

**TOWN OF PLANTERSVILLE
BOARD MEETING
DECEMBER 6, 2022
AGENDA**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order
Pledge to the flag

Roll Call

Adopt the agenda

Approve the minutes for November 1 and November 22, 2022

Public Hearing Special Exception:

- Chaco Traylor- Mobile home at 148 Meadowbrook Road

Public Comments:

- **Lee County Supervisor Billy Joe Holland-** Inmate Housing New Payment Amount
- **Code Enforcer Shane Davis-** Building Codes Provisions Adoption

Reports:

Water/Maintenance
Fire
Police
Animal Control
Code Enforcement
Attorney
Mayor
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE
MONTHLY BOARD MEETING
December 6, 2022**

Time: 6:00 p.m.

Place: Town Hall

Meeting called to order: Mayor Shelton Shannon

Pledge to the flag

Roll Call: Brandy Smith

Mayor Shelton Shannon- present

Renee Morris - present

Sedrick Mabry - present

Vice Mayor Sextus Shannon- present

Charles Heard- present

Nathan Chisolm - present

Adopt the Agenda:

Charles Heard made the motion to adopt the agenda.

Sextus Shannon seconded the motion. All were in favor.

Approve November 1, and November 22, 2022 minutes:

Charles Heard made the motion to adopt the November 1, and November 22, 2022 minutes.

Nathan Chisolm seconded the motion. All were in favor.

Public Hearing Special Exception:

Chaco Traylor- Mobile home at 148 Meadowbrook Road, *present*:

- Vacant one quarter lot and would like to put a double wide mobile home on the property; Shane Davis previously informed Chaco Traylor the lot size doesn't meet the requirements but has the option to bring before the Board (file special exception).
- Chaco Traylor presented to the Board pictures of two double wide mobile homes; 1998 year model that is fifty feet in length to accommodate the space and 2000 year model that is fifty-two feet in length; Chaco Traylor currently resides in the Oak Point community but wants to use the 148 Meadowbrook Road property as rental property
- Code Enforcement Officer Shane Davis thoughts: the residents who reside on Meadowbrook Road are single family site built homes; questions about the property value of other homes; suggests the Board to deny the request; Renee Morris said she has talked to some residents on Meadowbrook Road and they were in opposition of having a mobile home in the area
- Both mobile homes are old and used (rezoning codes on mobile homes); Shane Davis said he had previously discussed with Chaco Traylor the pros and cons
- Board will go into executive session to discuss final motion.

Public Comments:

- **Lee County Supervisor Billy Joe Holland- Inmate Housing New Payment Amount: *present***- The Tupelo/ Lee County Adult Jail opened in 1997; currently housing two

hundred inmates and forty at the Itawamba County Jail; currently charges municipalities \$25.00 per day; the new rate of \$40.00 per day will become in effect January 1, 2023; presented the official letter about the rate increase to the Board; alerted the Board that a garbage rate increase will take place in 2023 but will discuss that information with the Board later prior to the change.

- Renee Morris made the motion to accept the inmate housing new rate increase of \$40.00 to house Plantersville inmates at the Tupelo/Lee County Adult Jail effective January 1, 2023.
- Sextus Shannon seconded the motion. All were in favor.
- **Code Enforcer Shane Davis- Building Codes Provisions Adoption, present:** the Town needs to update their building codes; state law requires the Town to have the new editions from either 2015, 2018, or 2021 codes; updates occur every three years; next update will be in 2027 or 2028; editorial changes; most municipalities and builders use the 2018 edition; Mayor Shelton Shannon says the language is a lot clearer
 - Nathan Chisolm made the motion to adopt the 2018 Building Code Administrative Provisions for the Town of Plantersville.
 - Renee Morris seconded the motion. All were in favor.
- Shane Davis and Brandy Smith discussed when and what to advertise in the paper about the ordinance (30 days after adoption).
- The Board gave Shane Davis permission to continue his *Code Enforcement report*:
 - 857A Central- Darryl Harper: remodel and renovation work on the mobile home has been brought up to code; additional issues with the driveway to the mobile home that will cause difficulty for emergency vehicles to drive on (needs to resolve immediately by early Spring)
 - The Rock Church Refund- after talking with Clerk Brandy Smith, the Town has issued the Rock Pentecostal Church their permit refund therefore Shane Davis has reimbursed the Town their permit fee cost of \$2,054.00.
 - Sextus Shannon made the motion to accept the Code Enforcement report.
 - Renee Morris seconded the motion. All were in favor.

Reports

Water: Public Works Director Jim Curry, *present-*

- Maintenance- New refrigerator for the community center; the current one leaks and attracts bugs and mold, just a plain refrigerator cost between \$600.00-\$700.00; will use the community center funds to purchase.
 - Sedrick Mabry made the motion to approve the Maintenance department to purchase a new refrigerator in the amount between \$600.00 and \$700.00 and to use the community center funds to make purchase.
 - Renee Morris seconded the motion. All were in favor.
- Tombigbee found a water leak on Elm Street- a house was found with water still on at the meter; now it has been capped off and the Town is down 10,000 gallons a day.
- Tombigbee Fiber- Public Works Director Jim Curry explained to the Board that Tombigbee Fiber would be better for Town Hall and fire department for both internet and telephone services; replace all six telephones (\$179.70) and make them digitally

compatible; auto attendant (\$19.95); upfront fee estimated \$1,100.00 includes switching services, hook-up, and installation fee.

