

**TOWN OF PLANTERSVILLE
BOARD MEETING
NOVEMBER 1, 2022
AGENDA**

Time: 6:00 p.m.
Place: Town Hall

Meeting called to order
Pledge to the flag

Roll Call

Adopt the agenda

Approve the minutes for October 4, 2022

Public Comments:

- **Franks, Franks, Wilemon, and Hagood-** Fiscal Year 2020-2021 Audit
- **Lyndia Alvarez, 147 Hall Street-** Water Bill Issues

Reports:

Water/Maintenance
Fire
Police
Animal Control
Code Enforcement
Attorney
Mayor
Clerk

Pay Claims

Adjourn

**TOWN OF PLANTERSVILLE
MONTHLY BOARD MEETING
November 1, 2022**

Time: 6:00 p.m.

Place: Town Hall

Meeting called to order: Mayor Shelton Shannon

Pledge to the flag

Roll Call: Brandy Smith

Mayor Shelton Shannon- present

Renee Morris - present

Sedrick Mabry - present

Vice Mayor Sextus Shannon- present

Charles Heard- present

Nathan Chisolm - present

Adopt the Agenda:

Charles Heard made the motion to adopt the agenda.

Nathan Chisolm seconded the motion. All were in favor.

Approve October 4, 2022 minutes:

Charles Heard made the motion to adopt the October 4, 2022 minutes.

Nathan Chisolm seconded the motion. All were in favor.

Public Comments:

- **Franks, Franks, Wilemon, and Hagood-** Fiscal Year 2020-2021 Audit- Bryon Wilemon (representative) *present:* increase in revenue due to the surplus sale of the North MS Metals building and bond money but emphasized that without these revenue sources the general fund totals would be low; new revenue source but they are not repetitive; sales tax had decreased that fiscal year; police expenditures increased but was leveled due to the CARES Act funds.
 - Sextus Shannon made the motion to adopt the 2020-2021 fiscal year audit report.
 - Charles Heard seconded the motion. All were in favor.
- **Lyndia Alvarez, 147 Hall Street-** Water Bill Issues- *present:* discovered a leak in a pipe that had cracked; leaked for two months but has been fixed; would like to have the sewer removed from the last two payments; has never asked for a credit; would like to have the cost removed and adjust the water; Sextus Shannon offered a payment plan, but Lyndia Alvarez refused.
 - Sedrick Mabry made the motion to make an exception to credit Lyndia Alvarez the sewer portion of her water bills of two months by getting an average and making an adjustment.
 - Sextus Shannon seconded the motion. All were in favor.
- **John Burt, 156 Old Planters Road-** Employee pay (**asked to comment after the agenda was adopted**): Addressed the Board about employee retention by paying the employees better; the Board might need to perform a risk assessment on personnel by

contacting other municipalities on their pay for municipal employees; need to increase pay rates for all departments especially the police department.

Reports

Water: Public Works Director Jim Curry, *absent*, no report

Fire: Fire Chief Jim Curry, *absent*, no report

Police: Police Chief Keith Foster, *present*:

- Chief Keith Foster spoke with National Incident Based Reporting System (NIBRS) coordinator for Mississippi: agencies must submit incident based data for six consecutive months to establish the UCR reporting data quality baseline; will help with being in compliance with getting grants for the department; training starts in November 2022; one day of training.

Nathan Chisolm made the motion to accept the police report.
Sedrick Mabry seconded the motion. All were in favor.

Animal Control: Animal Control Officer Jason Lessel, *absent* but left report:

- October 20, 2022-held field day with the Tupelo/Lee County Humane Society: 15 dogs vaccinated and 7 dogs registered
- Completed 22 NACA Administrator training certificates

Sextus Shannon made the motion to accept the animal control report.
Sedrick Mabry seconded the motion. All were in favor.

Code Enforcement: Code Enforcement Officer Shane Davis, *absent*, no report but left the Building Code drafts for the Board to review and take action at the December 6, 2022 meeting.

Attorney: Attorney Jamie Franks, *absent*, no report

Mayor: Mayor Shelton Shannon, *present*:

- Attended Lee County E-911 meeting in Eggville
- Traveled to Pittsburg, Pennsylvania, October 15-19, 2022 with the NAFA Meeting Conference.
- Continuous talks with housing developer, George Provias, gave an update that the Oaks of Plantersville project paperwork is moving along well and getting to the right hands for approval.

Sextus Shannon made the motion to accept the mayor's report.
Charles Heard seconded the motion. All were in favor.

