**Member of the Board of Directors – Volunteer Coordinator**

This is an extraordinary opportunity for an individual who is passionate about Rahab’s Hope mission/vision/value and who has a track record of leadership and service.

**Mission** - Rahab’s Hope extends financial assistance and community resources to support individuals and families that are experiencing financial hardships and are at risk of homelessness. Our services aid in obtaining and maintaining housing stability throughout Montgomery County.

**Vision** - Our vision is to reduce poverty and end the cycle of homelessness in the lives of our program participants within in Montgomery County and surrounding areas.

**Value** - To serve others through love. To create an environment of outreach that extends love, brings hope and faith in Jesus Christ without exclusion of others beliefs and backgrounds.

John 15:12 – This is my commandment, that you love one another as I have loved you.

**Time Commitment**

* 6 meeting per year – Approximately 2 hours each
* Special meetings throughout the year may occur
* Time commitment: At least 10 hours/month

**Responsibilities**

* Provide support by recruiting, training and supporting volunteer development and maintaining engagement
* Lead and manage community outreach/engagement activities
* To recruit volunteers for the following event/programs:
	+ Fundraising events
	+ Committee member (when/if necessary)
	+ Program related services
	+ Community Engagement
* Developing an annual recruitment strategy and a plan to retain long-term volunteers
* Create a volunteer appreciation program

**Governance**

* Ensure adherence to policies and procedures
* Ensure the sound financial standing of the company. Faithfully read and understand the organization’s financial statements. Participate in the approving organizational budgets.
* Ensure policies and procedures reflect best practice and keep the organization compliant with the law. Participate in reviewing, revising and creating organizational policies and procedures.

**Board terms/participation**

Rahab’s Hope Board Members will serve a three-year term to be eligible for re-appointment for additional terms. Board members are encouraged to remain active during each term.

**Qualifications**

* Organized, proactive, solution-focused, good interpersonal skills, works independently and confident.
* Proficiency with MS Word, Excel, Canva or other document creation software
* Possesses leadership skills, technologically savvy, compassionate, positive and possesses a motivational attitude (required)
* Ability to problem solve problems, be a team motivator and an effective communicator

**TO APPLY:** Visit <https://rahabshope.org/get-involved-and-serve> or contact Preshuis Williams at info@rahabshope.org