

**TOWN OF PLANTERSVILLE
BOARD MEETING
JULY 2, 2024
AGENDA**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order:
Pledge to the flag:

Roll Call:

Adopt the agenda

Approve the minutes for June 4, 2024 meeting

Public Comments

- **Cheryl Keller, 178 Pinecrest-** Moms in Prayer Group for Plantersville Middle School
- **Scott Tallent, Tallent Electrical LLC-** Grant-Wuichet Park funding ideas
- **Sedrick Mabry, 119 Bell-** Town Hall Security Systems

Reports:

Water/Maintenance
Fire
Police
Animal Control
Park
Code Enforcement
Attorney
Mayor
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE
MONTHLY BOARD MEETING
July 2, 2024**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order: Mayor Shelton Shannon
Pledge to the flag
Roll Call: Brandy Smith

Mayor Shelton Shannon- present
Renee Morris - present
Sedrick Mabry – present

Vice Mayor Sextus Shannon- present
Charles Heard- absent
Nathan Chisolm - present

Adopt the Agenda:
Nathan Chisolm made the motion to adopt the agenda.
Sextus Shannon seconded the motion. All were in favor.

Approve June 4, 2024 minutes:
Sextus Shannon made the motion to adopt the June 4, 2024 minutes.
Sedrick Mabry seconded the motion. All were in favor.

Public Comments

- **Cheryl Keller, 178 Pinecrest-** Moms in Prayer Group for Plantersville Middle School, *present*: organization consisting mothers to form a prayer group for the schools in the organization area to pray for the students, teachers, and staff; Plantersville Middle School; meet for 1 hour 1 day a week; need a group and meeting place; have a signup sheet; Town attorney Jamie Franks spoke about the legality of separation of church and state—suggests for the group to meet at a church in Town and go from there in getting more volunteers not the Town and the Lee County School District will be responsible in getting students names if allowed.
- **Scott Tallent, Tallent Electrical LLC-** Grant-Wuichet Park funding ideas, *present*: the company that worked on the electricity in the park back in June; presented a drawing of the front and back baseball field; ideas to raise funds for the park by hosting tournaments; need more electoral work done in order for the electricity to work properly at the park; replace lights to LED lights; Tallent Electric, LLC will charge \$25,000.00 to replace/repair all of the electricity at the park includes conduit at both fields, rewiring, new breaker boxes both inside and outside of the concession stand; Public Works Director Jim Curry said the back field is separate; this costs includes material and labor; Board will follow the state purchase laws for contract labor before making a final decision and will be announced at a later date.
- **Sedrick Mabry, 119 Bell-** Town Hall Security Systems, *present*: Quote from Prime Logic for 6 security cameras for Town Hall, \$3,264.00; three terabytes of recording; download the panel from your phone to view in real time

- Nathan Chisolm made the motion to approve the purchase of security cameras for Town Hall from Prime Logic in the estimated amount of \$3,264.00 that includes labor, 6 cameras, and DVD.
- Renee Morris seconded the motion. All were in favor.

Reports

Water- Public Works Director Jim Curry, *present*

- Passed the water inspection- samples came back free and clean
- North Old Planters and Plant Street had sewer problems for the month
- The total water loss of the month is 20% due to a leak at the trailer located at CR 1009
- Needs the mayor to sign the vulnerability assessment form for the year

Fire- Fire Chief Jim Curry, *present*

- Eight EMR calls; one fire call; two MVA calls
- Nathan Chisolm discussed about a grant application for the purchasing of a fire truck and wondered if Town will have enough water to supply the proposed new subdivision; Fire Chief Jim Curry said yes.
- Smoke detector grant- good idea but the department will have install them at the residents' home individually and don't have enough man power to do it.

Sedrick Mabry made the motion to accept both the water and fire reports.

Sextus Shannon seconded the motion. All were in favor.

