

KAWARTHA VILLAGE CO-OPERATIVE HOMES INC
REGULAR MINUTES

Kawartha Village Co-op
152 Lansdowne St E
Peterborough, ON K9J 8B5

Date: October 17, 2024
Time: 4:00pm
Location: CABCC

Directors: Mary Earls, President
Pat Manfugas, Secretary
Barb Lidster, Treasurer
Bonnie O'Hara, Director

Dawn Deline, Director
Tyson Crawford, Director
Lori James, Director

Regrets:

APEX Staff: Bryanna Mitchell, Property Administrator, Angie Carson Senior Property Manager.

BOARD MEETING AGENDA ITEMS

1. Call to Order at: 4:10 PM

2. Approval of Chairperson & reading of the Land Acknowledgement

Motioned by: Bonnie O'Hara
Seconded by: Lori James
Carried

3. Approval of Agenda Pat and Dawn

4. Declaration of Conflict of Interest & breaches to the ethical conduct agreement

No Conflict of Interest or breaches to ethical conduct agreement.

5. Approval of Previous Minutes September 19, 2024

Motioned by: Pat Manfugas
Seconded by: Mary Earls
Carried

6. Reports

6.1 Administration Report

Motioned by: Pat Manfugas
Seconded by: Lori James
Carried

6.2 Finance report – September 2024

Motioned by: Tyson Crawford
Seconded by: Dawn Deline
Carried

6.3 Maintenance report

Motioned by: Bonnie O'Hara
Seconded by: Dawn Deline
Carried

7. Unfinished Business

7.1 Enviropest – (update to provide)

A motion was made to proceed with a one-year monthly treatment contract for the rats.

Motioned by: Dawn Deline
Seconded by: Lori James
Carried

7.2 CHF Action Plan update - Pat

Pat reported on the update from Qu'wa and the results from pursuing the grant for energy saving upgrades on the units. We are doing very well with our energy conservation; they could only reduce it to 43 % but it must be 70%. We do not qualify for the grant for energy conservation. CMHC is going to meet with Pat by zoom to discuss next steps and other grants that the co-op may be eligible for.

7.3 Quwa Smart Services update and BCA- Pat

We don't qualify for the grant, CMHC meeting October 18 at 2:00 PM.

7.4 Tablets for board members- Tabled to next meeting.

7.5 Amazon Credit Card – Not available in co-op name.

Office will continue to investigate this.

8. New Business

8.1 Social Media Policy

Policy committee will review

8.2 Steve Matless Snow Removal Quote

Motion to accept Steve Matless quote:

Motioned by: Mary Earls

Seconded by: Dawn Deline

Carried

8.3 Proposed board training date

Friday November 16, 2024, 9:30 AM to 4:30 PM -

Board Positions (done first)

The process was explained to the new board members. A President a Vice President a Secretary and a Treasurer are needed. Pat Manfugas nominated Mary Earles for the Board President; Mary Earles accepted the position. Dawn Deline nominated Tyson Crawford as Vice President; Tyson Crawford accepted the position. Dawn Deline renominated Pat Manfugas as secretary, Pat Manfugas accepted the position. Barb Lidster nominated Bonnie as treasurer, Bonnie declined. Dawn Deline nominated Barb Lidster as treasurer, Barb Lidster accepted. It was then determined that Dawn Deline would be removed as a signing officer and Tyson Crawford would be added. Mary Earles, Pat Manfugas and Barb Lidster will remain as signing officers.

The board read through and signed the ethical conduct agreement. The Board read through and signed the confidentiality and conflict of interest agreement.

9. Committees:

9.1 Landscaping

Clean up day is the 26th of October. Rain day is Nov 2. Next meeting is Nov 6th

9.2 Social

Still waiting on receipts re discrepancy – said asked office. Angie asked Dawn to send an email so we can sort this out. Nove 20 at 10am is next meeting.2-day vendor and craft event this weekend.

9.3 Bylaw review committee - Parking and Pet Policy Proposed Final Copy for Approval

Pet policy is on hold, still waiting for weight capacity for floors.

Pet & parking policies were reviewed. Some changes are being made. Still under review.

Tyson Crawford left the room @ 5:43pm – 5:44pm

Social media policy and animal service policy to be reviewed at the next policy committee meeting. Next meeting Oct 22.

Budget Meeting- October 23 at 2:00 PM.

10. Date of Next Board Meeting:

Budget Meeting October 23 @ 2:00 PM

November 14, 2024 @ 4:00 PM

GMM November 28, 2024 @ 6:30 PM

11. Meeting Adjourned at: 5:55

Signature: _____



Signature: _____

