

# Lone Star Public School



## **Distance Learning Plan & Virtual Learning Student & Parent Guide 2020-2021**

## **Purpose**

Lone Star Virtual Learning is a unique educational opportunity designed to serve families who desire a full virtual option. The free program curriculum aligns with Oklahoma Academic Standards and is offered to KG-8 grade students. Students remain enrolled in Lone Star School and progress will be monitored by certified Lone Star teachers. Enrollees in Lone Star Virtual Learning agree to a minimum nine-week commitment. The classroom teacher will post lessons on Google Classroom which will be the hub for virtual learning. Instruction to KG and 1st-grade students may be delivered through paperwork packets or virtually on a personal device. Assigned tasks will be similar to what the in-person students are working on in the classroom. Time expectations for virtual students will mirror the time spent in the traditional classroom. Attendance and participation shall be monitored and recorded. This guide is not meant to be a comprehensive list of everything that may be expected. When information or procedures change, updated information will be shared by a students' teacher or school administrator.

## **Expectations**

- Students will need daily access to a device with reliable, daily internet service. Second - Eighth-Grade students are able to check out a Chromebook from the school if needed. Kindergarten & first-grade students may choose paperwork packets. Families meeting certain Oklahoma State Department of Education criteria may be eligible to check out a Hot Spot for internet connection.
- Time expectations will mirror the time spent in the traditional classroom. Students will complete a minimum of 25 active hours per week.
- Attendance is measured by daily logins, submission of classwork, and communication with the teacher. An attendance percentage will be given based on the percentage of active participation from daily logins, classwork completion, and communication.
- Care and responsibility of any property of Lone Star School given to students and/or parents including but not limited to Chromebooks or other electronic devices, textbooks, library books, etc.
- Both students and parents are available for a teacher to contact and respond to school communication in a timely manner.
- Classwork will have due dates, be graded and posted to TeacherEase.

- Participate in all required state-level academic assessments in the same manner as other regularly enrolled students within the district. No student shall be allowed to participate in these assessments at a place other than the school site at which the student is enrolled.
- Follow school rules and expectations when on campus, at a school function, or online.
- While enrolled in Virtual Learning, students may not participate in ExtraCurricular activities and some 5th-8th grade Elective courses such as basketball, PE, study hall, etc.

### **How Students Will Receive & Return Work**

- Google Classroom will be the hub of direct instruction and a students' first point of contact for assignments and communication. Every student will have a school-assigned Google login.
- Kindergarten and First Grade students who choose paper packets will communicate with teachers for pick-up and method of returning assignments.
- Second - Eighth-grade students will receive and return work virtually. Teachers will communicate with students on how to return work but will include methods such as emails, taking a picture or scanning as a pdf and uploading, submitting online digital assignments, etc.

### **Grading**

- Virtual students will receive grades for completed assignments similarly to students participating in in-class instruction.
- Assignments will have due dates and grades will be posted on TeacherEase.
- A final A-F grading scale or skills assessment will be given to award credit for course completion.

### **Communication**

- Parents must have a working cell phone number and working email account. If a phone number or email address changes, please notify the teacher and school office immediately.
- Parents will have access to TeacherEase to stay up-to-date on grades.
- Students will have a school-assigned Google login which includes a school email address.
- A parent's first point of contact is the teacher. Please email the teacher or call the school and leave a message for the teacher to call you back when assistance is needed. Lone Star School (918) 224-0201
- Teachers and students may participate in a variety of communications including but not limited to emails, phone calls, virtual meetings, etc.

## **Resources**

- Lone Star School Website: <https://lss-k12-ct.schoolloop.com/>
- Lone Star School (918) 224-0201, Elementary Office Ext. 110, Jr. High Office Ext. 115
- Elementary Counselor (918) 224-0201, Ext. 110 [amcgowan@lonestar.k12.ok.us](mailto:amcgowan@lonestar.k12.ok.us)
- Jr. High Counselor (918) 224-0201, Ext. 113 [dwitzansky@lonestar.k12.ok.us](mailto:dwitzansky@lonestar.k12.ok.us)
- School Nurse, Tara Boren (918) 224-0201, Ext. 131 [tboren@lonestar.k12.ok.us](mailto:tboren@lonestar.k12.ok.us)

## **Keys to Being Successful in a Virtual Learning Environment**

- Daily access to a device and internet
- Communication between student and teacher, and parent and teacher
- Daily schedule that mirrors a regular school day with time allotted for learning new information, assignments, communication, reading, physical activity, meals and periodic breaks with a designated learning location in your home
- Take ownership of your learning. Be self-disciplined, follow directions, and do not procrastinate.

## **Parental and Student Agreement for Virtual Learning**

- I accept the responsibility to supervise my child using the Lone Star Virtual Learning program. I understand that I am an educational facilitator for my child. I understand that I am to become knowledgeable about the curriculum and expectations of Lone Star School.
- I understand the time requirements needed to successfully complete the coursework and assignments, and that grades and attendance will be assessed similarly to that of in-class students.
- I will communicate regularly and when necessary with the Lone Star School teacher assigned to my child.
- I agree if my child is ill or away from their schoolwork for an extended period of time, I will contact my child's teacher.
- I understand that if my telephone number, address, or e-mail address changes, I will inform both my child's teacher and Lone Star office staff.
- I understand that my child will participate in any assessments required by Lone Star School which may include benchmark tests throughout the school year as well as required OSTP State Testing for 3rd-8th grade students. I understand these assessments must be taken on-site at Lone Star School and that I am responsible for transportation to and from the school.

- I agree to return all items such as devices, technology equipment, textbooks, library books, and any other school materials when requested by the school or in the case my child withdraws from Lone Star School. Materials must be returned in good, working condition. I am aware that I will be charged for damaged or lost items.
- I understand that participation requires my child to have regular, daily access to a device with a reliable internet connection and that I am responsible for providing a working internet connection.
- If my child moves outside of the Lone Star School district or enrolls in another public school, I understand that my child may no longer participate in the Lone Star Virtual Learning program. If this change occurs, I agree to inform both the teacher and the office staff.
- I understand that virtual learning is not typically the best educational opportunity for young children. Lone Star will provide the best experience possible, however, you are agreeing to take a much larger and more active role as your child's educational facilitator.

I have read and accepted all terms in this agreement.

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_