

Lone Star School

2945 South Hickory
Sapulpa, Oklahoma 74067

"Training Young Minds Today...To Be The Leaders of Tomorrow"

HOMELESS LIAISON DUTIES RESPONSIBILITIES

Lone Star School District and the appointed Homeless Liaison will follow the following guidelines concerning a homeless student/family.

Role of the Liaison in Identifying Homeless Students

While it is true that local liaisons themselves will and should identify many of the homeless students in an L.E.A., the actual charge in the law is for local liaisons to ensure that homeless students are determined by school personnel through outreach and coordination activities with other entities and agencies" The collaborations in identifying homeless students may be informal or structured around formal activities and relationships.

Collaboration Within the School District

The district homeless liaison or superintendent will annually address faculty and staff during professional development meetings to review or provide updates on laws and procedures regarding homeless students.

Schools are as much a social environment as a place for learning. Since students and staff spend much time together, they often learn much about each other. This kind of environment lends itself to many informal opportunities to identify homeless students. District counselors will use the below methods for identification of the possibility of a student being homeless:

- Observations of students asking friends to help cover lunch fees each day
- Overhearing student's comments in the lunchroom, halls, recess grounds, restrooms, or buses causes notice that the student may be homeless.
- Classroom assignments written by students that reveal the nature of the student's living arrangements can leave teachers wondering what they can do to help homeless students.
- Counselor(s) hallway student-signup sheet to speak with a counselor
- Observations from school staff include school nurses, front office staff, classroom teachers and aides, principals or directors of special education, and the Title I department.
- *Hard and electronic* copies of the district's homeless identification toolkit.

The McKinney-Vento Act requires liaisons to work with other entities and agencies to identify homeless students. The district liaison(s) will document collaboration with entities external to the school district, such as law enforcement, homeless shelters, Head Start programs, food banks,

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faith-based organizations, and other agencies.

The McKinney-Vento Act requires liaisons to document where they post public notices about the rights of homeless children and youth disseminated where families are likely to receive services such as schools, family shelters, public libraries, and soup kitchens.

REF: 42 U.S.C. § 11432(g)(6) (i)
42 U.S.C. § 11432(g)(6)(vi)

This document for the public school district of Lone Star has been reviewed and approved by the district superintendent.

Review Date:	2-9-24
Lone Star Superintendent Signature:	<i>Trace Hale</i>

Reference: McKinney-Vento Homeless Assistance Act, Section 722
Title IX A; Title 42 U.S.C. § 11432(3)(G)