

**Florence Overlook Homeowners Association (FOHOA)
Minutes of Board of Directors Meeting 2018/1**

January 18, 2018

7:30 PM

Bobich Residence, 3401 Rebecca Jane Way

Website: <https://sites.google.com/site/fohoasite/>

Called to order: The meeting began at 7:40PM.

In attendance: Jeffrey Bobich (Pres), Lee Beckham (Vice-Pres), Carol Joyce (Sec-Treas), and Carol Klase (ARB Chair).

Agenda Approval: The agenda as prepared by Mr. Bobich was approved with no changes.

Minutes Approval: The minutes for the December meeting were approved as submitted.

OLD/CURRENT BUSINESS:

- **Board Membership Roles for 2018:** Mr. Beckham nominated Mr. Bobich to serve as the President. All attendees approved this nomination. Mr. Beckham nominated Ms. Joyce to serve as the Secretary/Treasurer. All attendees approved this nomination. Mr. Beckham was approved as the Vice-President by acclamation.
- **Review of Tentative CY2018 Social Event Dates:**
 - Spring Fling Picnic, Sunday, June 3
 - Fall Festival Picnic, Sunday, September 16
 - Annual Meeting, Thursday, November 15 (see New Business below)
 - Holiday Party Social, Saturday, December 8

After discussion, the Board asked the Secretary to research options for renting a bounce house for the picnics.

NEW BUSINESS

- **Schedule for CY2018 Board Meetings:**
 - **Thursday, March 15, 7:30 p.m., Joyce residence**
 - **Thursday, May 17, 7:30 p.m., Beckham residence**
 - **Thursday, June 28, 7:30 p.m., Klase residence**
 - **Thursday, September 20, 7:30 p.m., Bobich residence**
 - **Sunday, October 14, Annual Meeting, time and location TBD**
 - **Thursday, November 29, 7:30 p.m., location TBD**
- **Treasurer's Report:** The status of dues payments will be monitored through the financial report from Sentry for January and February.
- **Board of Directors 2018 Plan of Action:**
 - **Update to FOHOA directory and plat** – The President will update the email roster of residents and owners and review the plat to ensure all information is current.

- **Communications to the Community** – Ensure residents are aware of the Greater Wilton Woods web site and email list. Develop a communications plan.
 - **FOHOA Site and Web Forums** – The Vice-President will review the Facebook and Google sites for currency and consider forming a committee to assist with development of a plan for these sites.
 - **Insurance Coverage Review** – The President reviewed the coverage in 2016. The Secretary will review current coverage to ensure adequate coverage for General Liability, the FOHOA officers, common areas, and umbrella coverage.
 - **BoD Handbook Update** – The President will circulate the latest version of the handbook for review.
- **Architecture Review Board:** There are no requests before the ARB at this time.
 - **Executive Session:** The President will attempt to locate the letter sent from Sentry during 2016.

Next meeting: Thursday, March 15, 2018, at the Joyce home.

Meeting adjourned at 9:10 pm.

Respectfully submitted,

**Carol K. Joyce
Secretary-Treasurer**

Florence Overlook Homeowners' Association (FOHOA)
Board of Directors Meeting 2018/1

January 18, 2018

7:30 PM

Bobich Home, 3401 Rebecca Jane Way

Attendees: Board Members Lee Beckham, Jeff Bobich, Carol Joyce, and other interested residents.

- I. Opening 7:30 PM**
- II. Approval of the Agenda**
- III. Approval of the Minutes from the 12/7/17 Board Meeting**
- IV. Old-Current Business**
 - a. Board Membership Roles for 2018
 - b. Review of Tentative CY 2018 Social Event Dates
 - i. Spring Fling Picnic, Sunday June 3
 - ii. Fall Festival Picnic, Sunday September 16
 - iii. Annual Meeting, Thursday November 15
 - iv. Holiday Party Social, Saturday December 8
- V. New Business**
 - a. Meeting schedule for CY 2018 Board Meetings
 - b. Treasurer's Report
 - i. Review of Budget
 - c. Board of Directors 2018 Plan of Action
 - i. Update to FOHOA directory and plat
 - ii. Communications to the Community
 - iii. FOHOA Site and Web Forums
 - iv. Insurance Coverage Review
 - v. BoD Handbook Update
 - d. ARB Update
- VI. Open Forum**
- VII. Executive Session (as Needed)**
- VIII. Adjournment 8:30 PM Target**