Police- Police Chief Keith Foster, *present*

- Sixty-two citations issued; 10 incident reports taken
- Training certifications: As of June 2024, all officers have completed all of the recommended training hours for certification; Officer Jason Lessel, Officer Oliver Shaw, and Officer Willie Ware have completed the following certification subjects:
 - Autism Response for Law Enforcement, Autism Awareness for First Responders, Basic Interview Techniques in Effective Information Gathering and Seeking the Truth, Close Contact Edged Weapons Defense, Collecting and Preserving Electronic Evidence, Community Policing, Courtroom Testimony, The Foundation of Reasonable Force, and De-escalation for LEA
- Attended the Chief Conference in Biloxi and received updates on state laws that will become effective July 1, 2024
- Recommend the hiring of 2 part time officers: Robert Carruthers to serve as a reserve officer and Lesley Irby as a paid part time officer; both are part time certified; Board will discuss during executive session.
- Public announcement for police officer's response: discussed the details that happened on Central Street near the county/Verona city limits; addressed the public that if an officer is needed please call either the emergency number, 911, or the non-emergency number 662-869-2911 and an officer will be dispatched; this protect both the public and law enforcement because a paper trail will be documented as evidence of the incident.

- Renee Morris commended the Chief and his officers for being recognized in an MML class in Biloxi about how well their participation was in a mental health awareness class.

Sextus Shannon made the motion to accept the police report.

Sedrick Mabry seconded the motion. All were in favor.

Animal Control- Animal control Officer Jason Lessel, *present*:

- Eleven calls; 7 dogs registered; 20 warnings issued
- F-250 Truck- Plantersville Fire Department would like to have the Ford F-250 to use as a brush truck; cheaper than purchasing a new or used truck; in exchange, Jason Lessel would like to use his own personal vehicle—do away with department fuel and car maintenance and add an extra \$80.00 to his earning line; he will work his one day per week but also be on call; new earning would be \$380.00

Nathan Chisolm made the motion to approve removing the Ford F-250 truck from the animal control department and adding it to the Fire Department to be used as a brush truck and also allowing Jason Lessel to use his own vehicle for the animal control department, increase his bi-weekly wage from \$300.00 to \$380.00 by eliminating the departmental fuel and vehicle maintenance and approve the report.

Sedrick Mabry seconded the motion. All were in favor.

Park- Park Commissioner Bobby Parker, *absent* and Stephanie Brown, *present*, but no report

Code Enforcement- Code Enforcement Officer Shane Davis, *absent*, no report

Attorney- Attorney Jamie Franks, *present but no report*

Mayor- Mayor Shelton Shannon, *present*:

- Attended Three River quarterly board meeting at the Pontotoc City Pavilion
- Discussed with George Provias about the updates for the Oaks of Plantersville developments; funding is shorthanded at the moment due to inflation and currently looking for more funds
- Attended the Mississippi Municipal League Conference along with the Board; received his Professional Development Certification (highest level) along with Sedrick Mabry receiving his Basic Certification.

Sextus Shannon made the motion to accept the Mayor's report.

Sedrick Mabry seconded the motion. All were in favor.

Clerk- Clerk Brandy Smith, *present*

- **Holiday closing:** July 4 and July 5, 2024 for the Independence Day Holiday
- **Lee County E-911- 2024-2025 rate increase:** \$7,086.36
 - Sextus Shannon made the motion to approve the 2024-2025 Lee County E-911 rate for the Town, \$7,086.36.

- Sedrick Mabry seconded the motion. All were in favor.
- **Oaks of Plantersville Development:** Talked with George Provias along with Mayor Shelton Shannon, Jim Curry, and Shane Davis; was informed that the development need additional funding due to increased cost of materials and inflation; write a letter of need; Brandy Smith contacted Three Rivers liaison project manager and had a conference call with her and Amy Middleton; Mississippi Development Authority might not fund the project since it is dealing with housing development; the project manager will ask about a CAP loan but she also suggested not to go that route
- **Redistricting Plans:** Asked the Board if they have plans to redistrict; since the Town doesn't have wards, there is no need in redistricting for the 2025 election year SEMS system with the county; will inform Camille Roberts later this week with the Board's answer.
- **Website Update:** Nathan Chisolm inquired about the Town's website; Brandy Smith answered it's coming along; logo has been created; currently working the Town's history section.

