

COMMISSIONER OF ACCOUNTS

Arlington County Circuit Court - 2023 Fee Schedule

THIS UPDATED FEE SCHEDULE has been adopted by Order of the Circuit Court of Arlington County dated November 4, 2022 in accord with revised Uniform Fee Schedule approved by the Judicial Council of the VA Supreme Court.
This Fee Schedule is effective for ALL filings made after January 1, 2023.

CIRCUIT COURT CLERK'S RECORDATION FEES

are **included** in TOTAL FEE.
Make one check only, payable to the Commissioner of Accounts.

INVENTORIES & ACCOUNTS must be signed by every qualified fiduciary and filed with the Commissioner of Accounts in duplicate.
(Please do NOT send duplicate support documents!)

BASE FEES for inventories and accounts are for ten (10) pages. Additional pages require an increased filing fee. The Clerk of the Circuit Court charges an additional fee of \$16 for all accounts between 11 and 30 pages OR \$36 if over 30 pages.

Page count includes itemized schedules filed with Clerk. Page count does

INVENTORY FILING FEES (Fee based on Part 1 Assets & Real Estate over which Fiduciary has power of sale.)			
Assets	COA Fee	Clerk's Fee	TOTAL FEE
Guardian of Minor's Estate of any amount	\$75	\$18	\$93
Estate, Trust, or Conservator			
0 to \$50,000	\$135	\$18	\$153
\$50,001 to \$200,000	\$200	\$18	\$218
\$ 200,001 to \$500,000	\$275	\$18	\$293
Above \$500,000	\$350	\$18	\$368

ACCOUNTING - DECEDENT ESTATE				
<i>First Account: Beginning Assets from Inventory Part I & Real Estate on Part 3 + Additions. ***</i>				
<i>Subsequent Account: : Assets from prior Account at market value + Additions ***</i>				
Assets	COA Fee	Clerk's Fee	Mailing Fee	TOTAL FEE
0 to \$50,000	\$275	\$18	\$5	\$293
\$50,001 to \$100,000	\$550	\$18	\$5	\$568
\$100,001 to \$200,000	\$675	\$18	\$5	\$693
\$200,001 to \$300,000	\$825	\$18	\$5	\$843
\$300,001 to \$500,000	\$1,030	\$18	\$5	\$1,048
\$500,001 to \$700,000	\$1,240	\$18	\$5	\$1,258
\$700,001 to \$1,000,000	\$1,650	\$18	\$5	\$1,668
Above \$1,000,000	\$1,668 + additional \$0.00075 on every dollar above \$1M + \$18 Clerk Fee + \$5			
Statement in Lieu (Final)	\$250	\$18		\$268
Intent to File Statement in Lieu	\$250	\$18		\$268

ACCOUNTS - TRUST or CONSERVATORSHIP				
<i>First Account: Beginning Assets from Inventory plus Additions. ***</i>				
<i>Subsequent Account: : Assets from prior Account at market value plus Additions ***</i>				
Assets	COA Fee	Clerk's Fee	Mailing Fee	TOTAL FEE
0 to \$50,000	\$275	\$18	\$5	\$298
\$50,001 to \$100,000	\$425	\$18	\$5	\$448
\$100,001 to \$200,000	\$550	\$18	\$5	\$573
\$200,001 to \$300,000	\$675	\$18	\$5	\$698
\$300,001 to \$500,000	\$825	\$18	\$5	\$848
\$500,001 to \$700,000	\$975	\$18	\$5	\$998
\$700,001 to \$1,000,000	\$1,100	\$18	\$5	\$1,123
Above \$1,000,000	\$1,123 + additional \$0.0005 on every dollar above \$1M			

ACCOUNTS - GUARDIAN OF A MINOR

*First Account: Beginning Assets from Inventory (including real estate over which fid has power of sale) plus Additions. ****

*Subsequent Account: : Assets from prior Account at market value plus Additions ****

Assets	COA Fee	Clerk's Fee	Mailing Fee	TOTAL FEE
<i>0 to \$50,000</i>	\$135	\$18	\$5	\$158
<i>\$50,001 to \$100,000</i>	\$220	\$18	\$5	\$243
<i>\$100,001 to \$200,000</i>	\$275	\$18	\$5	\$298
<i>\$200,001 to \$300,000</i>	\$350	\$18	\$5	\$373
<i>\$300,001 to \$500,000</i>	\$400	\$18	\$5	\$423
<i>\$500,001 to \$700,000</i>	\$475	\$18	\$5	\$498
<i>\$700,001 to \$1,000,000</i>	\$550	\$18	\$5	\$573
<i>Above \$1,000,000</i>		<i>\$573 + additional \$0.0005 on every dollar above \$1M</i>		

ACCOUNTS - FORECLOSURE

Sale Price	COA Fee	Clerk's Fee	Mailing Fee	TOTAL FEE
<i>0 to \$100,000</i>	\$350	\$18	\$5	\$373
<i>\$100,001 to \$300,000</i>	\$425	\$18	\$5	\$448
<i>\$300,001 to \$450,000</i>	\$625	\$18	\$5	\$648
<i>\$450,001 to \$600,000</i>	\$825	\$18	\$5	\$848
<i>\$600,001 to \$750,000</i>	\$1,030	\$18	\$5	\$1,053
<i>\$750,001 to \$900,000</i>	\$1,235	\$18	\$5	\$1,258
<i>Above \$900,000</i>	\$1,375	\$18	\$5	\$1,398

NOTE: Commissioner may charge an additional fee of \$250 when the Trustee is unable to produce the original note, which fee shall be shown on the Account as a charge to the Noteholder.

OTHER FEES

	TOTAL FEE
Request for Debts & Demands Hearing (includes Advertising)	\$375
Receiving Claims Against Decedent's Estate	\$95
Hearing to authorize disbursement from Minor Estate	\$100
Filing Waiver of Trust Inventory or Accounts	\$25
<u>Delinquency Fees (To be collected against fiduciary personally)</u>	
Failure to timely file resulting in letter from Commissioner	\$40
Issuance of Summons by Commissioner	\$150
Commissioner's Report to Court on Failure to comply with Summons	\$350
Commissioner's Report to Court of delinquent accounts & unsettled accounts as required by Virginia Code 64.2-1216 (each such account)	\$75
Commissioner's Appearance in Court to Prosecute Show Cause Order issued against fiduciary	\$350

FEES FOR OTHER THAN INVENTORY/ACCOUNT REVIEWS & UNCONTESTED HEARINGS

When the Commissioner of Accounts conducts **contested hearings**; or confers or corresponds with fiduciaries, heirs, beneficiaries, and/or creditor on matters not normally required to be addressed during the audit and approval of fiduciary inventories and accounts, the Commissioner may charge a fee based upon hours expended at a rate of \$350 per hour.

INCREASED FEES FOR REVIEW OF ACCOUNTS

When a Commissioner's Review of an account requires exceptional time, such as, but not limited to, extraordinary time required by fiduciary's failure to: follow the instructions or applicable law; adequately address requests for correction and/or changes; follow-up on enforcement issues; or in court time as a result of enforcement, the Commissioner shall have the authority to increase the Commissioner's fee. See our website more information - "About the Filing Fees"