

Secord Township Budget Meeting for FY 26/27
Meeting Minutes
June 17, 2026
9:00 am
www.secordtwp.com

Pledge of Allegiance

Roll Call

- Supervisor Joel Vernier (supervisor@secordtwp.com) PRESENT
- Treasurer Christine Grace (treasurer@secordtwp.com) PRESENT
- Clerk Kristine Panetta (clerk@secordtwp.com) PRESENT
- Trustee Maria Alward (mlalward@gmail.com) PRESENT
- Trustee Kathy Seagraves (deputysupervisor@secordtwp.com) PRESENT

Consent Agenda/Changes to Agenda

Motion by Christine Grace & 2nd by Maria Alward to accept agenda as presented. All ayes. **Approved.**

Discussion of Amendments to FY 25/26 Budget

Motion by Kristine Panetta & 2nd by Maria Alward to approve budget amendments (*below*). All ayes. **Approved.**

DEPT 101 Governing Body

Medicare increased from \$200 to \$750 as 111.75% budget used
IT Contract increased from \$5000 to \$9000 as 174.17% budget used
Insurance increased from \$7000 to \$8000 as 106.63% budget used
Education from \$1000 to \$2000 as 163.79% used

DEPT 171 Supervisor

Medicate increased from \$299.06 to \$350.00 as 104.99% used

DEPT 247 Board of Review

Advertising increased from \$0 to \$350

DEPT 253 Treasurer

Office Supplies increased from \$0 to \$575 as 100% of budget used
Professional Services increased from \$1000 to \$1500 as 149.03 budget used (was \$408 over due to prior clerk's over sight with no payment made in 2024)
Bank Fees increase from \$0 to \$100

DEPT 257 Assessor

Data Processing increased from \$4000 to \$4500

DEPT 262 Elections

Professional Services increase from \$2535 to \$5000 as 408.84% used
Advertising increase from \$0 to \$350

DEPT 265 Building & Grounds

Telephone increase from \$2900 to \$3700 as 127.45% used
Internet increase from \$0 to \$550
Propane increase from \$2800 to \$3000 as 106.30% used

DEPT 446 Highway, Rds, Bridges Road Commission

Comm Member Wages from \$0 to \$200
FICA from \$0 to \$500
Milage from \$0 to \$20

DEPT 800 Planning & Zoning

Comm Member Wages \$0 to \$600
Office Supplies from \$0 to \$100
Dues & Fees increase from \$0 to \$6000
Milage from \$1000 to \$1400 as 125.74% of budget used
Permit allocation \$1500 to \$1600 as 103.33% budget used

Discussion on Proposed Budget for FY 26/27 (07/01/2026-06/30/2027)

**Motion by Kristine Panetta & 2nd by Kathy Seagraves to complete a roll-call vote to adopt budget (*see attached*). All ayes.
Approved**

Roll Call to adopt budget for FY 26/27

- Supervisor Joel Vernier Aye
- Treasurer Christine Grace Aye
- Clerk Kristine Panetta Aye
- Trustee Maria Alward Aye
- Trustee Kathy Seagraves Aye

All Ayes. Budget Approved

Supervisor Comments:

Reconciliation completed June 3, 2026
Audit scheduled for July 28-29, 2026
Legislators have cut budget 3.7% this coming year

Public Comments/Announcements:

None

Motion to Adjourn Kristine Panetta & 2nd by Maria Alward. Meeting adjourned at 9:17 am

2026/2027 BUDGET

ACCT	DESCRIPTION	25/26 COLLECTED	26/27 PROPOSED	TWP TOTAL EXP TWP OP
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REVENUES 25-26 / 26-27

