

JAPA INTEREST AND COMMITMENT TO LEADERSHIP FORM

Name _____ Sorority _____

Phone _____ Email _____

Elected Offices

- ☐ President
- ☐ Vice President
- ☐ Treasurer
- ☐ Recording Secretary
- ☐ Corresponding Secretary

Appointed Offices

- ☐ Chaplain – presents an inspirational message at meetings
- ☐ Historian – creates a scrapbook for the president
- ☐ Parliamentarian – assists as needed in parliamentary procedure

Committees

- ☐ Newsletter Committee - writes monthly newsletters from September-May
- ☐ Fall Kick-Off Party – plans the September social/Fall Party
- ☐ Program Committee – plans for speakers and prepares a/v equip. for general meetings Oct -May
- ☐ Membership Committee - works on increasing membership of JAPA throughout the year
- ☐ Directory – prepares and oversees the printing and distribution of the annual Membership Directory
- ☐ Spring Luncheon Committee - plans the May Luncheon for the incoming President
- ☐ Social Committee - plans the annual Spring Social
- ☐ Finance Committee - reviews financial status of JAPA and makes recommendations to Board
- ☐ NPC Biennial Award - compiles information on JAPA activities and submits report to NPC (two-year term)
- ☐ Community Service - compiles monthly total of volunteer hours from JAPA members; encourages community service participation of all members; may plan all-member events
- ☐ Scholarship Committee – encourages applicants; selects scholarship recipients (two-year term)
- ☐ Technology & Digital Assets Committee - works on website, promoting awareness of JAPA through social media in Greek community & general community
- ☐ Jacksonville University Liaison - reports activities of sororities at JU
- ☐ University of North Florida Liaison - reports activities of sororities at UNF
- ☐ Flagler College Liaison – reports activities of sororities at Flagler College
- ☐ Lunch Bunch Committee - coordinates lunches on alternative months throughout the year at local restaurants
- ☐ Dinner Group Committee – coordinates dinners on alternative months throughout the year at local restaurants
- ☐ Telephone Committee - contacts members as needed by the Board
- ☐ Past Presidents Advisory Committee – reviews Bylaws and standing rules and submits recommended changes

to Membership; recommends members for board/committee positions

- ☐ NPC Liaison - informs Board of NPC activities
- ☐ Fundraising - plans and advises on fundraising activities
- ☐ Directory Advertising - obtains and manages ads for the Directory
- ☐ Philanthropy - promotes awareness and interaction with JAPA's external philanthropy
- ☐ Founders Committee - coordinates JAPA's Founders Day Ceremony and Remembrance Ceremony
- ☐ Document Retention Committee – assist with the project to archive JAPA's history

JAPA has many opportunities to serve. It will be a tremendous help to the Nominating Committee and the Elected Officers to know your interests. Thank you for assisting us with this process. We look forward to hearing from you. Please list previous offices, committee chairmanships, or committees on which you have previously served.

Elected Offices:

Appointed Offices:

Committees (please indicate if you were chair):

Please complete this form and return to Lucy Kazarovich by email, jaxclev@comcast.net, or in person. Forms must be received by the Board Meeting on February 23th. If you have questions, please contact Lucy.