make any other use of your personal information which is not incidental to your relationship with us. By providing us your personal information you acknowledge, agree and consent to our use of your personal information in the manner set out in this Privacy Policy. If you do not wish your personal information to be used in that manner, please contact the Company’s Privacy Officer on the contact details listed below. You also warrant that you are authorised to provide such information and that the information is, to the best of your knowledge, current and accurate. The website at <http://jiyano.com.au> may also contain links to other websites. Those links are provided for convenience only,



and we are not responsible for the privacy practices or the content of those other websites. The use of such websites is at your own risk in all things.

4. **Security** Once any personal information comes into our possession, we will take reasonable steps to protect that information from unauthorised access, loss, misuse, modification or disclosure. Where your personal information is provided to us electronically (including over the internet) we cannot ensure or warrant the security of any information you transmit to us and you do so at your own risk.
5. **Access to information** If you wish to request access to any personal information which we may hold about you as a result of our information collection practices set out in this Privacy Policy, please contact the Company's Privacy Officer on the contact details listed below. The Company will deal with such a request in accordance with the requirements of the APPs. A reasonable access fee may be charged to cover our costs of providing the information to you unless the request is solely to correct personal information about you which we hold.
6. **Variation** This Privacy Policy may be varied by us from time to time by us amending this Privacy Policy as published on the website at <http://jiyano.com.au> or by notice to you. You agree that this Privacy Policy as so varied will apply to our collection and use of your personal information.
7. **Miscellaneous** Nothing in this Privacy Policy shall be read or applied so as to exclude, restrict or modify or have the effect of excluding, restricting or modifying any obligation or right implied by law (including, without limitation, the Privacy Act 1988 (Cth)) and which by law cannot be excluded, restricted or modified. Headings used in this Privacy Policy are for convenience only and shall be ignored in construing this Privacy Policy. "Terms and Conditions" means the terms and conditions of the Company on which goods and services are supplied by the Company as they appear on the website at <http://jiyano.com.au> (or which have otherwise previously been agreed to by the Customer) as may be varied by the Company from time to time by the Company amending the Terms and Conditions as they appear on the website at <http://jiyano.com.au> or by notice in writing to you. References to any document (including this Privacy Policy) are references to that document as varied, amended, consolidated, supplemented, novated or replaced from time to time. References to any law are references to that law as amended, consolidated, supplemented or replaced from time to time.
8. **Contact details** If you wish to comment on or query our Privacy Policy, or if you wish to make an inquiry or correction regarding any personal information relating to you which may be in our possession, or if you have a complaint, please contact the Company's Privacy Officer by email at [info@jiyano.com.au](mailto:info@jiyano.com.au) or by post to PO BOX 131, Kingsford, NSW, 2032