101-000-492-02	SECORD OPERA	77,713.84	80,800.00	80,000.00
101-000-405-00	LAKE WEED	122,130.35	128,130.00	
101-000-406-00	WASTE REMOV	303,363.90	330,363.90	
101-000-409-00	MOSQUITO CON	58,400.35	59,400.00	
101-000-411.00	SECORD TWP AI	68,040.00	72,500.00	72,500.00
101-000-412-.00	SCHOOL COLLECTION			
101-000-410-00	CURR PERSOMA	13,175.00	14,500.00	14,500.00
101-000-412-00	S.E.T. FEE	6,355.00	6,355.00	6,355.00
101-000-420-00	ROAD MAINT M	132,171.24	135,171.24	
101-000-452.00	TRAILER PARK FI	80.00	80.00	80
101-000-478.00	ZONING FEES	5,300.00	7,000.00	7,000.00
101-000-574.00	STATE SHARED F	113,454.00	110,000.00	110,000.00
101-000-577.00	SWAMP TAX	13,318.39	14,400.00	14,400.00
101-000-579.00	MICHIGAN LIQU	550.00	550.00	550.00
101-000-600.00	FRANCHISE-CHA	15,000.00	15,000.00	15,000.00
101-000-622.00	STREET LIGHTIN	1,000.00	1,250.00	1,250.00
101-000-664.00	INTERST DIVIDEI	7,946.00	10,000.00	10,000.00
101-000-668.00	HALL RENTAL	400.00	400.00	400.00
101-000-694.00	OTHER REVENUE			
101-000-699.00	INTERFUND TRANSFERS			
BLIGHT	REIMBURSEME	0.00	31,000.00	31,000.00
	ESTIMATED REV	938,398.07	1,016,900.14	363,035.00

ACCT	DESCRIIPTION
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100 LEGISLATIVE

101-100-974-00	CAPITOL RESERVE FUND	10,000.00	10,000.00	10,000.00
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101 GOVERNING BODY GENERAL EXPENSES

101-101-702-00	TRUSTEES SALARY	13,200.00
101-101-703-00	FEES AND MEETINGS	
101-101-715-00	EMPLOYEE MEDICARE	250.00
101-101-716-00	EMPLOYEE FICA	800.00
101-101-801-00	PROFESSIONAL FEES	25,000.00
191-101-732-00	BLIGHT REMOVAL	5,000.00
101-101-801-00	IT CONTRACT	6,000.00
101-101-801-00	BS&A FEES	16,000.00
101-101-802-00	PUBLISHING	

101-101-910-00 INSURANCE	8,000.00			
101-101-802-00 FEES & DUES	6,000.00			
101-101-956-00 EDUCATION & TRAINING	3,000.00			
101-101-957-00 MISCELLANEOUS EXPENSE	200.00			
101-101-984-00 CAPITAL OUTLAY FLT Assessmer	8,658.57			
Included above line 8658.57				
TOTAL GOVERNING BODY	92,108.57	92,108.57	92,108.57	

171 SUPERVISOR

101-171-702-00 SUPERVISOR SALARY	18,000.00			
101-171-703-00 DEPUTY SALARY	6,000.00			
101-171-702-00 FOIA	120.00			
101-171-715-00 EMPLOYEE MEDICARE	300.00			
101-171-716-00 EMPLOYEE FICA	1,200.00			
101-171-727-00 OFFICE SUPPLIES	50			
101-171-802-00 DUES	20			
101-171-860-00 MILEAGE	60.00			
101-171-956-00 EDUCATION & TRAINING	500.00			
TOTAL SUPERVISOR	26,250.00	26,250.00	26,250.00	

175 ASSESSOR

101-257-709 REAPPRAISAL CONTRACT				
101-257-710 ASSESSORS CONTRACT	32,000.00			
101-257-727 SUPPLIES & POSTAGE	2,200.00			
101-257-727 DATA PROCESSING	5,000.00			
TOTAL ASSESSOR	39,200.00	39,200.00	39,200.00	
101-174-727 EQUILIZATION FALL/WINTER TAX	3,612.00	3,612.00	3,612.00	

191 ELECTIONS

101-262-702-00 ELECTION SALARIES	4,000.00			
PROFESSIONAL SERVICES	2,000.00			
101-262-726-00 SUPPLIES				
101-262-730-00 POSTAGE	1,200.00			
101-262-860-00 MILEAGE				
101-262-901-00 PUBLISHING				
101-262-931-00 COMPUTER MAINTENANCE				
101-262-984-00 CAPITOL OUTLAY	4,500.00			
TOTAL ELECTIONS	11,700.00	11,700.00	11,700.00	

215 CLERK

101-215-702-00 CLERKS SALARY	20,000.00
101-215-703-00 DEPUTY SALARY	6,000.00

101-215-705-00	EMPLOYEE MEDICARE	350		
101-215-716-00	EMPLOYEE FICA	1,750.00		
101-215-727-00	OFFICE SUPPLIES	250.00		
101-215-801-00	PROFESSIONAL FEES			
101-215-860-00	MILEAGE	100.00		
101-215-900-00	DATA PROCESSING			
101-215-956-00	EDUCATION & TRAINING	2,000.00		
TOTAL CLERK		30,450.00	30,450.00	30,450.00