Nathan Chisolm made the motion to accept the clerk report.

Sedrick Mabry seconded the motion. All were in favor.

Pay the Claims

Sedrick Mabry made the motion to pay the claims.

Nathan Chisolm seconded the motion. All were in favor.

Executive Session

Nathan Chisolm made the motion to go into executive session to discuss the business of personnel.

Sedrick Mabry seconded the motion. All were in favor.

Time: 7:30 p.m.

Present: Mayor Shelton Shannon

Attorney Jamie Franks

Sextus Shannon

Sedrick Mabry

Renee Morris

Nathan Chisolm

Hiring of Part time Police Officers

- Sedrick Mabry made the motion to approve hiring Officer Robert Carruthers as a part time reserve officer on an as needed basis and if the needed, to be added to the pay roster, Police Chief Keith Foster will address the Board when applicable and also hire Officer Lesley Irby as a part time paid police officer with starting pay \$12.50 per hour with a probation period of six months, after the probation and review from Chief Keith Foster, his pay will be raised to the current part-time police officer wage.
- Nathan Chisolm seconded the motion. Sedrick Mabry, Nathan Chisolm, and Renee Morris voted in favor of the motion.
- Sextus Shannon opposed the motion. Motion carried with majority vote.

Exit Executive Session

Sedrick Mabry made the motion to come out of executive session.
Sextus Shannon seconded the motion. All were in favor.

Brandy Smith read aloud the motions that was made during executive session.

Adjourn

Sedrick Mabry made the motion to adjourn.
Sextus Shannon seconded the motion. All were in favor.

Shelton Shannon Date 8-2-2024
Mayor Shelton Shannon

ATTEST:

Brandy Smith Date 8/2/24
Clerk Brandy Smith

**TOWN OF PLANTERSVILLE
SPECIAL CALL MEETING
JULY 19, 2024**

Time: 6:00 p.m.

Place: Town Hall

Purpose of the Meeting:

Public Hearing

- **804 Central Street-** Efrom Coleman Property

Other Town Business

- MCWI Obligation Forms Authorization
- Electrical Upgrades to the Grant-Wuichet Park
- Public Works Maintenance Part-time Job

Please make plans to attend!

Mayor Shelton Shannon

**TOWN OF PLANTERSVILLE
SPECIAL CALL MEETING**

July 19, 2024

Time: 6:00 p.m.

Place: Town Hall

***Mayor Shelton Shannon moved to skip the preliminary actions to accommodate time.**

Call to Order: Mayor Shelton Shannon

Present for meeting:

Mayor Shelton Shannon- present

Renee Morris – present

Nathan Chisolm - absent

Vice Mayor Sextus Shannon- present

Sedrick Mabry- present

Charles Heard - present

Purpose of the meeting

- **Public Hearing:**

- **804 Central Street- Efrom Coleman Property-** Efrom Coleman, *present*
- Hearing continued from the July 2, 2024 meeting; Code Enforcement Officer Shane Davis gave a quick review about the property; reviewed the hearing letter and read clauses 3-7 from the letter; presented pictures on what has been cleared off thus far; no utilities and no building permits have been issued or applied for; presented 3 quotes for demolition.
- Board questions: Charles Heard- do you have plans to build back? Efrom Coleman (EC): no, rebuild the apartment; will tear down the shed by the truck and car and will remove the burned vehicles.
- Renee Morris: where are you currently residing? EC: City Point in another rental house that I own.
- Mayor Shelton Shannon: Do you know the estimated cost to remodel the house/property destroyed? EC: no, but would like to remodel the apartment into a tiny house that has all of the structure except plumbing and electricity; Code Enforcement Officer Shane Davis: a tiny house is allowed only by a special exception
- Renee Morris: have you thought about selling this property? EC: not sure but have thought about it
- Mayor Shelton Shannon: what are the dimensions of a tiny house? Shane Davis answered that it must meet the building code requirements, 360 square feet and must include a bathroom, kitchen, bedroom, and living room
- Shane Davis reminded the board the reason for this follow up meeting is to follow up on the original order is to decide to demolish the burned structures on the property.
- Shane Davis said if considering a tiny house, there are 2 options: destroy the old house and everything and have 1 tiny house or destroy the old house and add on a tiny house to the apartment that is already on property but can't have 2 houses on the property; needs Board's approval.

