

## Committee Report Form

Title of Committee and Year:

Committee Chair/Co-Chairs:

Committee Members:

Meeting Dates/Times/Locations/Members present:

Describe the events that took place as you planned your event(s) during the JAPA year (continue on back if necessary):

What was the budget for this committee?

When you finalized expenses, were you over or under your budget? Please attach copies of receipts.

Do you have any suggestions for next year's committee?