

Town of Plantersville



EMPLOYMENT APPLICATION

Last Name	First	Middle	Maiden	
<hr/>				
Present Street Address		Mailing Address if Different		
<hr/>				
City	State	Zip Code	Home Phone	Cell Phone
<hr/>				<hr/>
Position Applying For: _____		<input type="checkbox"/> Full Time		<input type="checkbox"/> Part Time
Driver's License Number: _____		State: _____	Expiration Date: _____	

EDUCATIONAL BACKGROUND

Do you have a high school Diploma? _____ Circle Highest School Year Completed

Do you have a GED Certificate? _____ 1 2 3 4 5 6 7 8 9 10 11 12 College _____

Date Received: _____

Name of College, University or Technical School(s) Attended	Dates Attended	Did you Graduate	Type Degree & Date Received	GPA
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List any Skills, Training, License and/or Certificates that may qualify you for the Position:

Identify machines or equipment you can operate: _____

EXPERIENCE

Start with your present or last job and work back. May your present employer be contacted: ☐ Yes ☐ No

Starting Date:	Ending Date:	Name and Complete Address of Employer/Company:
Mo. _____ Yr. _____	Mo. _____ Yr. _____	_____
Hours Per Week: _____		_____
Starting Salary: _____		Name, Title, and Phone Number of Supervisor:
Ending Salary: _____		_____
Reasons for Leaving: _____		Title of Your Position: _____
Description of Duties: _____		

Starting Date:	Ending Date:	Name and Complete Address of Employer/Company:
Mo. _____ Yr. _____	Mo. _____ Yr. _____	_____
Hours Per Week: _____		_____
Starting Salary: _____		Name, Title, and Phone Number of Supervisor:
Ending Salary: _____		_____
Reasons for Leaving: _____		Title of Your Position : _____
Description of Duties: _____		

Starting Date:	Ending Date:	Name and Complete Address of Employer/Company:
Mo. _____ Yr. _____	Mo. _____ Yr. _____	_____
Hours Per Week: _____		_____
Starting Salary: _____		Name, Title, and Phone Number of Supervisor:
Ending Salary: _____		_____
Reasons for Leaving: _____		Title of Your Position: _____
Description of Duties: _____		

REFERENCES

TELEPHONE NUMBERS

I certify that all statements made herein are true and complete to the best of my knowledge. I authorize the verification and release of information regarding my background/character from any source contained on this application. I know that any misrepresentation herein may lead to disqualification and/or dismissal from employment.

Date: _____ Signature: _____

EQUAL OPPORTUNITY EMPLOYER

"Under Code Charter, (approval by Board), all employees are required to be hired by the Board of Aldermen with their position, start date and rate of pay included in the minutes. No potential employee should start work prior to being approved by the Board of Aldermen. MCA § 21-3-5"