

**TOWN OF PLANTERSVILLE
BOARD MEETING
DECEMBER 5, 2023
AGENDA**

*Time: 5:00 p.m.

Place: Town Hall

Meeting called to order:

Pledge to the flag:

Roll Call:

Adopt the agenda

Approve the minutes for November 7, and November 21, 2023 meetings

Public Comments

Reports:

Water/Maintenance

Fire

Police

Animal Control

Code Enforcement

Attorney

Mayor

Clerk

Pay Claims

Adjourn

**Early start time due to an after meeting Christmas event*

**TOWN OF PLANTERSVILLE
MONTHLY BOARD MEETING
December 5, 2023**

*Time: 5:00 p.m.

Place: Town Hall

Meeting called to order: Mayor Shelton Shannon

Pledge to the flag

Roll Call: Brandy Smith

Mayor Shelton Shannon- present

Renee Morris - present

Sedrick Mabry – present

Vice Mayor Sextus Shannon- present

Charles Heard- present

Nathan Chisolm - present

Adopt the Agenda:

Mayor Shelton Shannon said Stephanie Brown is on her way to be added to the agenda.

Charles Heard made the motion to add Stephanie Brown to the agenda and adopt the amended agenda.

Renee Morris seconded the motion. All were in favor.

Approve November 7, and November 21, 2023 minutes:

Charles Heard made the motion to adopt the November 7, and November 21, 2023 minutes.

Sextus Shannon seconded the motion. All were in favor.

Public Comments:

- **Stephanie Brown, 175 Poplar Street: Rescheduling of Christmas in the Park Celebration-** *present:* Originally planned to take place after the Christmas parade but it was too wet and dangerous due to someone falling or getting electrocuted due to the rain; lighting problems were solved; permission to have the celebration Tuesday, December 12, 2023 at 5:30 p.m. at the Grant-Wuichet Park.
 - Charles Heard made the motion to approving having the Christmas in the Park Celebration, at the Grant-Wuichet Park, Tuesday, December 12, 2023 at 5:30 p.m.
 - Sedrick Mabry seconded the motion. All were in favor.

Reports

Water: Public Works Director Jim Curry, *present-*

- Increased water consumption due increased flushing.
- **Public Works Department Work Truck-** would like the department to purchase a 2018 Ford F-150 at estimated price of \$20,000.00; gasoline vehicle and has 100,000 miles; new engine. Mayor Shelton Shannon suggested to proceed once we get the second quote; Renee Morris suggested to sell the old departmental truck as salvage. Nathan Chisolm suggested to run it through an auction if needed.

- Sedrick Mabry made the motion to approve the purchase of the 2018 Ford F-150 truck from Chromez Auto at estimated price of \$20,000.00 pending getting a second quote for the Public Works Department and selling the current departmental truck as salvage or at an auction.
- Nathan Chisolm seconded the motion. All were in favor.
- **Booster Station:** needs a Mission Control/Monitoring System to monitor the power and electricity for the booster station; would like to purchase from the HB1730 Bond account; similar to the Missions Monitor System on the water wells but it is a onetime fee; estimated price is \$5,509.40.
 - Renee Morris made the motion to approve the purchase for Mission Control/Monitoring System for the Booster station using the HB1730 Bond account.
 - Sextus Shannon seconded the motion. All were in favor.
- Melvin Shumpert said that he has dirty water in his ice maker; Public Works Director Jim Curry said it's not dirt but iron that he sees and the reason is because the flush hydrate has been damaged and is in the process of replacing it; once replaced, it will filter out the iron.

Fire: Fire Chief Jim Curry, *present*-

- Fire department Christmas Dinner will be December 16, 2023 at 6:00 p.m., Board is welcome to attend.

Sedrick Mabry made the motion to accept both the water and fire report.
Sextus Shannon seconded the motion. All were in favor.

Police: Police Chief Keith Foster, *present*-

- Chief Keith Foster has been recertified as a Taser Instructor on November 6, 2023; he was able to host a departmental training class on November 21, 2023 where he taught the following topics: uniforms, traffic stops, activity log sheets, and vehicle maintenance
- Renee Morris inquired about the handicap child and speeding along State Park Road; she suggested road signs for the area; Chief Keith Foster said that it is up to the Board to purchase signs and/or speed bumps to prevent the child from getting hit.

Charles Heard made the motion to accept the police report
Sedrick Mabry seconded the motion. All were in favor.

