

**TOWN OF PLANTERSVILLE
BOARD MEETING
MAY 2, 2023
AGENDA**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order
Pledge to the flag

Roll Call

Adopt the agenda

Approve the minutes for April 4, and April 11, 2023

Resolution Adoption: Town to Apply for New CDBG

Awarding Engineers for CDBG- Public Works Director Jim Curry

Public Comments

- **Charlotte Trice Copeland-** Justice Court Judge District 4 Candidate
- **Mamie Allen, 1052 East Central-** Water Meter Issues

Reports:

Water/Maintenance
Fire
Police
Animal Control
Code Enforcement
Attorney
Mayor
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE
MONTHLY BOARD MEETING
May 2, 2023**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order: Mayor Shelton Shannon
Pledge to the flag
Roll Call: Brandy Smith

Mayor Shelton Shannon- present
Renee Morris - present
Sedrick Mabry – present

Vice Mayor Sextus Shannon- present
Charles Heard- late (6:22 p.m.)
Nathan Chisolm - present

Adopt the Agenda:
Sextus Shannon made the motion to adopt the agenda.
Sedrick Mabry seconded the motion. All were in favor.

Approve April 4 and April 11, 2023 minutes:
Nathan Chisolm made the motion to adopt the April 4, and April 11, 2023 minutes.
Sextus Shannon seconded the motion. All were in favor.

- **Resolution Adoption: Town Apply for New Community Development Block Grant (CDBG)**
 - Renee Morris made the motion to approve the Town to submit a CDBG Public Facilities Small Government grant application to the Mississippi Development Authority for the fiscal year 2023 funds under the CDBG Public Facilities program
 - Sextus Shannon seconded the motion. All were in favor.
- **Awarding Engineers for CDBG- Public Works Director Jim Curry- *present*:**
 - The CDBG grant application will consist of rerouting the sewer line for access from Foster Road in the Poplar Street community to the Grant-Wuichet Park; engineering bid meeting was held May 2, 2023 at 10:00 a.m. for engineering companies to submit bids; Cook Coggin Engineers was the only bid package submitted; Board was given scoring sheets for the bid(s)
 - Renee Morris made the motion to award Cook Coggin Engineers the engineer bid to assist the Town with the CDBG grant application and project (if grant is awarded).
 - Sedrick Mabry seconded the motion. All were in favor.

Public Comments

- **Charlotte Trice Copeland- Justice Court Judge District 4 Candidate- *present*:**
 - Works as a paralegal for the Allen Law Firm; has been a paralegal for seventeen years; the district includes some areas of Plantersville; children attended Plantersville

Middle School; more on the job training than some other candidates; thanked the Board for allowing her to speak.

- **Mamie Allen, 1052 East Central-** Water Meter Issues- *present*: water bill is extremely high; repaired but still showing high usage but no dampness on the ground; Public Works Director Jim Curry said they have changed out meters to see if the meter is broken, the new meter was spinning therefore showing a leak; asked John Foster to speak, John Foster said that him and Jim Curry have searched and fixed an area where the leak could be coming from but still showing an increase in usage; Jim Curry suggested another option was to from the meter to the house and check the valve; Mamie Allen wanted to express her feelings because she doesn't believe she has an enormous leak.

Reports

Water- Public Works Director Jim Curry, *present*:

- **Community Center Updates:** is ready to reopen Thursday, May 4, 2023; repairs that was done: kitchen floor and ceiling; the kitchen floor area had rotten replace and repair the subfloor; replaced the old refrigerator with a new one; estimated cost altogether was \$5,280.00
- **Booster station Updates:** waiting for the Ten Carva Company to hook up electricity.

Fire- Fire Chief Jim Curry, *present*:

- Asked the Board for a fire department raise from \$5.00 to \$10.00 per run
 - Nathan Chisolm made the motion to increase the EMR runs from \$5.00 to \$10.00 per run.
 - Sedrick Mabry seconded the motion. All were in favor.
- Jim Curry announced about the "Stop the Bleed" class at the fire station to be held Thursday, May 18, 2023 at 6:00 p.m.
- Other classes to be held later at the fire station: Grain Bin and Auto Extraction class

Sextus Shannon made the motion to accept both the water and fire reports.

Renee Morris seconded the motion. All were in favor.

Police- Police Chief Keith Foster, *present*:

- Completed FBI Basic Crime Scene Course
- Received Certificate of Training in Instructor Development through LSU/NCBRT (National Center for Biomedical Research and Training academy); presented both certificates to the Board.
- Ford Explorer update: motor has come in and is currently being worked on.

Charles Heard made the motion to accept the police report.

Sedrick Mabry seconded the motion. All were in favor.

Animal Control- Animal Control Officer Jason Lessel, *present*:

- Eighteen dogs registered in April and forty written warnings for non-registration
- Will have revised copy of the animal control ordinance for review at next meeting.

Charles Heard made the motion to accept the animal control report.
Renee Morris seconded the motion. All were in favor.

Code Enforcement- Code Enforcement Officer Shane Davis, *absent*:

- No report but left the updated zoning code ordinance to file.

Sedrick Mabry made the motion to accept the code enforcement report.
Sextus Shannon seconded the motion. All were in favor.

Attorney- Attorney Jamie Franks, *present* but had no report

Mayor- Mayor Shelton Shannon, *present*:

- Attended the public meeting for the bids for the new CDBG grant application.
- Attended the Lee County E-911 meeting
- Took surveys to houses on Poplar Street to complete to be included in the new CDBG grant application.
- Attended CDF meeting and talked with Mississippi Lt. Governor Delbert Hosemann about funds that will be available to municipalities.

