

**TOWN OF PLANTERSVILLE  
BOARD MEETING  
OCTOBER 3, 2023  
AGENDA**

Time: 6:00 p.m.  
Place: Town Hall

Meeting called to order  
Pledge to the flag

Roll Call

Adopt the agenda

Approve the minutes for September 5, September 8, and September 12, 2023

**Public Comments:**

- **Adopt the 2022-2023 Municipal Compliance Questionnaire**
- **Mayor Shelton Shannon- Speed Bumps on the North end of Town and Old Planters Road**
- **Franks, Franks, Wilemon, and Hagood- Fiscal Year 2021-2022 Audit Review and Adoption**

**Reports:**

Water/Maintenance  
Fire  
Police  
Animal Control  
Code Enforcement  
Attorney  
Mayor  
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE  
MONTHLY BOARD MEETING  
October 3, 2023**

Time: 6:00 p.m.  
Place: Town Hall

Meeting called to order: Mayor Shelton Shannon  
Pledge to the flag  
Roll Call: Brandy Smith

Mayor Shelton Shannon- present  
Renee Morris - present  
Sedrick Mabry – present

Vice Mayor Sextus Shannon- present  
Charles Heard- present  
Nathan Chisolm - present

Adopt the Agenda:  
Charles Heard made the motion to adopt the agenda.  
Nathan Chisolm seconded the motion. All were in favor.

Approve September 5, September 8, and September 12, 2023 minutes:  
Charles Heard made the motion to adopt the September 5, September 8, and September 12, 2023 minutes.  
Sedrick Mabry seconded the motion. All were in favor.

**Public Comments:**

- **Adopt the 2022-2023 Municipal Compliance Questionnaire-** Brandy Smith presented the Municipal Compliance Questionnaire to the Board and asked were there any questions.
  - Sedrick Mabry made the motion to adopt the 2022-2023 Municipal Compliance Questionnaire.
  - Sextus Shannon seconded the motion. All were in favor.
- **Mayor Shelton Shannon- Speed Bumps on the North end of Town and Old Planters Road-** *refer to Mayor report section*
- **Franks, Franks, Wilemon, and Hagood-** Fiscal Year 2021-2022 Audit Review and Adoption- *present, discussed later in the meeting*

**Reports**

Water- Public Works Director Jim Curry, *present*:

- Water samples came back free and clean.
- Treated the lagoon; Charles Heard asked about the lagoon's performance during the dry months, Jim Curry said it performed well during the dry months.
- One repair to the booster station; extended the ramp up time and down time
- **Fall Water School training-** asked the Board to approve him to attend water training class at the Cadence Bank Conference Center, Tupelo, MS October 24-27, 2023

- Charles Heard made the motion to approve Public Works Director Jim Curry to attend the water school at Cadence Bank Conference Center, Tupelo, MS October 24-27, 2023 with all registration paid by the Town.
- Renee Morris seconded the motion. All were in favor.
- **Water Truck-** Nathan Chisolm and Jim Curry have been researching work trucks and found a used truck (gas fuel) for \$19,000.00; just for informational purposes

Charles Heard made the motion to accept the water report.

Renee Morris seconded the motion. All were in favor.

Fire- Fire Chief Jim Curry, *present*:

- **Burn Ban-** Lee County has issued a burn ban effective October 2, 2023 at 6:00 p.m.; asked the Town to follow the same order.
- Nathan Chisolm made the motion to approve a burn ban for the Town of Plantersville effective October 3, 2023 at 6:00 p.m. while following the Lee County Burn Ban and will end the burn ban when Lee County end the burn ban for the county.
- Sedrick Mabry seconded the motion. All were in favor.

Charles Heard made the motion to accept the fire report.

Renee Morris seconded the motion. All were in favor.

