

Gillian Lieberman

Phone: 646.460.5740; Email: GillianLieberman@KW.com; Website: GillianLieberman.KW.com
IG: @Gillian.Lieberman; FB: <https://www.facebook.com/GillianLiebermanRealtor>;
LinkedIn: <https://www.linkedin.com/in/Gillian-Lieberman>

Education

Ball State University Class of 2021, Summa Cum Laude

- Bachelor of Fine Arts in Musical Theatre/Acting, Minor in Strategic Communications
- Sister of Chi Omega Fraternity; member of Alpha Psi Omega Theatre Fraternity
- High School Principal Honor Roll for all four years; ACT score of 32

Employment History

Ball State University New York, New York

New York Senior Industry Showcase 2020 Coordinator/Event Planner 2018-2020

- Created guest list, invited, wrote thank you notes, & assembled packets for theater industry agents, managers, casting directors, alumni, & parents.
- Hired caterer & bartender; decorated & managed space at Theatre Row for post show reception; led over forty student volunteers; coordinated events with professional guest artists for our students.

Producer, director, choreographer, and marketing for Freshman Showcase 2017-2018

- Coordinated events & rented spaces for rehearsals & performances; arranged, directed, & choreographed 12+ duets & group numbers; managed event's social media.

Teaching Assistant 2018-2021

- Assistant teacher for six semesters of various lecture & performance classes: Aesthetics of Theatre; Intro to Jazz & Intro to Ballet; Sophomore & Junior acting/singing/Shakespeare.
- Demonstrated, graded assignments, and acted as a resource and leader for students.

Search Committee

- 1 of 2 students selected to join faculty in selection process for MT Dance position

Indiana Statehouse Indianapolis, Indiana

College of Fine Arts Representative March, 2019

- Represented the Department of Theatre and Dance at the Indiana Statehouse, advocating for donations from both private donors and government officials.

Tao Group New York, New York

Hostess at Lavo Restaurant & Nightclub Summer 2018

- Handled high profile clients and managed busy lunch and dinner reservations.

Professional Performing Arts School Class of 2017 New York, New York

Social media manager, fundraiser, set builder, member of Girls Learn International 2014-2017

- Active member of Girls Learn International local chapter
- Ran the social media accounts for three Main Stage productions.
- Fundraised for productions by soliciting donations from the theater community, hotels, local businesses. Sold ad space in production and gala programs.
- Helped build, paint, and detail sets for Main Stage productions.

Professional Skills

- Licensed Florida REALTOR® with Keller Williams Coastal Partners and Palm Beach Island
- Marketing management (social media- Instagram, Facebook, Twitter, Tumblr, etc.)
- Excellent organization, scheduling, time management, and natural leadership skills
- Proficient in Microsoft office, typing, and dictation
- Advanced people skills and public speaking; quick memorization and retention; strong writing, research and synthesis skills; creative, innovative, imaginative, and self motivated