

# **Willow Court Green Board Meeting Minutes**

Sunday, February 26, 2023  
Virtual via Google Meet

Board members in attendance:	706 - Natasha LeBlanc, 1705 - Darcy McDonald, 1706 Phillip Mitchell, 705 - Kevin Pederson, 601 - Deanne Cowle (Coish)
With Regrets:	N/A

Zoom Meeting called to order at 11:03am

## **1. December 9 Meeting Minutes**

- **Motion to approve current draft of minutes**
  - Motion to carry: Phil
  - Seconded: Natasha
- **Motion to approve meeting Agenda**
  - Motion to carry: Kevin
  - Seconded: Darcy

## **2. Financial Report**

- **December Financials**
  - Some outstanding accounts paid in December
- **January Financials**
  - Snow removal services seem high for ½ month and will question the costs.
  - Large charge for de-icer, will discuss further for explanation
  - GIC investment complete for 3 month term

## **3. Old Business**

- **BTC group**
  - Sending all documentation regarding retaining wall. To set up a call regarding the final payment.
- **Visitor Parking Signs**
  - Waiting on the city to ensure that we are purchasing the correct signage.
  - Tabled until spring for thaw
- **Landscaping**
  - Discuss issues with weeds in hydroseed in the spring
- **Unit 805**
  - Ask for follow up and pictures
- **Roofing**
  - To review in the spring once snow melts
- **Bylaws**
  - Waiting until spring
- **Smaller retaining wall**
  - Waiting until spring to inspect

#### **4. New Business**

- **AGM**
  - Set date to May 31<sup>st</sup>
- **Unit 909**
  - Follow up with owner regarding renovation and bylaw interpretation.
- **Unit 1512**
  - Charge has been paid
- **Unit 1302**
  - Follow up on plumbing noise to determine source
  - Look at costs for motion lighting or other security measures on the east and west end of the complex to deter trespassers
- **Outstanding accounts**
  - Follow up with Urbantec to see if we can impose interest and fines for non payment

#### **5. Meeting adjourned at 11:59 am**

- a. Motion: Natasha
- b. Seconded: Deanne

Next Meeting: March 27, 2023 at 7:00 pm