Police: Chief Keith Foster, *present*:

- Chief Foster alerted everyone that the homeless population has increased in the area; please pay attention to your surroundings especially at night; keep doors and windows locked; the mental health facilities will not accept them
- **Speed bumps-** Chief Keith Foster suggests that in order for speed bumps to be effective, an officer must be visible; Renee Morris suggests a “stop” sign on Meadowbrook Road; Mayor Shelton Shannon said another heavy speeding area is the curve coming from Hwy 6 to Old Planters Road; hard to write speeding tickets due to not having a radar system; Chief Keith Foster said he will try to get permission to park at someone’s residence along Old Planters Road to decrease the speeding around the curve.
- Approval for catalytic converters repair for the Ford Explorer; cost estimated between \$3,000.00 and \$3,500.00; Nathan says to make sure the sales tax will not be included in the final payment amount.
  - Charles Heard made the motion to approve the catalytic converters repair for the Ford Explorer with the estimated cost \$3,000.00 and \$3,500.00
  - Renee Morris seconded the motion. All were in favor.
- **Winter Chief Training:** December 11-15, 2023 in Oxford, MS; will lodge and not commute
  - Charles Heard made the motion to approve Chief Keith Foster to attend the Winter Chief training in Oxford, MS December 11-15, 2023 with all expenses paid by the Town.
  - Renee Morris seconded the motion. All were in favor.

Sedrick Mabry made the motion to accept the police report.



Sextus Shannon seconded the motion. All were in favor.

Animal Control: Animal Control Officer Jason Lessel, *present*:

- Three calls for the month; one stray dog taken to the shelter
- Field Day will be at the Grant Wuchet Park, October 19, 2023 from 3:00 p.m. to 6:00 p.m.; will include rabies and microchipping

Nathan Chisolm made the motion to accept the animal control report.

Sedrick Mabry seconded the motion. All were in favor.

Code Enforcement: Code Enforcement Officer Shane Davis, *present*:

- Open storage on Hickory and Country Village; working on getting that resolved
- Issued a ticket for junked vehicle on Elm Street
- **106 Bent Tree-** overgrown lawn and abandon property; trying to get in contact with the owner, Gail Fortune, but no success; hold a public hearing to declare the property a nuisance.
  - Nathan Chisolm made the motion to grant Shane Davis permission to hold a public hearing on Tuesday, October 24, 2023 at 6:00 p.m. to declare the property at 106 Bent Tree as a public nuisance and keep the property mowed in keeping with the proper procedure to have a public hearing.
  - Sedrick Mabry seconded the motion. All were in favor.

Sedrick Mabry made the motion to accept the code enforcement report.

Charles Heard seconded the motion. All were in favor.

Attorney: Attorney Jamie Franks, *present* but no report

Mayor: Mayor Shelton Shannon, *present*:

- Attended CDF meeting along with Clerk Brandy Smith to give a progress report on the Town's projects and about grant information.
- Attended Lee E-911 meeting in Eggville
- Met with the Town's auditors along with Clerk Brandy Smith on the 2021-2022 Audit report review and the 2023-2024 Budget predictions
- Held meeting with Oaks of Plantersville Developer George Provias on updates to the projects such as a new funding source.
- Talked to Phillip Shipp about speeding and driving in the wrong lane on Old Planters Road and Highway 6; speed bumps may deter speeding
- Attended Three River meeting to approve the 2023-2024 budget.

Nathan Chisolm made the motion to accept the mayor's report.

Sextus Shannon seconded the motion. All were in favor.

**Franks, Franks, Wilemon, and Hagood-** Fiscal Year 2021-2022 Audit Review and Adoption-  
*present*,

- Seven items were reviewed; ad valorem taxes were in compliance with the increase limitations and the distribution were correct;
- The Town was not in compliance on two items: failed to get competitive quotes and inventory on fixed assets
- For the general fund: suggested to make transfers from water and sewer to general to offset some of the general expenses; shared costs of the general fund includes paying salaries for the Mayor and Board and half of both clerks
- Some of the American Rescue Plan funds can be placed into a CD until ready to be used

Nathan Chisolm made the motions to adopt the 2021-2022 audit report, approved adding the audit payment invoice in the amount of \$12,868.75 to the September 2023 docket claims, and approve the budget amendments for the monthly transfers in the amount of \$1,750.00 (\$21,000.00 total) from water (\$15,000.00) and sewer (\$6,000.00) to the general fund  
Renee Morris seconded the motion. All were in favor.

