

COMMUNITY CHRISTIAN ACADEMY

FINANCIAL AGREEMENT

We the parent(s)/guardian(s) of _____ agree to the following financial policies:

1. We understand the annual fee for tuition is divided into ten (10) equal installments, beginning August and ending May.
2. We understand that tuition payments **are due on the first of the month**. Payments are considered late if not received on or before the tenth, unless prior arrangements have been made with the office. A late fee of \$25.00 will be added to an account that has a past due amount of \$25.00 or more for tuition not received by the tenth (10).
3. We understand that if a student withdraws or the term ends, records and reports will be released upon satisfying any outstanding balance.
4. We understand that if we withdraw our child from CCA, we are responsible for the entire tuition for the month.
5. We understand that in order to receive report cards or reenroll for next school term, accounts must be current.
6. We understand that if a full year's tuition is paid on or before September 10th, we will receive a 5% discount on the yearly tuition, or if the semester tuition is paid before September 10th (January 10th for the second semester), we will receive a 5% discount on the semester tuition.

Signature of person responsible for the account:

Date: _____

THERE WILL BE A \$25.00 CHARGE EACH TIME A CHECK IS RETURNED FROM YOUR BANK.