

Secord Township Monthly Meeting

August 20, 2025

10:00 am

Meeting was called to order by Supervisor, Joel Vernier at 10:02 am with everyone standing reciting the Pledge of allegiance.

A Moment of Silence for Harold Day

Supervisor Joel Vernier made announcement of a Memorial Service for Harold Day for Sunday, August 24, 2025 at 1PM at Secord Eagles

Welcome Christine Grace as New Trustee-No Voting Rights in this meeting

Roll Call:

Supervisor Joel Vernier Present
Treasurer Cheryl Stiehl Present
Clerk Kristine Panetta Present
Trustee Maria Alward Present
Trustee Christine Grace (No Voting Rights)
14 registered interested residents in attendance

Minutes of July 16, 2025 regular meeting minutes were reviewed

Motion to accept by Joel Vernier/Kristine Panetta -Board voted- All Ayes -Christine Grace's vote does not count

Consent Agenda/Changes to Agenda

Motion made to accept agenda by Joel Vernier and Cheryl Stiehl-Board voted-All Ayes -Christine Grace's vote does not count

Guest:

Mike Visnaw- County Commissioner-

Discussion on the last Board meeting and that their assessment roll was complete. Also, Sugar Spring Dam repair. Special assessment 2.8 millage. Accepted petition for Pratt Lake assessment. Lake level Board to rise level of Lake. The Budget is in fair shape. New policy on cash reserve minimum.

Public Comments:

None

Treasurer's Report:

General Fund Checking Balance	\$373,5277.87
12 Mo. CD #S54	\$ 57,359.04
12 Mo. CD #S51	\$ 57,111.59
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Lake/Weed Improvement Fund Balance:	\$855,496.63
Mosquito Fund Balance	\$129,492.27
Road Fund Balance	<u>\$573,075.85</u>
Total Funds	\$ 2,477,270.50

Motion by Joel Vernier and Maria Alward to receive and file Treasurer's report and file -Board voted-All Ayes-Christine Grace's vote does not count

Bills To Be Paid: Clerk Kristine Panetta presented bills:

General Fund: \$65,980.17

Fire: \$17,789.97

General Payroll: \$10,933.95

Fire payroll: \$3,690.00

Motion by Joel Vernier and Maria Alward to pay the bills as presented – Board voted- All Ayes -Christine Grace's vote does not count

Correspondence Received: None to Report by Clerk Kristine Panetta

Reports:

Planning & Zoning: Trustee Maria Alward reported. No meeting in August and nothing new to report

Fire Board: Pete Doyle reported- nothing new on the agenda, all quiet- 3 fire runs- 7 medical runs - 1 fire in Hay Twp.

Fire Chief: Chief Fred Shavers reported –

Secord Lake Marina drone footage. Fall ORV class Sept 14, 2025. Winter boat safety classes being scheduled to prepare residents for lakes coming back. Classes are free. Drone operation/ flying classes for rescue are available on line then final testing in Gaylord. The Secord drone has a 10-year life expectancy on the batteries, lifetime on the drone and has made a positive effect in Secord Township with rescues already successful.

Road Committee: Ken Douglas reported-

Paving bridge on Secord Dam Road. Piers have been brought back up to code. The South side of the bridge is now complete. North side under construction now. Completion date is end of September 2025. The widening and repair of Secord Dam Road. The 2nd mow is complete and he believes it may be the last of 2025. White Tail Dr is still scheduled to be done. Chip and sealing repair on Lakeshore Dr. He will begin to travel the roads in September to get an idea for 2026 repairs.

Constable: Maxine reported. All is Well at Eagles. Inspection completed on August 15th.

Zoning Administrator: Tim Seagraves reported:

Introduction of new Zoning Administrator, Cherie Mascarello. Tim is training Cherie and remaining on to help with the backlog. It has been a very busy month.

Blight Officer: Tim Seagraves reported-

Reiterating: Licensing importance on vehicles and trailers on residents' property. Set back of 10 feet ordinance. Also mentioned that there were a couple blight complaints that were quickly taken care of.

Well and Septic: Maria reported.

7 reports: 4 on Septic and well: all passed. 1 Well failed then was updated and approved, 2 new wells

Other Business:

Resolutions:

Resolution to change title of Blight Officer to Ordinance Enforcement Officer (Attached in Minutes)

Motioned to accept by Joel Vernier and Maria Alward to accept- Roll call taken to accept Resolution for title of Ordinance Enforcement Officer:

- Supervisor Joel Vernier
 - Treasurer Cheryl Stiehl
 - Clerk Kristine Panetta
 - Trustee Maria Alward
 - Trustee Christine Grace (No Voting Rights)
- All Ayes

L4029 Resolutions (Operating, Fire, Road, Mosquito) (All are Attached in Minutes)

1. Operating \$0.5867
2. Fire \$1.277
3. Road \$1.00
4. Mosquito \$0.4419

Motioned by Joel Vernier and Kristine Panetta to accept- Roll call taken to accept Resolutions on L4029:

- Supervisor Joel Vernier
 - Treasurer Cheryl Stiehl
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- All Ayes

Special Assessment Taxes Resolutions (Lake Weeds, Street Lights, Garbage) (All are Attached in Minutes)

1. Lake Weeds Lake Front \$105.00 Back Lot \$22.50
2. Street Light \$25.00
3. Garbage \$206.37

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Resolution on Mileage (Attached in Minutes)

Motioned by Joel Vernier and Kristine Panetta to accept- Roll call taken to accept Resolution on Mileage:

- Supervisor Joel Vernier
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Resolution on General Appropriations Act & Budget (Attached in Minutes)

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- Supervisor Joel Vernier
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Resolutions for Pay Increases: (All are Attached in Minutes)

- Resolution for Ordinance Enforcement Officer from \$250.00/Month to \$350.00/Month
- Resolution for Zoning Officer from \$250.00/Month to \$350.00/Month plus \$25.00 per approved permit
- Resolution for Deputy Supervisor from \$375.00/Month to \$500.00/Month

Motioned by Joel Vernier and Cheryl Stiehl to accept- Roll call taken to accept all pay increase Resolutions above:

- Supervisor Joel Vernier
 - Treasurer Cheryl Stiehl
 - Clerk Kristine Panetta
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Resolution for MCLL Licensing Unit 1 – Liquor License request for Secord Lake Marina of Gladwin, Inc. (Attached in Minutes)

Motioned by Joel Vernier and Maria Alward to accept- Roll call taken to approve Liquor License for Secord Lake Marina of Gladwin, Inc.:

- Supervisor Joel Vernier
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Supervisor Comments

Volunteer Township Hall clan up day

Assessor File cabinets moved from conference room to Fire Safe room in Hall.

Public Comment: None

Motion to Adjourn Meeting by Joel Vernier/Maria Alward @ 10:53am All Ayes by Board-Christine Graces vote does not count

Next Meeting September 17, 2025@ 10:00 am

Email for Township Supervisor: supervisor@secordtwp.com

Kristine Panetta
Clerk

Minutes prepared by Christine Grace, Deputy Clerk

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