- Nathan Chisolm made the motion to allow Town Hall to switch over to Tombigbee Fiber as Town Hall internet and telephone provider pending after Public Works Jim Curry research Town Hall has no legal ties with the current service provider, Comcast.
- Sedrick Mabry seconded the motion. All were in favor.

Fire: Fire Chief Jim Curry, *present*-

- Two month report: 12 fires and 8 EMRs

Sedrick Mabry made the motion to accept both the water and fire reports.
Renee Morris seconded the motion. All were in favor.

Police: Police Chief Keith Foster *absent*; Police Officer Jason Lessel read report-

- Due to inclement weather, the National Incident Based Reporting System (NIBRS) training in Pearl, MS on November 29, 2022 has been postponed until January 2023.
- Permission to attend the Certified Investigators Course starting January 2023 in Tupelo, MS; six month course (280 hours); one week each month; tuition is \$1,800.00; will make sure someone will be on call during training times.
 - Sedrick Mabry made the motion to approve the police department to attend the Certified Investigators Course starting January 2023 in Tupelo, MS and pay the \$1,800.00 tuition while making sure the Town has covered protection during the training times.
 - Nathan Chisolm seconded the motion. All were in favor.
- On November 12, 2022, Chief Fostered texted the Mayor and Board explaining that the motor has gone out in the Ford Explorer; quotes for the repairs price ranges \$4,500.00 to \$9,500.00:
 - Palmetto Service Center no warranty \$4,500.00
 - Firestone- three year warranty (or 100,000 miles) \$8,474.99
 - Tupelo Engine Builders
 - Ford- with warranty \$7,200.00
 - Charles Heard made the motion to table the discussion until the next meeting or special call meeting when Chief Keith Foster is present to have his input.
 - Sedrick Mabry seconded the motion. All were in favor.

Sedrick Mabry made the motion to accept the police report.
Nathan Chisolm seconded the motion. All were in favor.

Animal Control: Animal Control Officer Jason Lessel, *present*-

- Two reports taken: animal noise and roaming dog
- Issued two warnings
- Completed NACA Animal Welfare Administrator Training Certificates
- Animal registration renewals start now; starting January 1, 2023 registration fee are \$5.00

Nathan Chisolm made the motion to accept the animal control report.
Sextus Shannon seconded the motion. All were in favor.

Attorney: Jamie Franks, *present* but will discuss his report during executive session.

Mayor: Mayor Shelton Shannon, *present*:

- Met with Three Rivers Planning about grants for the Town
- Housing Developer George Provias met with Mayor Shelton Shannon at Town Hall to discuss small updates on the project.
- Attended along with Brandy Smith the CDF luncheon in November.
- Congratulations to Evangelist Stephanie Brown for being this year's Christmas parade Grand Marshal
- Thanks to our clerks, public works employees, and the police department for doing a great job with the Christmas parade.
- Talked with Plantersville resident, Sandra Gardner, about a small grant opportunity for the Grant-Wuichet Park.

Charles Heard made the motion to accept the Mayor's report.
Sedrick Mabry seconded the motion. All were in favor.

Clerk: Brandy Smith, *present*-

- Read Thank You card from the Shannon Family
- **New Year's Holiday Observance:** State observe Monday, January 2, 2023; close Town Hall, Friday, December 30, 2022
 - Charles Heard made the motion for the Town to close Town Hall Friday, December 30, 2022 and also observe Monday January 2, 2023 as New Year's Holiday
 - Sextus Shannon seconded the motion. All were in favor.
- **MCWI Grant:** Nick from Cook Coggins will assist with the grant; 2nd round closes January 31, 2023
- **Home Depot grant:** Plantersville resident, an employee at Home Depot, informed Mayor Shelton Shannon and Clerk Brandy Smith that an upper management employee would like to discuss projects with the Mayor to improve the Town particularly the park
- **Clerk Training:** Reminder, Brandy Smith will be in Flowood at both the Region IV Clerk Conference and State Clerk Winter Conference December 13-16, 2022
- **Parade Thank you's:** Congratulations again to Evangelist Stephanie Brown being our Grand Marshal and thanks to everyone who participated and came out to see it.
- **Community Center:** Current rental fee for groups/organizations who use it as a meeting place (meet more than once a month) is \$100 per year; would like to increase the amount between \$250.00 and \$500.00; Stephanie Brown suggested to just charge the same rental fee for everyone across the board for both individuals and groups.
 - Sedrick Mabry made the motion for the price of the community center to be \$150.00 for everyone (individuals and groups)
 - Nathan Chisolm seconded the motion. All were in favor.

Charles Heard made the motion to accept the clerk's report.
Sedrick Mabry seconded the motion. All were in favor.

Pay the Claims

Charles Heard made the motion to pay the claims.
Renee Morris seconded the motion. All were in favor.

Executive Session

Charles Heard made the motion to enter into executive session to discuss personnel issues and the special exception.

Renee Morris seconded the motion. All were in favor.

Time: 7:00 p.m.

Present: Mayor Shelton Shannon

Sextus Shannon

Charles Heard

Renee Morris

Sedrick Mabry

Nathan Chisolm

Attorney Jamie Franks

Exit Executive Session

Charles Heard made the motion to come out of executive session.

Sedrick Mabry seconded the motion. All were in favor.

No motions were made during the executive session.

Adjourn

Renee Morris made the motion to adjourn.

Charles Heard seconded the motion. All were in favor.

Shelton Shannon Date 12-29-2022
Mayor Shelton Shannon

ATTEST:
Brandy Smith Date 12/29/2022
Clerk Brandy Smith