

Secord Township Monthly Meeting Minutes

January 21, 2026

10:00 am

Meeting was called to order by Supervisor, Joel Vernier at 10:00 am with everyone standing reciting the Pledge of allegiance.

Roll Call

- Supervisor Joel Vernier (supervisor@secordtwp.com) Present
- Treasurer Cheryl Stiehl (treasurer@secordtwp.com) Present
- Clerk Kristine Panetta (clerk@secordtwp.com) Present
- Trustee Maria Alward (mlalward@gmail.com) Present
- Trustee Christine Grace (deputyclerk@secordtwp.com) Present
- 13 Residents in attendance

Motion by Kristine Panetta, Clerk & Christine Grace, Trustee to Approve meeting minutes of December 17, 2025. (All Ayes)

Consent Agenda/Changes to Agenda

Motion by Joel Vernier, Supervisor & Maria Alward, Trustee to accept changes to agenda. (All Ayes)

Public Comment:

Philip Essenmacher representing Sugar Springs Real Estate introduced himself and left brochures on the meeting hall informational table.

Guests:

Mike Visnaw/County Commissioner : Presentation was done by the Conservation District on canoe races. He made an announcement on the winter park and that it is now open in Gladwin. Located at North Park and has ice skating, sledding and other winter fun. Available to all for free.

Treasurer's Report:

General Fund Checking Balance	\$515,500.40
12 Mo. CD #S54	\$ 58,239.61
12 Mo. CD #S51	\$ 57,988.36
General Ledger Fund Balance Available:	\$631,728.37
Fire Fund Money Market (Checking Acct)	\$ 5,855.35
12 Mo. CD #S52	\$ 49,702.40
Fire Funds Total Balance Available:	\$ 55,557.75
Garbage Fund Balance:	\$ 71,038.12
Lake Weed Improvement Bank Balance	\$474,087.96
9 Month CD S53	\$266,444.09
Lake/Weed Improvement Fund Balance:	\$740,532.05
Mosquito Fund Balance	\$ 66,368.81
Road Fund Balance	<u>\$422,379.87</u>
Total Funds	\$ 1,987,604.97

Motion by Maria Alward, Trustee & Cheryl Stiehl, Treasurer to receive and file Treasurers report (All Ayes)

Clerk's Bills Paid:

From General Fund: \$59,919.72

Payroll: \$12,009.88

From Fire Fund: \$8,108.11

Fire Payroll: \$3,250.00

Motion by Maria Alward, Trustee & Christine Grace, Trustee to accept and pay the bills as presented (All Ayes)

Clerks Correspondence Received:

- Delisle Invoice for Wirtz Rd. demolition \$13,499.00

Motion to pay Delisle Invoice by Joel Vernier, Supervisor & Kristine Panetta, Clerk (All Ayes)

Reports:

Planning & Zoning: John Kuksa- January P&Z meeting finalized amendments on water and sewer, Temporary dwelling and AirBNB guest limitations. A Public meeting has been scheduled for February 11, 2026 on these changes.

Fire Board Report: Pete Doyle: January meeting was held and payroll was approved. There were 4 Fire and 4 medical runs during the month. A new application was submitted for another drone pilot. Further discussion taken place on hiring a full time Fire Employee. The board discussed the cost involved and possible ways to supplement the salary.

Fire Chief Report: Fred Shaver: Chief Shaver reiterated the Free Boating Classes offered by the Second Fire Department. The dates are: Sunday, February 22, 2026 at 9am and Sunday March 22, 2026 at 9am. Tobacco Twp has reached out to Fred Shaver and asked to review our ordinance on the Sort Term Rental as they are considering adopting ordinances as well.

Constable Report: Maxine Larson: Inspection completed on 01/13/2026, all good.

Road Committee Report: Ken Douglas: Ken was not present but Joel Vernier had spoken with him and he is reviewing the 2026 projects

Zoning Administrator Report: Cherie Mascarello- Slow month on zoning permits. She is in need of a current list of Short Term Rental homes. Phone calls are already beginning for the upcoming spring and summer season for zoning.

Ordinance Enforcement Officer Report: Tim Seagraves- An invoice has been sent to the owner at Wirtz Rd for the demolition and legal work performed on the blight issue. Court date for the Lakeshore blight is January 27 a 1pm. Continuous dwelling in Travel Trailers and RV's need to be address. A notice addressing this and the township ordinances will be put in the Spring 2026 newsletter. Tim is continuing to remove unauthorized signs within the township.

Well and Septic: Maria Alward – nothing to report this month.

OTHER BUSINESS:

- Treasurer, Cheryl Stiehl: Properties that need reviewed and approved for garbage assessment removal (checking township ordinance, possible resolution exists or may be needed)
Motion to approve individual resident garbage millage removal by Cheryl Stiehl and Maria Alward. (All Ayes)
- Update of new internet (Starlink)
Tom Stiehl is installing Starlink this weekend
Tom mentioned that he can create a database to track garbage use by parcel.
Motion to have Tom Stiehl create database by Cheryl Stiehl and Kristine Panetta (All Ayes)
- Discussion on Secord Township newsletter to go out with new assessments- Board has agreed to allow KCI to send out the Spring newsletter and Rose Flier along with the tax assessments in February
- PLM Prepayment for Secord Lake 2026 \$120,635.00 (Discount of \$4,375.00 for prepayment by 2/22/2026)

Motion to pay PLM Prepayment for Secord Lake by Kristine Panetta & Cheryl Stiehl (All Ayes)

- PLM Prepayment for Smallwood Lake/Secord Township portion \$24,125.00 (Discount of \$875.00 for prepayment by 2/22/2026)

Motion to pay PLM Prepayment for Smallwood Lake/Secord Twp by Kristine Panetta & Cheryl Stiehl (All Ayes)

Supervisor Comments: Joel Vernier- Activity still being done at the dam site. Progress is being made. Many calls received regarding the FLTF assessments. Programs are being implemented to help low income seniors to assist with the assessment. Anyone interested may contact MidMichigan Community Action.

Public Comments: None

Motion to adjourn meeting made by Joel Vernier and Cheryl Stiehl at 10:58am (All Ayes)