

Secord Township Monthly Meeting

September 17, 2025

10:00 am

Meeting was called to order by Supervisor, Joel Vernier at 10:00 am with everyone standing reciting the Pledge of allegiance.

Roll Call:

Supervisor Joel Vernier Present
Treasurer Cheryl Stiehl Present
Clerk Kristine Panetta Present
Trustee Maria Alward Absent-Excused
Trustee Christine Grace Present
12 registered interested residents in attendance

Minutes of August 20, 2025 regular meeting minutes were reviewed

Motion to accept by Joel Vernier/Cheryl Stiehl -Board voted-All Ayes

Consent Agenda/Changes to Agenda: Changes to the Agenda were made for the following:

- Reimbursement for Christine Grace for the Gladwin Leadership Program with a cost of \$300.00
- Reimbursement for John & Janet Kuksa for training and hotel fees -Final cost to be determined

Motion made to accept agenda changes by Joel Vernier & Cheryl Stiehl-Board voted-All Ayes

Public Comment:

Resident located at 1524 Moose Dr addressed the Board on concerns and questions regarding well & Septic Ordinances. Supervisor, Joel Vernier responded that he will meet with him after the meeting to answer any questions and concerns he may have.

Guest:

Mike Visnaw- County Commissioner-

- Negotiations on the last union contract completed
- Finalized Budget
- Discussion on the September 16th meeting regarding Pratt Lake, lake levels. The Drain Commissioner will run lake levels unless a project is being performed, example: as FLTF project
- School Bond millage-taking the bond back to 2023 millage and still is lower than other counties around us

Treasurer's Report:

(*The balances on the Treasurer's report are subject to change due to the BS&A Cloud completion of the allocation process.)

General Fund Checking Balance	\$327,194.63
12 Mo. CD #S54	\$ 57,536.37
12 Mo. CD #S51	\$ 57,536.37
General Ledger Fund Balance Available:	\$442,019.16
Fire Fund Money Market (Checking Acct)	\$ 29,387.94
12 Mo. CD #S52	\$ 49,102.24
Fire Funds Total Balance Available:	\$ 78,490.18
Garbage Fund Balance:	\$347,933.64
Weed Control Improvement Fund	\$594,329.69

12 Mo. CD S53 Capital Reserve	\$262,378.30
Lake/Weed Improvement Fund Balance:	\$856,707.99
Mosquito Fund Balance	\$ 129,519.77
Road Fund Balance	<u>\$573,197.53</u>
Total Funds	\$2,427,868.27

Motion by Cheryl Stiehl and Kristine Panetta to receive and file Treasurer's report and file -Board voted-All Ayes

Bills To Be Paid: Clerk Kristine Panetta presented bills:

General Fund: \$166,965.40

- Payroll Tax \$2390.00
- Waste \$26,669.60
- Roads \$108,630.00
- BSA Yearly Contract \$13,473.00
- Weeds \$13,300

Fire: \$1,587.52

General Payroll: \$11,249.74

Fire payroll: \$2,790.00

Motion by Kristine Panetta and Christine Grace to pay the bills as presented – Board voted- All Ayes

Correspondence Received:

- Gladwin County Clerk, Constance Thurlow-White issued an email to all Clerks regarding Election Source equipment currently on hand (ICP2 Tabulators) that may not be approved in 2027 and warned to start budgeting for new equipment by 2027. Election Source estimates the cost to replace is \$15,000-\$18,000. The State of Michigan is giving no indication that will be funding new equipment.

Reports:

Planning & Zoning:

John Kuksa reported as the New Chairman of the committee for Planning and Zoning. Discussion on Short Term Rental Ordinance to correct an error to read 4 persons per bedroom

Fire Board: Pete Doyle reported- Budget issues due to BSA Cloud- 3 fire runs-5 medical runs (runs were without issue). Training importance was emphasized and all of the fire fighters have had up to date training

Fire Chief: Chief Fred Shavers reported –Fall Season reminders:

- No burning in ditches! Fines will be issued if caught
- No fireworks from now until New Years Eve 2025!
- For DNR Burn permits call 866-922-BURN

Road Committee: Ken Douglas reported-

- Secord Twp Road Plan for 2026 : \$274,662.50 is the total Secord Township cost for 2026
- Secord has the best roads in the county
- The Roadside Park is now open
- Whitetail Trail paving is complete
- Large laminated maps have been ordered \$175.00 for each map
- Discussion on lighting vs signs to make night driving safer
- Discussion on Tree trimming to make signs more visual

Constable: Maxine reported. All is Well at Eagles as of September 15, 2025. No issues.

Zoning Administrator - Cherie Mascarell reported:

It has been very busy with several new permits being issued

Blight Officer: Tim Seagraves reported

- Credit to Cherie Mascarell for doing a great job as the new Zoning Administrator
- Continuing Lakeshore property blight issue- The Township attorney to issue a letter
- Previous Blight issues have been
- 1137 Wirtz has had some clean up done. Court gave 120 days which will take the agreement until the end of October
- Neighbors fighting over ordinance issues, such as setbacks etc... Some resident disagreements have been resolved.

Well and Septic: Maria Alward was absent from the meeting. No report on well and septic

Other Business:

1. Robert Stiehl- Proposal on replacing Computer Towers and monitors within the Township Hall offices. The Proposal amount not to exceed \$ 2800.00

Motion by Supervisor, Joel Vernier & Clerk, Kristine Panetta to accept proposal, Board voted:

Roll call for approval on replacing computers and monitors:

- Supervisor Joel Vernier ____YES__
- Treasurer Cheryl Stiehl ____YES__
- Clerk Kristine Panetta ____YES
- Trustee Maria Alward ____ABSENT_
- Trustee Christine Grace ____YES_

2. Donation from the SLA for the Second Township Fire Department in the amount of \$1,500.00

Motion by Supervisor, Joel Vernier & Trustee, Christine Grace to accept the donation. Board Voted:

Roll Call to accept the donation:

- Supervisor Joel Vernier __YES--
- Clerk Kristine Panetta __YES_
- Trustee Maria Alward __ABSENT_
- Trustee Christine Grace __YES--

3. Proposal for the printing and mailing of the 2024 winter tax bills by Jamie Houserman

- \$2,454.23

Motion by Supervisor, Joel Vernier & Treasurer, Cheryl Stiehl to accept proposal. Board voted:

Roll Call to accept Proposal on 2024 winter tax preparation:

- Supervisor Joel Vernier ____YES__
- Treasurer Cheryl Stiehl ____YES__
- Clerk Kristine Panetta ____YES_
- Trustee Maria Alward ____ABSENT_
- Trustee Christine Grace ____YES__

Supervisor Comments:

Meeting on Monday, September 29, 2025 on Gladwin Counsel for Local Government- Open to the public. Doors open at 6:30PM

Two Speakers: What must happen to declare an emergency for FEMA. Also, EGLE speaking on flood zones and flood insurance

Public Comment:

Judy Boman-BSA questions with Assessor accessibility to program. The Secord Township Assessor is on the BSA system
Resident questioned who mandated election equipment must be updated

Tom Stiehl spoke and gave detailed information on the BSA Cloud mishaps that are occurring and the issue that BSA is currently having with the extreme growth within their program and having the lack of ability to answer questions

Motion to Adjourn Meeting by Joel Vernier/Cheryl Stiehl @ 11:27am All Ayes by Board

Next Meeting October 15, 2025@ 10:00 am

Email for Township Supervisor: supervisor@secordtwp.com

Kristine Panetta
Clerk

Minutes prepared by Christine Grace, Deputy Clerk