

**TOWN OF PLANTERSVILLE  
BOARD MEETING  
JANUARY 3, 2023  
AGENDA**

Time: 6:00 p.m.  
Place: Town Hall

Meeting called to order  
Pledge to the flag

Roll Call

Adopt the agenda

Approve the minutes for December 6, 2022

**Public Hearing Special Exception (cont.):**

- Chaco Traylor- Mobile home at 148 Meadowbrook Road

**Reports:**

Water/Maintenance  
Fire  
Police  
Animal Control  
Code Enforcement  
Attorney  
Mayor  
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE  
MONTHLY BOARD MEETING  
January 3, 2023**

Time: 6:00 p.m.  
Place: Town Hall

Meeting called to order: Mayor Shelton Shannon  
Pledge to the flag  
Roll Call: Brandy Smith

*\*Mayor Shelton Shannon asked for a moment of silence for prayer for former Alderman Vicki Rigby's daughter.*

Mayor Shelton Shannon- present  
Renee Morris - present  
Sedrick Mabry – late (6:10 p.m.)

Vice Mayor Sextus Shannon- present  
Charles Heard- late (6:15 p.m.)  
Nathan Chisolm - present

Adopt the Agenda:  
Renee Morris made the motion to adopt the agenda.  
Sextus Shannon seconded the motion. All were in favor.

Approve December 6, 2022 minutes:  
Sextus Shannon made the motion to adopt the December 6, 2022 minutes.  
Renee Morris seconded the motion. All were in favor.

**Public Hearing Special Exception (cont.):**

- Chaco T aylor- Mobile home at 148 Meadowbrook Road- *present*:
  - Renee Morris made the motion to deny the special exception of placing a mobile home on the 148 Meadowbrook Road property to rent.
  - Nathan Chisolm seconded the motion.
  - Renee Morris and Nathan Chisolm voted in favor of the motion.
  - Sextus Shannon abstained. Motion carried with majority vote.

After the motion, Chaco T aylor presented the Board with a petition of signatures from homeowners who live on Meadowbrook Road who were in favor of having him place a mobile home on the property. Mayor Shelton Shannon said the Board can go into executive to review the motion.

**Reports**

Water/Fire- Public Works Director and Fire Chief Jim Curry- *absent*: no report

Police- Police Chief Keith Foster, *present*:

- Chief Keith Foster and Officer Jason Lessel attended LEL Drive Sober or Get Pulled Over Campaign on December 8, 2022; this will allow them to collect data when attending and report to the state when needed; use check points to apply for grants
- First Hand Program Training, Quitman, MS; Chief Keith Foster and Officer Oliver Shaw attended; Topics discussed Trauma and Narcan
- Nathan Chisolm inquired about the Investigator course; the course work will last for six months; one week per month; utilize more tools for investigations.
- **Water Pump for Ford Explorer** (cont. from December 6, 2022 meeting):
  - Nathan Chisolm made the motion to select the Ford dealership to fix the Ford Explorer water pump for the estimated total of \$7,200.00 that comes with a three year warranty/100,000 miles (whichever comes first).
  - Renee Morris seconded the motion.
  - Nathan Chisolm, Renee Morris, Charles Heard, and Sedrick Mabry voted in favor of the motion.
  - Sextus Shannon opposed. Motion carried with majority vote.
- Public Relations Officer Deundra Poole and the Plantersville Police Department met with Bauhuas Furniture Company; the company donated furniture to the "We Care" Program to distribute to needy families in the community.

Renee Morris made the motion to accept the police report.  
Sedrick Mabry seconded the motion. All were in favor.

Animal Control- Director Jason Lessel, *present*:

- In 2022, has completed 63 hours of training for animal control
- Reminded everyone that dog registration has started and is due by March 31, 2023; fee is \$5.00 per dog (inside or outside dog); will make the announcement on WCBI; pick up dogs for the Tupelo-Lee County Humane Society is currently \$85.00 (still under review)

Nathan Chisolm made the motion to accept the animal control report.  
Sedrick Mabry seconded the motion. All were in favor.

Mayor- Mayor Shelton Shannon, *present*:

- Meetings attended:
  - December 19, 2022: Three Rivers' Advisory meeting
  - December 27, 2022: Lee County E-911
- Talked with Home Depot about renovating some parts on the Grant-Wuichet Park
- Thanked Brandy Smith on inquiring about the Home Depot Foundation grant
- Continuously staying in contact with Developer George Provias about the housing project

Sextus Shannon made the motion to accept the Mayor's report.  
Renee Morris seconded the motion. All were in favor.

Clerk- Clerk Brandy Smith, *present*:



- **Home Depot Foundation Grant:** Awarded, \$8,303.07; will discuss the specifics with the project manager tomorrow (Wednesday, 1/4/23); January 17, 2023 is the project day
- **Clerk Winter Conference:** Thanked the Board for allowing her to attend; enjoyed meeting other city clerks from other states within the region; coursework included Government Communications, From a Clerk's Perspective, Leadership Strengths, and Cybersecurity
- **MCWI Grant:** due January 31, 2023; Nick Brawner with Cook Coggin Engineers will come to Town Hall to work on the scope of work, budget, and schedule of project; will try to tie in somethings from the current CDBG Sewer project
- **Three Payments for CDBG:** need a motion to pay; will receive reimbursement; same procedure as the project's payments
  - Three Rivers Contract for Professional Service \$26,000.00
  - Cook Coggin Engineers Fee: \$59,400.00
  - Ensco for Construction: \$8,752.54
    - Nathan Chisolm made the motion for the Town to pay the contractor, engineering, and administrative fees for the current CDBG Sewer Project in the amount of \$94,152.54.
    - Sextus Shannon seconded the motion. All were in favor.
- The St. Jude Committee would like to meet at Town Hall to conduct meetings for the May 21, 2023 Bike-A-Thon.
  - Charles Heard made the motion to allow the St. Jude Bike-A-Thon committee to conduct meetings at Town Hall.
  - Renee Morris seconded the motion. All were in favor.
- **Dr. King Holiday:** Closed Monday, January 16, 2023

Charles Heard made the motion to accept the clerk's report.  
Sextus Shannon seconded the motion. All were in favor.

