

**Willow Court Green  
Board Meeting Minutes**

Monday, June 6, 2023  
At Trico Center

Board members in attendance:	705 - Kevin Pederson, 1302 - Natasha LeBlanc, 1514 -Shannon Diduck 1705 - Darcy McDonald, 1706 - Phillip Mitchell
With Regrets:	601 - Deanne Coish, Urbantec Management

Zoom Meeting called to order at 6:17

**1. AGM Meeting Minutes**

- a. Motion to approve current draft of AGM minutes
- b. Motion to carry: Phil
- c. Seconded: Natasha

**2. Motion to approve meeting Agenda**

- a. Motion to carry: Natasha
- b. Seconded: Darcy

**3. Motion to approval financials – Darcy to follow up with Urbantec regarding Finline invoice reversals**

**4. Old Business –**

- a. Signing Authority – Darcy to finalize signing authority with Urbantec
- b. Roof leak in 700 block – fixed
- c. Shed at 706 – was fixed by Sun Urban Developments have Urbantec issue immediate payment
- d. Roof at 1400 will be undergoing repair over unit 1404.
- e. Concrete – delayed due to QC Constructions being unable to acquire the concrete, rescheduled for July 4th

**5. New Business –**

- a. Plumbing stacks – All blocks need to be repaired
- b. Sod – Phil to get quote for sod in front of community garden areas in yards along North retaining wall
- c. Njord contract terminates June 30. Fertilizer and weed control to be completed before any final payment is issued
- d. Corporation to sign landscaping agreement with Rimrock Landscaping starting September 1st
- e. Motion to approve reimbursement to Natasha for Bluegrass invoice for landscaping \$8454.72  
Motion: Natasha  
Second: Darcy

- f. Motion to approve other invoices for reimbursement to Natasha - Lowes (10 caps for plumping stacks) – \$133.77, Aris landscape design \$315(consultation) \$6410.78(installation), Staples - \$61.49 (photocopies for parking lot sweep), Canadian tire - \$62.94 (wasp traps) \$33.52 (No parking signs), Hope depot - \$135.45 (salt bins)  
Motion: Natasha  
Second: Darcy
- g. Irrigation – Minimal fixes required in some sections. In between 1300 and 1700 block the irrigation system was destroyed during retaining wall construction.

**6. Meeting adjourned at 7:12**

- a. Motion: Darcy
- b. Seconded: Natasha

Next Meeting: Tuesday July 25, 2023