Clerk: Clerk Brandy Smith, *present-*

- **Project Proposal for Employee Handbook and Job Descriptions**
  - Dr. Matthew Peterson, Professor with the Stennis Institute of Government at Mississippi State University emailed a proposal for updating handbook and job descriptions; \$250.00; payment terms-50% beginning (\$125.00) and remaining 50% at completion (\$125.00)
    - Renee Morris made the motion to approve to the updating handbook/job description project proposal along with the assistance of Dr. Matthew Peterson, Professor with the Stennis Institute of Government at Mississippi State University and agree to the \$250.00 payment terms 50% beginning (\$125.00) and remaining 50% at completion (\$125.00)
    - Sedrick Mabry seconded the motion. All were in favor.
- Attended Council of Government meeting at CDF September 21, 2023 along with Mayor Shelton Shannon; discuss Appalachian Regional Commission Grant program with other clerks and Mayors; project examples: water, sewer, and infrastructure
- Brandy Smith along with Public Works Director Jim Curry and Police Chief Keith Foster, wrote letters to legislature for funding to be included in their upcoming legislative sessions such as funding for storm shelters, police equipment, park water problems, and fire truck
- **Christmas Parade and Christmas in the Park:** Will announce Christmas plans later in the month; Tupelo Parade is Friday, December 8, 2023; need someone to chair the Christmas in the Park event; if not, will continue with parade plans. Residents suggested Stephanie Brown; Stephanie Brown will consider; will update the Board on her answer by the next meeting.

Charles Heard made the motion to accept the clerk's report.  
Sedrick Mabry seconded the motion. All were in favor.

## **Public Records**



- Nathan Chisolm said after reviewing the information from other cities, suggested to create a Town's website to put public records information
  - Renee Morris made the motion to allow Clerk Brandy Smith to research creating a website for the Town and to report the information back to the Board at the next Board meeting.
  - Sedrick Mabry seconded the motion. All were in favor.
- Sedrick Mabry made the motion to be in accordance with the public records statutes, to approve charging John Burt \$35.80 for the information he is requesting and not to reimburse him from previous public records request.
  - Renee Morris seconded the motion.
  - Sedrick Mabry, Renee Morris, Charles Heard, and Sextus Shannon voted in favor of the motion.
  - Nathan Chisolm opposed the motion.
  - Motion carried with majority vote.

### Pay the Claims

Charles Heard made the motion to pay the claims.

Sedrick Mabry seconded the motion. All were in favor.

Adjourn

Charles Heard made the motion to adjourn.

Renee Morris seconded the motion. All were in favor.

Shelton Shannon Date Nov- 2 - 2023  
Mayor Shelton Shannon

ATTEST:  
Brandy Smith Date 11/2/23  
Clerk Brandy Smith

**TOWN OF PLANTERSVILLE  
SPECIAL CALL MEETING  
OCTOBER 24, 2023**

Time: 6:00 p.m.

Place: Town Hall

**Purpose of the Meeting:**

- **Public Hearing:**
  - **Code Enforcement Officer Shane Davis-106 Bent Tree**  
Property to Declare as a Public Nuisance
- **November 7, 2023 Board Meeting-** Held at Fire Department due to the Election
- **Guest Speaker:** Mississippi State Senator Hob Bryan- Funding for the Town

Please make plans to attend!

Mayor Shelton Shannon

**TOWN OF PLANTERSVILLE  
SPECIAL CALL MEETING**

**October 24, 2023**

Time: 6:00 p.m.

Place: Town Hall

Call to Order: Mayor Shelton Shannon

Mayor Shannon asked to approve skipping the preliminary actions to accommodate time. Charles Heard made the motion to approve skipping the preliminary actions to accommodate time.