Clerk: Clerk Brandy Smith, *present*:

- Brandy Smith presented the Board Court Clerk Becky McMillan's Certificate of Attendance for the 2022 Municipal Court Clerks Certification
- Approve the Christmas Parade money for winners: 3rd Place- \$50.00, 2nd Place- \$75.00, and 1st Place- \$100.00
 - Charles Heard made the motion to approve the Christmas Parade float winner's prize money amounts- 3rd Place- \$50.00, 2nd Place- \$75.00, and 1st Place- \$100.00
 - Sedrick Mabry seconded the motion. All were in favor.
- Grant update: MCWI application, submitted Sept 30, 2022, ranked 268 as of now; the grant portal will reopen December 1, 2022 to reapply.
- CDBG Grant Payout: Same procedures as before; small update- waiting on the electrician for the meters lack power and control; paid 80% of the meters; amount to pay Ensco \$67,515.88
 - Nathan Chisolm made the motion to pay Ensco, LLC in the amount of \$67,515.88 as a part of the terms in the CDBG sewer project.
 - Renee Morris seconded the motion. All were in favor.
- Election Day is November 8, 2022
- State Holidays Closings
 - Thanksgiving- November 24-25, 2022 Thursday and Friday
 - Christmas- December 23 Friday and the following Monday, December 26, 2022
- Reconciliation: Spent the majority of the month reconciling old files to bring files up to date with the help from audit and BBI to close out the month and fiscal year 2021-22; thankful the extra hour because it helped; will continue finishing up later this month (November).

Renee Morris made the motion to accept the clerk's report.
Charles Heard seconded the motion. All were in favor.

Pay the Claims

Charles Heard made the motion to pay the claims.
Sextus Shannon seconded the motion. All were in favor.

Adjourn

Renee Morris made the motion to adjourn.
Sextus Shannon seconded the motion. All were in favor.

Shelton Shannon Date 12-2-2022
Mayor Shelton Shannon

ATTEST:
Brandy Smith Date 12/2/22
Clerk Brandy Smith

**TOWN OF PLANTERSVILLE
SPECIAL CALL MEETING
NOVEMBER 22, 2022**

Time: 5:30 p.m.

Place: Town Hall

Purpose of the Meeting

- Board's approval for employees' safety

Please make plans to attend!
Mayor Shelton Shannon

**TOWN OF PLANTERSVILLE
SPECIAL CALL MEETING**

November 22, 2022

Time: 5:30 p.m.
Place: Town Hall

Call to Order: Mayor Shelton Shannon

Present for meeting:

Mayor Shelton Shannon- present
Renee Morris - present
Nathan Chisolm - present

Vice Mayor Sextus Shannon- present
Sedrick Mabry- absent
Charles Heard - present

***Mayor Shelton Shannon moved to skip the preliminary actions to accommodate time.**

PURPOSE OF THE MEETING:

Board's approval for employees' safety

- Court Clerk Becky McMillan addressed the Board with concerns about an individual who comes in to ask about the whereabouts of a former employee.
- Zachary Ballard (the individual) is the grandson of the late Tom Ballard, late husband of former Town Clerk, Norma Ballard.
- He has entered Town Hall four or five times asking about the former Town Clerk and that she owes him money from his late grandfather, Tom Ballard.
- Each time that Zachary Ballard has come into Town Hall, he exhibits sporadic behavior and will not take no for an answer or leave when requested.
- He has appeared numerous times unprovoked and had words with one of the Plantersville Police Officers.
- He recently mailed a detailed letter to the Town addressed to the current Town Clerk and the police department.
- The last time he entered Town Hall was Monday afternoon, November 21, 2022 once again asking about and wanting to contact the former Town Clerk, Norma Ballard.
- Both clerks are asking the Board on the proper procedures to prohibit Zachary Ballard from entering Town Hall not just for the employees' safety but for the public as well.
- Renee Morris asked could the Town place a restraining order- Police Chief Keith Foster answered "no" because Town Hall is a public building.
- Mayor Shelton Shannon called Judge Chuck Hopkins during the meeting and had him to address the Board via speaker phone.
- Judge Chuck Hopkins suggested for Town Clerk Brandy Smith to file a police report with the subject "disturbance in public place (business)" to set a precedent; once Brandy Smith file a report, Judge Chuck Hopkins will come by Town Hall with an affidavit for Brandy Smith to sign to issue a warrant if Zachary Ballard comes back to Town Hall, then the police can get a restraining order signed by Jamie Franks to file at the county court.

- Judge Chuck Hopkins said the Board needs to take no action (no motions) and keep the Town and Court separate from the situation.

Adjourn

Charles Heard made the motion to adjourn.

Renee Morris seconded the motion. All were in favor.

Shelton Shannon Date 12-2-2022
Mayor Shelton Shannon

ATTEST:
Brandy Smith Date 12/2/2022
Clerk Brandy Smith