

JAPA INTEREST AND COMMITMENT TO LEADERSHIP FORM

Name _____ Sorority _____

Phone _____ Email _____

The Nominating Committee has the responsibility of presenting to the JAPA General Membership the Slate of Officers for 2022-2023. Please assist us by sharing your interest in any of the positions listed below. Please select all that may be of interest to you. On the back of the form please list all elected and appointed offices you have held in the past, and all committees on which you have served.

Elected Offices

- President
- Vice President
- Treasurer
- Recording Secretary
- Corresponding Secretary

Appointed Offices

- Chaplain – presents an inspirational message at meetings
- Historian – creates a scrapbook for the President
- Parliamentarian – assists as needed in parliamentary procedure

Committees

- Newsletter - writes monthly newsletters from September-May
- Fall Party – plans the September Fall Party
- Programs – arranges speakers and prepares a/v equipment for General Meetings October-May
- Membership - works on increasing membership of JAPA throughout the year
- Directory – prepares and oversees the printing and distribution of the annual Membership Directory
- Spring Luncheon - plans the May Luncheon for the incoming President
- Spring Social - plans the annual Spring Social and other JAPA social events
- Finance - reviews financial status of JAPA and makes recommendations to Executive Board
- NPC Biennial Award - compiles information on JAPA activities and submits report to NPC (every 2 years)
- Community Service - compiles monthly total of volunteer hours from JAPA members; encourages community service participation of all members; may plan all-member events
- Scholarship – encourages applicants; selects scholarship recipients (requires two-year commitment)
- Technology - works on website and promoting awareness of JAPA through social media
- JU Liaison - reports activities of sororities at JU
- UNF Liaison - reports activities of sororities at UNF
- Flagler College Liaison - reports activities of Greek life at Flagler College
- Public Relations - promotes awareness of JAPA in the community
- Lunch Bunch - coordinates lunches on alternative months throughout the year at local restaurants
- Dinner Group – coordinates dinners on alternative months throughout the year at local restaurants
- Telephone - contacts members as requested by the Elected Board
- Past Presidents Advisory – reviews JAPA Bylaws and Standing Rules and submits recommended changes to general membership for approval
- NPC Liaison - informs Executive Board of NPC activities
- Fundraising - plans and advises on fundraising activities
- Directory Advertising - obtains and manages ads for the Directory
- Philanthropy - promotes awareness and interaction with JAPA’s external philanthropy
- Founders - coordinates JAPA’s Founders Day Ceremony and Remembrance Ceremony
- Document Retention - develops time frames of documentation retention for all Executive Board positions.

Please complete and return this form to Tricia Lawrence by email, jay@aug.com or mail, 505 North Point Road, St. Augustine, FL 32084. Forms must be received by the February Board Meeting on February 28, 2021. Please contact Tricia at 904.716.0054 with any questions. JAPA has many opportunities to serve. It will be a tremendous help to the Nominating Committee and the Elected Officers to know your interests. Thank you for assisting us with this process. We look forward to hearing from you.

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Please list previous offices, committee chairmanships or committees on which you have previously served.

Elected Offices: _____

Appointed Offices: _____

Committees (please indicate if you were chair):