Animal Control: Animal Control Officer Jason Lessel, *present*-

- Five verbal calls and three verbal warnings
- Reminder to everyone about registration renewal for your dog begins January 1, 2024.
- Next field day with the Humane Society will be in March 2024.
- Renee Morris asked about the white dog laying around Town, Jason Lessel said it has been caught
- Mayor Shelton Shannon inquired about loose dogs at Foster Trailer park; Jason Lessel said he hasn't been able to catch them.

Renee Morris made the motion to accept the Animal Control report.

Charles Heard seconded the motion. All were in favor.

Code Enforcement: Code Enforcement Officer Shane Davis, *present-*

- After declaring 106 Bent Tree a public nuisance, Public Works Director Jim Curry advised that the grass is too high to use Town's equipment and Code Enforcement Officer Shane Davis called for a few estimates for the project: Big D Construction- \$460.00, Brad Cresap with Cresap Lawn Services- \$425.00, and Spears Contractors and Land Management \$250.00 (this company will bush hog the property and haul off the debris and only leave the concrete slab).
- Nathan Chisholm made the motion to grant the project to the lowest bidder, Spears Contractors and Land Management, in the amount of \$250.00 and asked Code Enforcement Officer Shane Davis to supervise the job.
- Sedrick Mabry seconded the motion. All were in favor.
- **Additional Code Enforcement Officer Hire-** Davis Inspection, Inc. has hired a full time person that will do three patrols a week, have a presence at the Board meetings (rotate), and while Code Enforcement Officer Shane Davis will deal with code, building, development, and court, the newly hired employee will strictly work with code enforcement; pay will increase from \$350.00 a month to \$655.00 (retention and honesty); need an answer for the 2024 year prior to the January 25, 2024 billing cycle; Mayor suggest to table it

Nathan Chisolm made the motion to accept the code enforcement report.

Sextus Shannon seconded the motion. All were in favor.

Attorney: Attorney Jamie Frank, *present-* no report

Mayor: Mayor Shelton Shannon, *present-*

- Helped the Christmas in the Park Committee with decorating the Grant-Wuichet Park
- Attended CDF luncheon along with Renee Morris and Brandy Smith.
- Participated in the Town's Christmas parade.

Sextus Shannon made the motion to accept the Mayor's report.

Sedrick Mabry seconded the motion. All were in favor.

Clerk: Clerk Brandy Smith, *present-*

- **Town's Christmas Parade:** Thank you to everyone who participated along with the residents even with the rain for the parade. Congratulations to the Grand Marshals the Craft Family and our 1st and 2nd place float winners.
- **CDs Update:** Renasant Bank has offered a higher CD rate compared to FNB Bank; FNB Bank offered 5.45% for six months; Renasant Bank's new offer is 5.50% for six months.
 - Nathan Chisolm made the motion to proceed with opening two new CDs for the Town at the maturity rate of 5.50% for both CDs for six months at Renasant Bank in Tupelo, MS, and also approved closing out the four current CDs at Renasant Bank and transferring the amounts into CD #1 with funds combined from the Operations

Fund checking account in the estimated amount of \$398,249.67 and CD #2 funds will come from the American Rescue Plan Act account (\$248,595.00) with the understanding that after the maturity date, the Board can review to decide to reduce the maturity date (if needed for an immediate withdrawal), remain at the current month maturity or extend to a longer maturity date.

- Sedrick Mabry seconded the motion. All were in favor.
- **Website update:** Jodi Trot will email Brandy Smith details on things for her to gather and have sent an invoice for the first half of the payment.
- **BBI Payroll Class:** Payroll class was good; good idea to have purchased the laser jet printer for utility use; IRS (BSO) requiring Form 941 information for employers to submit electronically through a magnetic file; it would have cost the Town to have BBI to print and process the Town's tax returns if the Town still operated from the OKI printer; laser jet printer forms are cheaper and are easier to process.
- **Healthy Hometown Awards Program Application (Blue Cross Blue Shield):** submitted application inquiry for the grant and will receive the actual application for more details; deadline for submission is March 1, 2024.
- **Christmas and New Year Holiday closings:** approved by the State- Christmas Holiday: December 25 and 26, 2023; New Year's Holiday: New Year's Day January 1, 2024

Charles Heard made the motion to accept the clerk report.

Sextus Shannon seconded the motion. All were in favor.

Pay the Claims

Charles Heard made the motion to pay the claims.

Sedrick Mabry seconded the motion. All were in favor.

Adjourn

Sedrick Mabry made the motion to adjourn.

Sextus Shannon seconded the motion. All were in favor.

Shelton Shannon Date 12-29-2023
Mayor Shelton Shannon

ATTEST:

Brandy Smith Date 12/29/23
Clerk Brandy Smith

**Early start time due to an after meeting Christmas event*