247 BOARD OF REVIEW

101-247-702-00	B.O.R. SALARIES	1,200.00		
101-247-715-00	EMPLOYEE MEDICARE	50		
101-247-716-00	EMPLOYEE FICA	80		
101-247-860-00	MILAGE			
101-247-901-00	PUBLISHING			
101-247-952-00	EDUCATION & TRAINING	200		
TOTAL BOARD OF REVIEW		1,530.00	1,530.00	1,530.00

253 TREASURER

101-253-702-00	TREASURER SALARY	20,000.00		
101-253-703-00	DEPUTY SALARY	6,000.00		
101-253-715-00	EMPLOYEE MEDICARE	450		
101-253-716-00	EMPLOYEE FICA	1500		
101-253-727-00	OFFICE SUPPLIES	100		
101-253-730-00	POSTAGE	100		
101-252-860-00	MILEAGE			
101-253-900-00	DATA PROCESSING			
101-253-956-00	EDUCATION & TRAINING	500		
TOTAL TREASURER		28,650.00	28,650.00	28,650.00

265 BUILDING & GROUNDS

101-265-702-00	CUSTODIAL SALARY	4,200.00		
101-265-715-00	EMPLOYEE MEDICARE	200		
101-265-716-00	EMPLOYEE FICA	250		
101-265-726-00	SUPPLIES	800		
101-265-850-00	TELEPHONE	3,500.00		
101-265-920-00	ELECTRICITY	2,000.00		
101-265-921-00	FUEL PROPANE	3,500.00		
101-265-930-00	GROUND'S REPAIR & MAINTENANCE	2,500.00		
101-265-715-00	HALL MONITOR	400.00		
101-265-931-00	BLDG.REPAIR& MAINTENANCE	2,500.00		
101-265-984-00	CAPITAL OUTLAY			
TOTAL BUILDING & GROUNDS		19,850.00	19,850.00	19,850.00

330 LIQUOR LAW ENFORCEMENT

101-330-702-00 CONSTABLE SALARY	900		
101-330-715-00 EMPLOYEE MEDICARE	85		
101-330-716-00 EMPLOYEE FICA	50		
TOTAL LIQUOR LAW ENFORCEMENT	1035	1,035.00	1,035.00

446 HIGHWAYS STREETS & BRIDGES

101-446-702-00 SALARIES			
101-446-705-00 FEES & MEETINGS			
101-446-715-00 EMPLOYEE MEDICARE			
101-446-716-00 EMPLOYEE FICA			
101-446-952-00 ROAD CONSTRU	140,384.60	275,000.00	
101-446-953-00 ROAD CONSTRUCTION.EQUIPMENT			
101-446-960-00 SHARED LIGHTING		1,600.00	
101-446-961-00 STREET LIGHT TWP. EXPENSE			
101-446-860-00 MILEAGE		200	
HIGHWAYS STREETS & BRIDGES	276,800.00	276,800.00	

526 LAKE WEED CONTROL

101-524-806-00 LAKE WEED CONTROL	157,085.00		
TOTAL LAKE WEED EXPENSE	157,085.00	157,085.00	

550 SOLID WASTE REMOVAL

101-550-951-00 SOLID WASTE REMOVAL	324,000.00		
TOTAL SOLID WASTE REMOVAL	324,000.00	324,000.00	

620 MOSQUITO CONTROL

101-620-730-00 PUBLISHING			
101-620-805-00 MOSQUITO CONTROL EXPENSE	60,000.00		
TOTAL MOSQUITO CONTROL	60,000.00	60,000.00	

800 PLANNING & ZONING

101-800-702-00 PLANNING & ZONING SALARIES	1,000.00		
101-800-706-00 BOARD OF APPEALS SALARIES	800		
101-800-707-00 ZONING ADMINISTRATOR SALAR	3,000.00		
101-800-715-00 EMPLOYEE MEDICARE	200		
101-800-716-00 EMPLOYEE FICA	800.00		
101-816-726-00 SUPPLIES			
101-800-801-00 PROFESSIONAL FEES			
101-800-803-00 PUBLISHING & COMMUNICATION			
101-800-956-00 MILEAGE	1,250.00		
101-800-861-00 PERMIT ALLOCATION			

