

**TOWN OF PLANTERSVILLE
BOARD MEETING
OCTOBER 4, 2022
AGENDA**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order
Pledge to the flag

Roll Call

Adopt the agenda

Approve the minutes for September 6, September 9, and September 12, 2022

Public Comments:

- **Taylor Estes, TKO'D, Business Development: Janitorial Services**
- **Adopt the 2021-2022 Municipal Compliance Questionnaire**

Reports:

Water/Maintenance
Fire
Police
Animal Control
Code Enforcement
Attorney
Mayor
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE
MONTHLY BOARD MEETING
October 4, 2022**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order: Mayor Shelton Shannon
Pledge to the flag
Roll Call: Brandy Smith

Mayor Shelton Shannon- present
Renee Morris - present
Sedrick Mabry - present

Vice Mayor Sextus Shannon- present
Charles Heard- present
Nathan Chisolm - present

Adopt the Agenda:
Nathan Chisolm made the motion to adopt the agenda.
Sextus Shannon seconded the motion. All were in favor.

Approve September 6, 9, and 12, 2022 minutes:
Nathan Chisolm made the motion to adopt the September 6, 9, and 12, 2022 minutes.
Sextus Shannon seconded the motion. All were in favor.

Public Comments:

- **Taylor Estes, TKO'D, Business Development: Janitorial Services-** *no show*
- **Adopt the 2021-2022 Municipal Compliance Questionnaire-** Brandy Smith asked the Board to review over the municipal questionnaire and if they had any questions:
 - Renee Morris made the motion to adopt the 2021-2022 Municipal Compliance Questionnaire.
 - Nathan Chisolm seconded the motion. All were in favor.

Reports

Water/Fire: Public Works Director and Fire Chief Jim Curry-*present*

- Water loss: due to a lot of flushing
- CDBG Sewer Project: at the September 6, 2022 meeting, there was a misunderstanding in the questions between Raul Diaz and Public Works Director Jim Curry concerning covering a manhole located on Raul Diaz property; upon researching, the construction company cannot cover the manhole because it is not in the construction's company, Ensco, contract.
 - Renee Morris made the motion to not approve the request to haul dirt to cover the manhole on Raul Diaz property due to the fact that covering manholes are not included in the contract with the project's construction company, Ensco.
 - Nathan Chisolm seconded the motion. All were in favor.

- Water school: would like the Board's permission for him to attend water school in Tupelo, MS at the Cadence Bank Arena October 25-27, 2022
- Charles Heard made the motion to approve Jim Curry to attend water school in Tupelo, MS at the Cadence Bank Arena October 25-27, 2022
- Renee Morris seconded the motion. All were in favor.
- Fire: 1 MVA (Union); 5 EMRs; and 4 Fire (assisted Union, Richmond, and Palmetto)

Charles Heard made the motion to accept both the water and fire reports.
Sextus Shannon seconded the motion. All were in favor.

Police: Police Chief Keith Foster-*present*

- Will include new state classifications for warnings on police reports going forward
- National Child Safety Month: Officer Jason Lessel and Chief Keith Foster distributed several car seats during the month of September; after all of the current car seats have been distributed, the department will discontinue the program due to funding issues.

Charles Heard made the motion to accept the police report.
Renee Morris seconded the motion. All were in favor.

Animal Control: Animal Control Officer Jason Lessel-*present*

- One report, two warnings that resulted in two dogs being registered
- Completed NACA Animal Welfare Administrator Training that included 20 courses
- Interviewed by WCBI about hosting another field day with Tupelo/Lee County Humane Society October 20, 2022 from 2:00 p.m. to 4:00 p.m.; people can get their dogs chipped and rabies shots for \$25.00

Renee Morris made the motion to accept the animal control report.
Sedrick Mabry seconded the motion. All were in favor.

Code Enforcement: Code Enforcement Officer Shane Davis-*present*

- 857 A Central: Mobile home- Code Enforcement Officer Shane Davis was performing a gas pressure test on the mobile home and noticed broken windows, foundation issues, water heater had sunken into the floor; mailed letter to property owner to address the issues and how to get them resolved; notice of intent 30 days after 30 days, the tenants must evacuate
- Junked Semi-trailer- Main/Country Village- will present to at the October 2022 court hearing.
- Dollar General- improper disposal of trash- talked with manager about ways to lessen dumpster diving and flying debris such as installing a fence or screen around the dumpster with proper height measurements.