Code Enforcement- Code Enforcement Officer Shane Davis *absent* but left report for the Board:  
Nathan Chisolm made the motion to accept the code enforcement report.  
Sedrick Mabry seconded the motion. All were in favor.

### **Pay the Claims**

Renee Morris made the motion to pay the claims.  
Sextus Shannon seconded the motion. All were in favor.

### Executive Session

Sextus Shannon made the motion to enter into executive session to discuss personnel issues.  
Charles Heard seconded the motion. All were in favor.

Time: 7:00 p.m.

*Present: Mayor Shelton Shannon*

*Sextus Shannon*

*Charles Heard*

*Renee Morris*

*Sedrick Mabry*

*Nathan Chisolm*

*Attorney Jamie Franks*

**William Wheeler Letter of Resignation**

- Charles Heard made the motion to accept William Wheeler letter of resignation as the Town's prosecution attorney effective December 31, 2022.
- Sedrick Mabry seconded the motion. All were in favor.

**Jamie Franks Employment**

- Charles Heard made the motion to table attorney Jamie Franks's employment issues until the Town hears back from the auditor's recommendation.
- Sextus Shannon seconded the motion. All were in favor.

**Exit Executive Session**

Charles Heard made the motion to come out of executive session.  
Sedrick Mabry seconded the motion. All were in favor.

Brandy Smith read aloud the motions that were made during the executive session.

Adjourn

Renee Morris made the motion to adjourn.  
Sextus Shannon seconded the motion. All were in favor.

Shelton Shannon Date February 2-2023  
Mayor Shelton Shannon

ATTEST:

Brandy Smith Date 2/2/23  
Clerk Brandy Smith

**TOWN OF PLANTERSVILLE  
SPECIAL CALL MEETING  
JANUARY 24, 2023**

Time: 5:30 p.m.

Place: Town Hall

Purpose of the Meeting:

- MCWI Round Two Submission with Cook Coggin Engineers, Inc.
- Resurfacing Reed Drive

Please make plans to attend!

Mayor Shelton Shannon



# TOWN OF PLANTERSVILLE SPECIAL CALL MEETING

**January 24, 2023**

Time: 5:30 p.m.  
Place: Town Hall

Call to Order: Mayor Shelton Shannon

Present for meeting:

Mayor Shelton Shannon- present  
Renee Morris - present  
Nathan Chisolm - present

Vice Mayor Sextus Shannon- present  
Sedrick Mabry- absent  
Charles Heard - present

**\*Mayor Shelton Shannon moved to skip the preliminary actions to accommodate time.**

## **PURPOSE OF THE MEETING:**

- **MCWI Round Two Submission with Cook Coggin Engineers, Inc.** –Nick Brawner with Cook Coggin Engineer, Inc.- *present*:
  - **Reviewed over the specifics of the application:**
    - The resubmission includes the scope of the work, the budget, and map
    - Three points of interests: gravity line between Meadowbrook and Poplar, finish the riprap at the lagoon, and sewer line at Grant Place
    - \$275,000.00 is a two to one match
    - Four percent for professional services will not be included in the match.
    - Investment is estimated at \$249,000.00 for \$600,000.00 worth of work
      - **Figures:**
        - ARPA Match: \$175,000.00 (local portion)
        - Grant: \$351,240.00
        - Non eligible: \$72,975.00
        - Total: \$599,835.00
    - Leaves \$26,405.00 for Public Works Director Jim Curry to use to purchase VFDs for the wells.
  - **Letter for Procurement for Engineering Professional Services Selection – ARPA MCWI Grant Program:**
    - Nick Brawner explained that the Town need to draft a letter stating, “The Town of Plantersville is requesting to use the Small Purchase Procedures as outlined in the Mississippi Department of Transportation’s (MDOT) Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures.”
    - This letter is to document that the Town has considered three of the most qualified engineering firms to assist with the MCWI and that the Town has selected an engineering company from the three considered in order to be in compliance with

MDOT Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures.

- Renee Morris made the motion to be in compliance with MDOT's Local Public Agency Consultant Operating Procedures for Professional Services, Section 2.2.1 Small Purchase Procedures, the Town has selected Cook Coggin Engineering, Inc. as (the most qualified engineering firm) our Professional Services Consultant to assist the Town with ARPA MCWI Project.
- Sextus Shannon seconded the motion. All were in favor.
- **CDBG Sewer Project Update**
  - Three Rivers have sent off for a current extension for the project.
  - June 2023 will be the contract date for the grant
  - Ensco, Inc. contractors are waiting for the cable and then cleanup for the project to finally be complete.
  - Close out will be around April or May 2023
- **Resurfacing Reed Drive:**
  - Mayor Shelton Shannon talked to Lee County Supervisor Billy Joe Holland about resurfacing Reed Drive and was told that funds weren't available at this time but will review funding efforts later.

Adjourn

Sextus Shannon made the motion to adjourn.

Nathan Chisolm seconded the motion. All were in favor.

Shelton Shannon Date Feb - 2 - 2023  
Mayor Shelton Shannon

ATTEST:  
Brandy Smith Date 2/2/23  
Clerk Brandy Smith