



Mossy Creek Cruzers Car Club By-Laws - February 2021 Revised

ARTICLE ONE: Purpose

Section 1:

Name& Purpose: The name of this Club shall be the Mossy Creek Cruzers Car Club (hereafter referred to as the Club).

Section 2:

The Club, operating in Jefferson County, TN, shall operate as a non-profit organization, to promote enthusiasm for classic/antique cars and to promote good fellowship among members and other car enthusiasts. It is the intent of the Club to share the fellowship of our community by donating to charities and families in need.

ARTICLE TWO: Membership

Section 1:

Membership in the Club shall be open to anyone with an interest in classic/antique cars. Membership shall consist as Primary member and one (1) other person (husband/wife, significant other, or one family member in the same household). The Club will not discriminate concerning age, except a minimum age of 18 years old, sex, race, religion, or national origin. The question would be asked to a member that had been in the club a long time and would know why they left before and then it could be decided if they can join again or not.

Section 2:

A. All Club members are encouraged to attend and participate in all Club meetings and Club sponsored functions.

B. Charter Member.

All active members who had paid their dues by the March meeting 2012. Charter members are those original members that organized and started the Club and those who attended the first meeting.

Section 3: Dues

A. Dues are \$20 per year for primary member plus the one they joined with. New member will receive a newsletter and a membership directory. They will no longer get a free T-shirt; they can buy one. We are looking for a company that can print as we need T-shirts, hats, hoodies, button up shirts, etc. Will explain when we find a company that can do those things.

B. Dues shall be increased by the membership as required. Dues shall be paid at the January meeting each year and should be received no later than the end of March. Dues are non-refundable. The membership form and check for \$20 can be mailed in to: Mossy Creek Cruzers Car Club, 562 North Hwy. 92, Jefferson City, TN 37760.

ARTICLE THREE: Meetings

Section 1: The presiding officer shall call the meeting to order. Monthly meetings will be held the first Tuesday of each month unless otherwise changed by the membership. Roberts Rules of Order will be followed at the meetings which shall be as follows: Call to Order, Welcome



Guests and New Members, Secretary reading the previous months minutes, Treasury Report, Old Business, New Business (to include events, cruises, planning, etc.), then Adjournment. In our Club we start with Prayer and Pledge of Allegiance to the flag.

Section 2: Notice of meetings. The secretary will e-mail to each member stating the place, time, day, hour, and purpose of any meeting of the members. It will also be posted on the website.

Section 3: Guests at Club meetings must be sponsored by an active member, Officer, Director or Committee of the Club. Sponsors must let the presiding Officer know of the visitors so they can be placed on the agenda before the main meeting begins.

ARTICLE FOUR: Elections

Section 1: The membership shall nominate and elect from its body a President, Vice President, Secretary and Treasurer. An officer of this Club is encouraged to attend at least 9 of the meetings per year.

Section 2: The Board of Directors shall be nominated and elected by the membership, and shall consist of not less than three directors. The President of the Club shall be a member of the Board of Directors and all other committees.

Section 3: Nominations for Officers

Nominations will be from the membership present at the meeting by secret ballot. Nominations of officers shall be held at the **OCTOBER** meeting and nominations closed after this meeting. The actual election of the nominated officers will be held at the **NOVEMBER** meeting. Terms of Office shall be annual and there are no **TERM LIMITS**. If there is only one person nominated for an office, a ballot vote is not necessary, just a show of hands accepting that person. If more than one member is nominated for an office, a secret ballot will be taken in November to determine the new officer. Newly elected officers shall assume their duties at the JANUARY meeting and shall serve from January through December. Vacancies in any Office does not constitute moving an officer up, but shall be filled by nomination and vote from the membership[at the next general regular meeting. Such newly elected officers will serve the duration of the original term.

Section 4: Voting

In order to maintain simplicity all Club actions requiring a vote of the membership, shall be by majority of those present at the Club monthly meetings.

Section 5: Election of Officers (unless only one is nominated, then a show of hands is sufficient), amendments to the By-Laws and any other vote deemed significant by the officers, will be accomplished by Secret Ballot or a show of hands. After the vote and once collected, ballots shall be counted by one Officer, one Board of Director member, and one random member that is present at the meeting. If it is a Minor vote it can be achieved by a show of hand. Ballots are not always necessary.



