

Willow Court Green Board Meeting Minutes

Sunday, January 15, 2023
Virtual via Google Meet

Board members in attendance:	706 - Natasha LeBlanc, 1705 - Darcy McDonald, 1706 Phillip Mitchell, 705 - Kevin Pederson, 601 - Deanne Cowle (Coish)
With Regrets:	N/A

Zoom Meeting called to order at 11:04am

1. December 9 Meeting Minutes

- **Motion to approve current draft of minutes**
 - Motion to carry: Darcy
 - Seconded: Natasha
- **Motion to approve meeting Agenda**
 - Motion to carry: Darcy
 - Seconded: Kevin

2. Financial Report

- **November Financials Received**
 - December Financials to be received next week No further action required – to Review in February board meeting
 - GIC's to be reviewed for higher interest rates and how much we can adjust – Follow up with Urbantec on options.

3. Old Business

- **Visitor Parking Passes**
 - Follow up on how many signed we require & installer
 - Check with Urbantec to see the price for Fineline to install
- **Repair & Maintenance**
 - Check to find handyman with costs
- **Landscaping company**
 - Contract signed with Njord. Starts January 16th.
- **Tree removal**
 - Discussion of removal of trees/debris along the golf course. Reach out to Willow Park Golf course for access from the Golf course side – spring follow up

4. New Business

- **Parking Stalls**
 - R11 to be removed from 909 and moved to current sublease unit
 - Natasha to ask Urbantec on if all welcome packages have now been received.
- **Bylaw updates**
 - Table Bylaw amendments for a separate meeting at the beginning of April

- **Mice in 100 Block**
 - Have Martins Pest Control to inspect exterior to see if there are any areas that the mice are entering.
- **Security**
 - Look at costs for motion lighting or other security measures on the east and west end of the complex to deter trespassers
- **Aged Receivables**
 - Add to bylaws that owners in arears will loose additional parking stalls.

5. Meeting adjourned at 11:59 am

- a. Motion: Natasha
- b. Seconded: Kevin

Next Meeting: February 26, 2023 at 11:00 am