LONGARM QUILTING INTAKE FORM

NAME: _____   PHONE: _____   DATE REC'D: _____

QUILT DESCRITPION:

_____

LOADING INSTRUCTIONS (circle one)
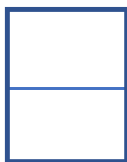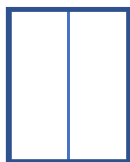
Top Directional: ☐ Yes ☐ No

Trim (no additional fee): ☐ Yes ☐ No

THREAD COLOR: _____   DESIGN TO BE USED (including row height): _____

☐ I want the bobbin thread to match the backing. I am aware that this could potentially result in occasional 'eyelashes' or 'pokies,' where the top thread may show through the back fabric, or the bobbin thread might appear on the top fabric. There is no charge for this.

☐ I want the bobbin thread to match the top thread. There is no charge for this.

BATTING CHOICE, sold by the linear inch (ln in)* - choose one – any excess batting will be returned to the customer unless otherwise requested:

☐ 100% cotton natural 90" wide; $0.36 / ln in   ☐ 80/20 cotton/poly blend WHITE 90" wide; $0.36/ln in
☐ 100% cotton white 90"wide; $0.41 / ln in   ☐ 80/20 cotton/poly blend BLACK 90" wide; $0.36/ln in
☐ 100% cotton 120" wide; $0.50 / ln in   ☐ 80/20 cotton/poly blend 120" wide; $0.36 / ln in
☐ 100% wool 90" wide; $0.50 / ln in   ☐ 100% polyester 90" wide; $0.30 / ln in
☐ Bamboo/silk/cotton blend 90" wide; $0.50 / ln in   ☐ Customer batting

*Note: the batting will be cut 8" longer than quilt top measurement. As an example, a quilt top that is 70 x 75, the 90" batting will be cut at 78".

BATTING SIZE _____ WIDE x _____ LONG => _____x_____ = $_____

TOP SIZE: _____ WIDE x _____ LONG = _____x $_____/square inch = $_____

Edge to Edge (Pantographs or Free Motion)
    ☐ Loose/moderate…………………… 0.030 per sq. inch
    ☐ Dense…………………………….. 0.040 per sq. inch
Semi-Custom, (Custom Borders with Edge to Edge inside, Pantographs or Free Motion)
    ☐ Loose……………………………. 0.040 per sq. inch
    ☐ Moderate……………………….. 0.045 per sq. inch
    ☐ Dense……………………………. 0.050 per sq. inch
Custom (Custom Borders, Custom Blocks, Pantographs or Free Motion)
    ☐ Loose……………………………. 0.060 per sq. inch
    ☐ Moderate………………………… 0.065 per sq. inch
    ☐ Dense……………………………. 0.070 per sq. inch
☐ Custom (Show): ……………………. 0.090 per square inch
☐ Custom (heirloom): ………………….0.15 per square inch

MINIUM QUILTING FEE
- ☐ $50.00 for edge to edge
- ☐ $100.00 for custom

$ _____

THREAD FEE:

☐ $3.50 for up to twin or 5481 square inches (solid)	☐ $7.00 for up to twin (variegated)	
☐ $5.00 up to queen or 7728 square inches (solid)	☐ $10.00 for up to queen (variegated)	
☐ $7.50 for king or 9200 square inches (solid)	☐ $15.00 for up to king (variegated)	$_____

THREAD COLOR CHANGE (PER COLOR) - $2.50

$ _____

RUSH FEE (additional $50.00) ☐ Yes ☐ No

$ _____

CENTERING THE QUILT ON THE BACK - ☐ Yes (additional $25 fee) ☐ No

$ _____

OTHER FEES (pressing, mending seams, etc)   _____ HOURS x $30/per hour =

$ _____

SHIPPING AND INSURANCE (this is an estimate and actual may vary)

$ _____

SUBTOTAL

$ _____

TAX 8.1%

$ _____

TOTAL TO BE PAID UPON PICKUP/PRIOR TO SHIPPING

$ _____

We are dedicated to treating your quilt with utmost care and attention, upholding our exceptional standards of service. Our goal is to ensure your absolute satisfaction with the quilting design. To facilitate the best possible outcome for your quilt, we kindly request that you review the checklist provided on the page "Preparing Your Quilt." It will help ensure that all necessary steps have been taken to enable us to deliver impeccable results.

Service Authorization:

I, the undersigned, hereby provide my complete authorization to TurtleDove Quilts, LLC, to proceed with the long-arm machine quilting process as described above for my quilt. I completely understand that longarm quilting has inherent uniqueness and imperfections. I am fully aware of and accept my financial responsibility for all expenses associated with the services rendered by TurtleDove Quilts, LLC. This includes the use of necessary materials, shipping costs, and any relevant shipping insurance.

I acknowledge that while machine quilting is a skilled process, it cannot always rectify all issues such as fullness, puckering, subpar sewing, insufficient seam allowance, imprecise border measurements, or irregular quilt squareness.

I acknowledge that full payment is required upon the collection or shipment of the finalized quilt. I am also aware that any quilt left unpaid for a period exceeding 30 days from its completion date will be considered abandoned. In such a case, ownership of the item will be transferred to TurtleDove Quilts, LLC, which retains the right to dispose of the item in a manner they deem appropriate.

Furthermore, I acknowledge and comprehend that TurtleDove Quilts, LLC bears no liability for any potential damage sustained by the quilt due to circumstances beyond their control. Such unforeseen events encompass, but are not restricted to, flood, fire, theft, mechanical malfunction, or being lost in the mail (if mailed back to customer).

In the event that my quilt is showcased in an exhibition or publication, I willingly commit to attributing the machine quilting to TurtleDove Quilts, LLC. This recognition serves to honor the craftsmanship and dedication that TurtleDove Quilts, LLC invests in their work.

By appending my signature below, I confirm my understanding of these terms and provide my consent for the services described herein.

Signature: _____ Date: _____

May we have your permission to photograph your quilt and possibly use it on our website or in social media? Please indicate if you would like us to identify it by your full name or only initials.

☐ Yes   ☐ Identify by full name   ☐ Identify by initial only   ☐ No photography

Signature: _____ Date: _____