Nathan Chisolm seconded the motion. All were in favor.

Present for meeting:

Mayor Shelton Shannon- present

Renee Morris – present

Nathan Chisolm - present

Vice Mayor Sextus Shannon- present

Sedrick Mabry- absent

Charles Heard - present

**Purpose of the meeting**

- **Public Hearing:**
  - **Code Enforcement Officer Shane Davis-106 Bent Tree Property to Declare as a Public Nuisance:** *absent*
- **November 7, 2023 Board Meeting-**
  - Brandy Smith explained that since the election will be held in the Town Hall Boardroom, asked to have the meeting at the fire station. Fire Chief Jim Curry said that will be fine, no activities have been planned.
  - Renee Morris made the motion to approve hosting the November 7, 2023 monthly board of aldermen meeting at the fire station due to the statewide elections inside Town Hall boardroom.
  - Charles Heard seconded the motion. All were in favor.
- **Guest Speaker:** Mississippi State Senator Hob Bryan- Funding for the Town: *present-*
  - State House Representative Ricky Thompson introduced Mississippi State Senator Hob Bryan. Hob Bryan stated that municipalities need to have a relationship with both the House and Senate. Rural areas are being overlooked in Jackson and that needs to stop. Mayor Shelton Shannon and employees have already given him and other state elected officials a good plan and reasons needed for funding in Plantersville.
  - Mayor Shelton Shannon asked if anyone in the audience had questions or concerns:
    - Fire Chief Jim Curry asked why are fire truck ratings good for 20 years; the department has a 2002 model that has 6,000 miles but can't be used for ratings; Senator Hob Bryan said he isn't sure but glad he asked because that needs to be brought up to Congress; resident Billy Crumpton suggested Senator Hob Bryan to contact the Insurance Commissioner who is also the State Fire Chief.



- Police Chief Keith Foster expressed concerns over mandated trainings and funding for small departments; state mandates training such Crisis Intervention but no assistance with funding; Senator Hob Bryan explained the state can pay for trainings but funds are not equally distributed within the state, funding can take the burden off of local government.
- Mayor Shelton asked Brandy Smith to read off the items requested in the letter to the state elected officials:
  - **Mayor-** extend the walking track at the Grant-Wuichet Park up to one mile (\$50,000.00) and enlarge the concession stand by adding additional restrooms, update the baseball fields, lighting, bleachers, and dugouts, estimated cost \$275,000.00; money for upgrading the streets.
  - **Clerk-** Plantersville Community Center: pave the parking, better playground area and equipment and two to four above ground commercial storm shelters (occupancy 14 individuals) at both the community center and Grant-Wuichet Park. The storm shelters including labor \$75,000.00 and upgrading the community center outside area \$50,000.00 (including labor)
  - **Police Chief-** Police department building, police equipment for training and office use, radios, handguns, rifles, computers (laptops and accessories \$15,000.00 and \$20,000.00), lights, gun safe (estimated cost \$1,000.000), police vehicles (3 AWD Ford Explorers that include the cost of trim and blue lights, and car equipment installations \$145,000.00), office furniture
  - **Fire Chief-** New fire truck \$425,000.00, fire station building \$175,000.00 (labor included), and 911 Radios \$30,500.00 and turnout gear for the firemen, \$70,000.00.
- Resident Vicky Crumpton expressed concerns over PERS and the money to retire; Senator Hob Bryan explained that an out of state group is not fond of the state retirement system and wants to do away with it; legislatures have the power to pay state employees what they are worth but have not but instead want to do away with the state retirement system.

Mayor and Board thanked Senator Hob Bryan for his time.

Adjourn

Charles Heard made the motion to adjourn.

Renee Morris seconded the motion. All were in favor.

Shelton Shannon Date Nov - 2 - 2023  
Mayor Shelton Shannon

ATTEST:  
Brandy Smith Date 11/2/23  
Clerk Brandy Smith