Sextus Shannon made the motion to accept the Mayor's report.
Charles Heard seconded the motion. All were in favor.

Clerk- Clerk Brandy Smith, *present*:

- **Surveys for the new CDBG grant application:** mostly for the Poplar Street community residents; random address selections; Mayor Shelton Shannon has been able to get majority of the surveys completed; Sedrick Mabry and Sextus Shannon have surveys also to help Mayor Shelton Shannon if needed.
- **Mississippi Municipal League Conference:** Early registration ends May 19, 2023; \$325.00 early registration fee; \$200.00 guest
- **St. Jude Bike-A-Thon Road Block and Bake Sale:** Saturday, May 6, 2023 8:00 a.m.-12:00 p.m.; Bake Sale will be at Martyville and the actual Event take place Sunday, May 21, 2023 at 3:00 p.m. on Poplar Street at the Plantersville Community Center (road closing at 2:30 p.m.)
- **State Holiday:** Memorial Day Observation May 29, 2023; Town Hall closed

Sedrick made the motion to accept the clerk's report.
Sextus Shannon seconded the motion. All were in favor.

Salary Comparison Study

Nathan Chisolm explained to the Board about allowing the John C. Stennis Institute of Government and Community Development conduct a salary comparison study and analysis for all job titles within the Town; collect data to determine the areas of greatest concern with the Town's paying scale. The cost for this survey is \$250.00; the project will begin June 1, 2023 and end August 31, 2023

- Renee Morris made the motion to allow the John C. Stennis Institute of Government and Community Development conduct a salary comparison study and analysis for all job titles within the Town and pay the \$250.00 fee.
- Sedrick Mabry seconded the motion.
- Renee Morris, Sedrick Mabry, and Nathan Chisolm voted in favor of the motion.
- Sextus Shannon and Charles Heard opposed the motion.
- Motion carried with majority vote.

Pay the Claims

Charles Heard made the motion to pay the claims.

Sextus Shannon seconded the motion. All were in favor.

Adjourn

Charles Heard made the motion to adjourn.

Sedrick Mabry seconded the motion. All were in favor.

Shelton Shannon Date 6-2-2023
Mayor Shelton Shannon

ATTEST:

Brandy Smith Date 6/2/2023
Clerk Brandy Smith

**TOWN OF PLANTERSVILLE
SPECIAL CALL MEETING
MAY 9, 2023**

Time: 5:30 p.m.

Place: Town Hall

Purpose of the Meeting:

- **Business of Personnel**

Please make plans to attend!

Mayor Shelton Shannon

**TOWN OF PLANTERSVILLE
SPECIAL CALL MEETING**

May 9, 2023

Time: 5:30 p.m.
Place: Town Hall

Call to Order: Mayor Shelton Shannon
Roll Call: Brandy Smith

Present for meeting:

Mayor Shelton Shannon- present
Renee Morris - present
Charles Heard - present

Vice Mayor Sextus Shannon- present
Sedrick Mabry- present
Nathan Chisolm - present

***Mayor Shelton Shannon moved to skip the preliminary actions to accommodate time.**

PURPOSE OF THE MEETING: Business of Personnel

Executive Session

Sedrick Mabry made the motion to go into executive session to discuss the business of personnel.
Sextus Shannon seconded the motion. All were in favor.

Time: 5:35 p.m.

Present: Mayor Shelton Shannon

Sextus Shannon

Charles Heard

Renee Morris

Sedrick Mabry

Nathan Chisolm

Part Time Maintenance Employee Hire

- Nathan Chisolm made the motion to hire Jimmy Dan Dunn as part-time Maintenance Department employee starting May 10, 2023, starting wage \$10.00 per hour, and pending insurance company response, operate the Town vehicles at Public Works Director Jim Curry discretion.
- Sedrick Mabry seconded the motion. All were in favor.

Medical Leave

- Nathan Chisolm made the motion to allow Jack Daniel Strickland to remain an employee of the Town with his current position pending medical documentation explaining that he have been placed under medical leave from his doctor or health care provider, Public Works Director Jim Curry to contact Daniel Strickland to explain the Board's decision, and for Clerk Brandy Smith to send the Board's decision in letter.
- Sedrick Mabry seconded the motion. All were in favor.

Exit Executive Session

Sedrick Mabry made the motion to come out of executive session.

Nathan Chisolm seconded the motion. All were in favor.

Brandy Smith read aloud the motions that were made during the executive session.

Fire Hose for Volunteer Fire Department

Fire Chief Jim Curry asked the Board for permission to use fire rebate money to purchase five sections of water hose (approximately 250ft) due to hose damage during a recent fire; estimated price \$756.00 from Emergency Equipment Professionals.

- Sedrick Mabry made the motion to approve the purchase of five sections of water hose from Emergency Equipment Professionals with the estimated amount of \$756.00 by using the fire rebate money.
- Renee Morris seconded the motion. All were in favor.

Clerk Brandy Smith told the Board that the Mississippi Home Corporation has received our application for the mixed income housing tax credits for the proposed Oaks of Plantersville.

Adjourn

Charles Heard made the motion to adjourn.

Sedrick Mabry seconded the motion. All were in favor.

Shelton Shannon Date June 2 - 2023
Mayor Shelton Shannon

ATTEST:

Brandy Smith Date 6/2/2023
Clerk Brandy Smith