Charles Heard made the motion to accept the code enforcement report.
Renee Morris seconded the motion. All were in favor.

Attorney: Attorney Jamie Franks-*present* but had no report

Mayor: Mayor Shelton Shannon- *present*

- Three Rivers will be upgrading their grant writing program to better help assist with different departments.
- Continuing to stay in constant contact with Housing Developer George Provias; informed the public they can contact him also by explaining the importance of housing development called the Oaks of Plantersville 601-942-8191; it will increase the revenue for the Town
- Attended a Lee County E-911 meeting in Eggville
- Attended multiple budget meetings with the auditors and department heads.

Sextus Shannon made the motion to accept the mayor's report.
Charles Heard seconded the motion. All were in favor.

Clerk- Clerk Brandy Smith: *present*

- Audit Invoice pay the claims: add the 2020-2021 audit invoice to the September claims to pay from the 2021-2022 budget; the invoice amount \$11,622.50; will keep the Town from paying twice within 2022-2023 budget
- CDBG Payment 3: pay Encor, LLC \$130,726.13; same procedure as before; Mayor Shelton Shannon to sign paperwork.
 - Renee Morris made the motion to pay Encor, LLC in the amount of \$130,726.13 as a part of the terms in the CDBG sewer project.
 - Charles Heard seconded the motion. All were in favor.
- Christmas Parade- Evening time; 1st Saturday in December, 12/3/22; more details later.
 - Sextus Shannon made the motion to approve the Town to sponsor the 2022 Christmas Parade.
 - Charles Heard seconded the motion. All were in favor.

Charles Heard made the motion to accept the clerk report.
Sextus Shannon seconded the motion. All were in favor.

Pay the Claims

Renee Morris made the motion to pay the claims and also include in the claims the payment from Franks, Franks, Wilemon, and Hagood, P.A. invoice #53949 in the amount of \$11,622.50 from the 2021-2022 budget.

Charles Heard seconded the motion. All were in favor.

Executive Session

Charles Heard made the motion to enter into executive session to discuss personnel issues.

Renee Morris seconded the motion. All were in favor.

Time: 7:00 p.m.

Present: Mayor Shelton Shannon

Sextus Shannon

Charles Heard

Renee Morris

Sedrick Mabry
Nathan Chisolm
Attorney Jamie Franks

Hiring and Pay Rate for Daniel Strickland
Motion #1

- Charles Heard made the motion to accept Public Works Director Jim Curry's recommendation to continue the hiring process and keep Maintenance Worker Daniel Strickland as a full time employee for the Town.
- Sedrick Mabry seconded the motion. All were in favor.

Motion #2

- Sedrick Mabry made the motion to approve Maintenance Worker Daniel Strickland pay raise after his six month probation period of 3% (from \$12.50 to \$12.88: 2021-2022 FYE) and also begin his 2% (from \$12.88 to \$13.14: 2022-2023 FYE) pay rate so he will have the same 2022-2023 pay rate percentage as the other Town employees.
- Sextus Shannon seconded the motion. All were in favor.


Exit Executive Session

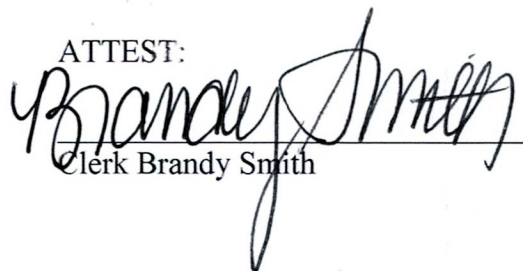
Charles Heard made the motion to come out of executive session.
Sedrick Mabry seconded the motion. All were in favor.

Brandy Smith read aloud the motions were made during the executive session.

Adjourn

Charles Heard made the motion to adjourn.
Nathan Chisolm seconded the motion. All were in favor.

 Date 10 - 27 - 2022
Mayor Shelton Shannon

ATTEST:
 Date 10/27/22
Clerk Brandy Smith