101-800-956-00 EDUCATION & TRAINING	200		
101-800-958-00 ORDINANCE OFFICER SALARY	3,000.00		
TOTAL PLANNING & ZONING	10,250.00	10,250.00	10,250.00
TOTAL EXP SECORD		1,092,520.57	274,635.57

TOWNSHIP REV	363,035.00
TOWNSHIP EXP	274,635.57
TOWNSHIP BAL	88,399.43

TOTAL REVENUE	1,016,900.14
TOTAL EXPENSES	1,092,520.57
BUDGET BALANCE	75,620.43
	PLANNED ROAD EXCESS COVERING
	OVERAGE EXISTING FUNDS

BUDGET REPORT FOR SECD TOWNSHIP
Calculations As of 06/30/2026

GL Number	Description	Original	25-26 Budget	25-26 Activity	% Budget	25-26 Used	26-27 Dept Requested
Fund: 206 FIRE FUND							
Account Category: Appropriations							
206-336-702.000	SALARIES & WAGES	4,800.00		4,000.00		83.33	4,800.00
206-336-704.000	AWARDS - RESPONSE RUNS	35,000.00		18,215.00		52.04	40,000.00
206-336-715.000	MEDICARE	600.00		1,208.44		201.41	800.00
206-336-716.000	FICA	1,500.00		1,629.98		108.67	1,800.00
206-336-727.000	OFFICE SUPPLIES	800.00		0.00		0.00	0.00
206-336-802.000	DUES AND FEES	200.00		51.64		25.82	100.00
206-336-804.000	PHYSICALS	700.00		290.00		41.43	700.00
206-336-860.000	MILEAGE	550.00		0.00		0.00	0.00
206-336-910.000	INSURANCE	15,000.00		19,880.96		132.54	16,500.00
206-336-956.000	EDUCATION & TRAINING	4,000.00		4,167.72		104.19	4,000.00
206-337-727.000	OFFICE SUPPLIES	0.00		439.50		54.94	800.00
206-337-730.000	POSTAGE	0.00		0.00		0.00	100.00
206-337-765.000	PROMOTIONAL EXPENSE	0.00		0.00		0.00	250.00
206-337-801.000	PROFESSIONAL SERVICES	2,000.00		1,062.00		53.10	2,000.00
206-337-860.000	MILEAGE	0.00		406.02		81.20	0.00
206-346-726.000	SUPPLIES	1,600.00		2,968.52		185.53	1,000.00
206-346-729.000	GAS & OIL	7,500.00		2,308.21		30.78	7,500.00
206-346-930.000	EQUIP REPAIR	6,000.00		1,903.10		31.72	6,000.00
206-346-931.000	EQUIPMENT MAINTENANCE	6,000.00		11,415.49		190.26	6,000.00
206-346-984.000	CAPITAL OUTLAY	8,000.00		20,132.14		251.65	56,000.00
206-346-985.000	COMMUNICATIONS	8,500.00		2,870.42		33.77	1,400.00
206-347-702.000	SALARIES & WAGES	3,000.00		2,500.00		83.33	3,000.00
206-347-715.000	MEDICARE	300.00		36.29		12.10	100.00
206-347-716.000	FICA	500.00		155.00		31.00	200.00
206-347-726.000	SUPPLIES	1,250.00		24.14		1.93	1,000.00
206-347-850.000	TELEPHONE	2,000.00		416.45		20.82	1,000.00
206-347-920.000	ELECTRICITY	1,750.00		741.81		42.39	1,700.00
206-347-922.000	HEAT	3,000.00		2,064.70		68.82	3,000.00
206-347-930.000	GROUNDS REPAIR & MAINT	2,500.00		3,012.27		120.49	2,000.00
Appropriations		117,050.00		101,899.80		86.50	161,750.00
Fund 206 - FIRE FUND:							
TOTAL ESTIMATED REVENUES							
TOTAL APPROPRIATIONS		117,050.00		101,899.80		86.50	161,750.00
NET OF REVENUES & APPROPRIATIONS:		(117,050.00)		(101,899.80)			(161,750.00)