- Efrom Coleman said he would like to remodel the apartment; Shane Davis said the 45 days has expired due to the lack of resources; the time frame depends on Efrom Coleman's health and hiring a plumber and an electrician; estimated new time frame six months.
- Sedrick Mabry made the motion to grant Efrom Coleman a six month extension from today, July 19, 2024, to clean up and repair the property at 804 Central Street, and every 2 months, within those six months, for him to report back to the Board explaining what repairs have been done and to include Code Enforcement Officer Shane Davis professional judgement on the completed repairs, renovations, and/or cleanliness of the property.
- Sextus Shannon seconded the motion. All were in favor.

MCWI Obligation Authorization Forms

- Public Works Director Jim Curry explained that new guidelines have been issued from the federal government concerning the use of ARPA funds; MCWI guidelines state that each municipality must have plans to obligate funds by August 30, 2024 in order to satisfy the new guidelines from the federal government.
- Cook Coggin Engineers have emailed this information to Clerk Brandy Smith that included updated MOU (Memorandum of Understanding) and Subaward Agreement forms that the Mayor and Board must sign to obligate funds
- Public Works Director Jim Curry explained what project that will be obligated: Sewer Project
 1. Sewer Repair from Meadowbrook Road to Poplar Street
 2. Rip Wrap the new lagoon
 3. Install sewer on Grant Place: will allow 5 houses to be connected to the Town's sewer system
 - Renee Morris made the motion to approve the Mayor and Board to sign the appropriate forms for the MCWI obligation deadline: Town of Plantersville MOU and Town of Plantersville MCWI Subaward Agreement in order to proceed with the sewer projects as instructed by Cook Coggin Engineers.
 - Sedrick Mabry seconded the motion. All were in favor.

Executive Session

Sedrick Mabry made the motion to go into executive session to discuss business of personnel.

Renee Morris seconded the motion. All were in favor.

Time: 6:45 p.m.

Present: Mayor Shelton Shannon

Sextus Shannon

Charles Heard

Renee Morris

Sedrick Mabry

Jim Curry

Part Time Maintenance Laborer Position

- Sedrick Mabry made the motion to approve to allow part time maintenance laborer Danny Dunn to work four hours on Monday, Wednesday, and Fridays or as needed by his

immediate supervisor, Public Works Director Jim Curry (while staying within the allotted federal government part time hour definition) and for the Public Works/Maintenance Department to change the status from accepting applications to hiring status, advertise from Friday, July 19, 2024 to August 2, 2024 by 5:00 p.m. and will discuss the applicants at the August 6, 2024 board meeting.

- Sextus Shannon seconded the motion. All were in favor.

Exit Executive Session

Renee Morris made the motion to come out of executive session.

Sedrick Mabry seconded the motion. All were in favor.

Brandy Smith read aloud the motions that were made during the executive session.

Electrical Repair Updates at Grant-Wuichet Park

- Renee Morris has talked to park commissioner Bobby Parker and he said that he is currently working on getting two bids to fix the electrical issues at the park and will have them ready to present at the August 6, 2024 board meeting.

Security Cameras Update

- Sedrick Mabry gave an update about the security cameras for Town Hall; the company will contact Sedrick in two weeks to set a date for them to come to Town Hall and install the security camera system.

Adjourn

Sedrick Mabry made the motion to adjourn.

Renee Morris seconded the motion. All were in favor.

Shelton Shannon Date 8 - 2 - 2024
Mayor Shelton Shannon

ATTEST:

Brandy Smith Date 8/2/24
Clerk Brandy Smith