Section 6: The member shall nominate and elect a Car Show Director, Charity Coordinator, Newsletter Editor, Membership Coordinator, and a Chaplin, as well as the Board of Directors. This should occur as soon as possible in the new year, preferably January.

Section 6: Finances

\$300 should be allotted annually to each officer for reimbursement of cost of Club related activities. Receipts and documentation of use of funds must be presented to the Treasurer. Any cost by a member shall be pre-approved by the membership.

ARTICLE FIVE: Duties of Officers and Directors/Coordinators

Section 1: Duties of the President; The President shall be the Chief Executive of the Club. He/She shall preside over all meetings, act on all committees, and be present at the Board of Directors meeting. He/She shall delegate and assign jobs to officers and member. He shall also maintain order during the meetings and any activities that arise with our Club.

Section 2: Duties of the Vice President; The Vice President assists the President in all Club activities and events, filling in when the President can not be present. He/She will oversee events that the **cruise-master** has set up. A calendar needs to be placed on our web site with all of our activities on it.

Section 3: Duties of the Secretary; The Secretary is responsible for recording and maintaining the minutes of all business meetings held by the Club. These minutes are reported to Club members monthly and read at the next meeting. The minutes shall be submitted to the Newsletter Editor by the Saturday following the monthly meeting for inclusion into the newsletter.

Section 4: Duties of the Treasurer; The Treasurer is responsible for maintaining the finances of the Club, keeping appropriate records as required by the State of Tennessee and our non-profit status. A report shall be given at each meeting. He/She shall make all payments of Club debts upon approval of the Club membership. All contracts, checks, drafts, or other payments of the money should be signed in the name of the Club by the Treasurer. The President and the Vice President shall have their signatures on the bank account.

Section 5: Duties of the Newsletter Editor; The Newsletter Editor shall be responsible for writing, editing, and maintaining a newsletter monthly for the club and emailing it to members and other clubs. The secretary shall submit the monthly minutes to the Editor for publishing by the Saturday after the monthly meeting. The Club also has a Public Relations person that makes sure that we get newspaper coverage in all of the free community calendars with the help of the Newsletter Editor. That title will now be Public Relations.

Section 6: Duties of the Car Show Director/Coordinator; This individual organizes a committee to conduct an annual car show sponsored by the Club. The position requires commitment to the Club through promotion, advertisement, participant involvement and public relations. The committee should have members working together to achieve one goal. Door prizes or Advertisements can be solicited by any member and then turned into the Director.

Section 7: Duties of the Charities Coordinator; They are to organize a committee to oversee all aspects of the Club's charity efforts. This includes: receiving and screening charity requests, recommending those seen suitable to bring to the membership for a vote. When a family is in



need, they shall find out the details and how we can help. All recommendations for charities and donations shall be brought before the membership at a monthly meeting and voted on.

Section 8: Budget Director; There is no Budget Director. The Officers and Membership determine what is spent and where.

Section 9: Duties of the Membership Coordinator; This position is responsible for collecting dues, promoting membership[and working with the community as a Club representative. They must maintain a membership roll of all active members. Membership to be renewed annually for inclusion in Club activities.

Section 10: Duties of the Board of Directors; The Board of Directors have the responsibility to oversee and *recommend* changes to the operation of the Club. They may need to meet as they see fit to discuss, and recommend changes, as needed. Revisions must be brought to Officers, who will look over the revisions for any suggestions, they will then bring those recommendations to the members to vote. The President must be present at all Board of Directors meetings but only as a tiebreaker. The previous President or Vice-President will serve as a Board of Directors member. If the President can not attend, the Vice-President shall fill in. A husband and wife (or significant other) cannot serve on the Board of Directors at the same time.

Section 11: Duties of the Chaplin; The Chaplin leads the meetings with a prayer. They check on member's health and family situations, sending flowers/cards or appropriate condolences. The **Sunshine Director** is the person that send cards and flowers when a member is sick or passes away.

DISBANDMENT OF Club: If this Club dissolves or ceases to exist, all monies in the Club treasury shall be donated to a charity or charities at the direction of the remaining members after 90 days and after all debts of the Club are paid.

REVISED February 2021.