

**MINUTES OF REGULAR MEETING
BOARD OF SUPERVISORS
COQUINA WATER CONTROL DISTRICT
HELD ON JUNE 12, 2025**

Pursuant to published notice, the Board of Coquina Water Control District (referred to herein as the “District”) held its meeting on June 12, 2025, at the District Office, located at 17429 NW 242nd Street, Okeechobee, FL 34972. Zoom teleconference was available.

#1 – CALL MEETING TO ORDER:

Chairman and Supervisor, Jeff Hubbard, called the meeting to order at 6:46 p.m.

#2 – ESTABLISH A QUORUM / ROLL CALL:

A quorum was established with the following attendees:

Chairman and Supervisor, Jeff Hubbard
Board Treasurer and Supervisor, Sean Wilcox
Secretary and Supervisor, Tonya Schumacher
Superintendent, Dave France
Attorney, Scott W. Fitzpatrick
Steve Dobbs, Engineer
Chris Haskins
Several landowners/attendees

#3 – APPROVAL OF PREVIOUS MINUTES:

Chairman and Supervisor, Jeff Hubbard, asked the Board if they have received a copy of the draft minutes from the previous Board meeting. Board discussion followed regarding the draft minutes of the February, March, April, and May, 2025 meetings. **Motion to approve minutes with approved changes made by Chairman and Supervisor, Jeff Hubbard. Seconded by Secretary and Supervisor, Tonya Schumacher. Motion passed unanimously.**

#4 – LANDOWNER COMMENTS OR CONCERNS:

Landowner expressed concern regarding pick up truck pulling drags. Superintendent, Dave France, advised it was a one time thing to keep him busy. Chairman and Supervisor, Jeff Hubbard, stated that it was Superintendent’s call.

#5 – REPORT FROM ENGINEER:

The Engineer advised that he received a call from Joe Serbio at Spring Lake.

#6 – REPORT FROM SUPERVISOR(S)/SUPERINTENDENT/OFFICE MANAGER:

Superintendent, Dave France, discussed budget and bill pay issues with approvals of payments, etc. Discussion with Attorney Scott Fitzpatrick, Board, and landowners regarding budget and bill pay procedures. **Motion to allow Dave to make expenditures consistent with budget and provide copies of all bills, purchase orders, and timecards to Supervisors once a month made by Chairman and Supervisor, Jeff Hubbard. Seconded by Treasurer and Supervisor, Sean Wilcox. Motion passed unanimously.**

Superintendent, Dave France, advised that new office manager will be starting in 2 weeks to begin training.

Discussion regarding repairs to trackhoe and purchase of new equipment and grants.

#7 – OLD BUSINESS:

Chairman and Supervisor, Jeff Hubbard, inquired about status of fireproof filing cabinets. Superintendent, Dave French, advised that metal filing cabinets were ordered by Brandon Mills and received and also advised that he ordered a fireproof safe.

Secretary and Supervisor, Tonya Schumacher, advised that she spoke with Department of Transportation regarding maintaining roads and was unable to get any information. She spoke with Attorney, Scott Fitzpatrick, regarding stop signs. Discussion regarding same.

#8 – NEW BUSINESS:

Board Treasurer and Supervisor, Sean Wilcox, discussed the Lumen bill and who is responsible for maintaining around boxes, because Coquina is not responsible for boxes.

#9 – REPORT FROM ACCOUNTANT:

Accountant, Chris Haskins, advised that an investigation was conducted from 1/31 through 5/8, conducted 28 interviews, 592 man hours were spent, 427 telephone calls, spoke to in-house counsel, and performed a forensic audit of 2 years, along with criminal investigation. Did not find any threats and focused on forensic audit. Conducted security assessment of facility and ground and found to be a Level 2 facility. Forensic auditor did find irregularities, but no criminal activity. Noted problems with vendor systems and files, including individuals paid small amounts with different names, but same address. Master files were reviewed and showed that employee files were not in compliance with DHS, i.e., missing I-9 E-verify. No inventory of individual assets. Misconduct identified was landowner or member of general public misuse of 911 and police systems.

Board Treasurer and Supervisor, Sean Wilcox, requested clarification to report to include relevant dates and inquired whether they were able to obtain all interviews required. Accountant indicated they were, but were not able to get affidavits, etc.

#10 – REPORT FROM ATTORNEY:

Attorney Scott Fitzpatrick discussed Charter and answered questions regarding same. **Motion to approve Attorney Scott Fitzpatrick to research whether Charter can be amended to specifically include road maintenance made by Chairman and Supervisor, Jeff Hubbard. Seconded by Treasurer and Supervisor, Sean Wilcox. Motion passed unanimously.**

#11 – SCHEDULED NEXT MEETING:

Thursday, July 9, 2025 @ 6:30 p.m.

#12 – ADJOURNED:

The meeting was adjourned at 8:08 p.m.

Respectfully submitted by:
Jeff Hubbard, Chairman and Supervisor