

	Strategic Information Management Software Solutions Corp.		Doc. Title & Control No	926-2 Educational Institution.docx
	ISO 9001-2015 Quality Management sales@simss.com.ph; sales@simss.biz www.simss.biz;		Revision	0
			Effective Date	11/2/24

BENEFITS OF SIMSS NEGOSYO (ERP + POS+ PAYMENT GATEWAY) TO EDUCATIONAL INSTITUTIONS

Aligning the **SIMSS Negosyo Platform** to the services of the **Educational Institution** can help modernize its administrative and operational processes, particularly in managing personnel, inventory, transactions, and reporting. Here's a tailored overview of how each SIMSS Negosyo module aligns with the Educational Institution's needs:

1. Information Management

This module organizes critical data on employees, students, suppliers, and institutional operations, essential for maintaining efficiency and clarity in the Educational Institution's activities.

- **Create Employee:** Manage faculty and staff records, ensuring all personal, role-specific, and contact information is readily accessible for HR and administrative purposes.
- **Create Customer:** Track student profiles, including personal details, enrollment status, and other relevant information, to streamline academic and administrative interactions.
- **Create Supplier:** Record and manage suppliers for materials, equipment, and services required for academic and facility needs.
- **Create Position:** Define roles within the Educational Institution, such as teaching faculty, administrative staff, technical support, and maintenance personnel, to organize HR data effectively.
- **Create Department:** Set up departments like Academics, Administration, Finance, and Maintenance, helping structure operations and ensuring efficient department-specific management.
- **File Management:** Securely store important documents, such as employee contracts, student records, supplier agreements, and other institutional paperwork, allowing easy access and retrieval as needed.

2. Stock Management

Efficiently tracking and managing supplies ensures the Educational Institution can maintain sufficient stock levels for academic materials, office supplies, and campus maintenance.

- **Items and Services:** Catalogue items needed for daily operations, such as classroom materials, office supplies, maintenance tools, and teaching aids.
- **Product, Brand, Category:** Organize products by type (e.g., stationery, IT equipment, cleaning supplies), enabling quick identification and procurement.
- **Stock Information:** Maintain updated records of stock levels, preventing shortages and ensuring readiness, especially during enrollment and peak academic periods.
- **Physical Counts:** Conduct regular inventory audits to manage supplies accurately, reducing wastage and enabling better budgeting.

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3. Transaction Management

This module simplifies administrative transactions, reducing manual tracking and ensuring accuracy in orders, requisitions, collections, and financial records.

- **Quotation:** Generate quotations for projects or bulk purchases of materials from suppliers, streamlining procurement for large orders.
- **Customer Order:** Track orders placed by students for school merchandise or other items available through the Educational Institution's store.
- **Purchase Order & Requisition:** Streamline ordering supplies for academic and administrative needs, ensuring an organized and efficient procurement process.
- **Receiving & Delivery:** Manage incoming deliveries and items received from suppliers, essential for maintaining inventory accuracy and organization.
- **Collections & Payables:** Track tuition fees, miscellaneous fees, and payments due to suppliers, enhancing financial transparency and efficiency.
- **Commission:** Track commissions or incentives for employees who bring in new students or partners, if applicable.
- **Transaction Approval:** Implement approval workflows for purchases, requisitions, and other transactions, adding a layer of oversight and accountability.
- **File Management:** Store transaction documents securely, allowing easy retrieval and historical tracking for audits or reviews.

4. Reporting

The reporting capabilities in SIMSS Negosyo provide the Educational Institution with valuable insights into financial, academic, and operational aspects, supporting strategic decision-making.

- **Quotation & Customer Order Reports:** Review quotations and orders to assess resource demand and budget allocations, ensuring that supplies and services meet academic needs.
- **Payment Customer & Supplier Reports:** Track payment histories from students and to suppliers, facilitating effective cash flow management and financial accountability.
- **Requisition & Purchase Order Reports:** Monitor purchase patterns and requisition histories, aiding in budget planning and identifying areas for cost control.
- **Stock Movement Reports:** Understand usage patterns and demand for supplies, optimizing stock levels to support uninterrupted operations.

Additional Benefits of SIMSS Negosyo for the Educational Institution

With its **ERP and Payment Gateway** capabilities, SIMSS Negosyo enables the Educational Institution to manage finances, stocks, and services seamlessly, improving financial transparency and enhancing student and staff experiences.

- **Integrated ERP for Smooth Operations:** The ERP helps the Educational Institution coordinate across departments, enabling synchronized workflows that save time and reduce redundancies in academic and administrative tasks.

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- **Secure Payment Processing:** The Payment Gateway allows for diverse payment options for tuition and fees, making transactions convenient for students and ensuring faster, automated tracking of payments.
- **Offline Receipt Printing:** In case of internet outages, the offline receipt printing feature ensures uninterrupted service during enrollment and payment periods, maintaining efficiency and student satisfaction.

Overall Impact

Integrating SIMSS Negosyo with the Educational Institution's operations would simplify processes, improve data organization, and enhance the overall experience for students, faculty, and staff. The platform's efficient data management and real-time reporting make it an ideal solution for educational institutions seeking to improve productivity, transparency, and service quality.

Ready to elevate your Educational Institution's operations? With **SIMSS Negosyo**, streamline processes, enhance transparency, and deliver a seamless experience for students, faculty, and staff. Discover how our ERP, Payment Gateway, and offline receipt printing capabilities can transform your institution.

[Contact us today for a free Demo](#)